

Inverness Public Utility District

2008/2009 OPERATING BUDGET

JUNE 25, 2008

		<i>Estimated</i>	<i>Approved</i>	<i>Approved</i>	
		<i>FY 2007/2008</i>	<i>FY 2007/08</i>	<i>FY 2008/09</i>	<i>Notes</i>
WATER SYSTEM					
REVENUE					
CUSTOMER REVENUE					
	Basic Charge	231,924	231,924	279,312	1
	Usage Charges	77,927	88,400	84,307	2
	Customer-Paid Work	2,500	3,000	1,500	3
	Cross-Connection Fees	672	840	1,140	4
	Miscellaneous Charges	200	200	500	5
	Uncollectibles	0	0	0	
	Total Water Revenue	313,223	324,364	366,759	
INTEREST & MISCELLANEOUS INCOME					
	Local Agency Investment Fund (interest)	17,000	16,368	16,000	6
	Intergovernmental Aid	0	0	0	7
	Other Income	51,706	100	100	8
	Total Interest & Miscellaneous Income	68,706	16,468	16,100	
	TOTAL REVENUE	381,929	340,832	382,859	
EXPENSES					
PERSONNEL COSTS					
	Health Insurance	19,026	25,884	26,202	9
	Retirement	27,978	18,611	18,104	10
	Payroll Taxes	5,433	6,661	7,179	11
	Salary, General Manager	0	0	0	12
	Salary, Superintendent	30,585	34,630	35,775	12
	Salary, Operations & Admin.	68,990	44,674	46,518	12
	Worker's Compensation Insurance	7,674	7,673	9,214	13
	Accrued Vacation	8,196	3,809	8,000	14
	Total Personnel Costs	167,882	141,942	150,992	
PHYSICAL OPERATIONS					
	Collection & Treatment System	29,752	13,490	17,565	15
	Laboratory & Monitoring	7,272	7,343	7,513	16
	Professional Services	0	500	500	17
	Storage & Distribution System	12,038	7,670	15,436	18
	Supplies & Inventory	9,200	5,000	9,504	19
	Vehicle Operation	7,882	3,879	8,142	20
	Operator Training, Licensing	390	630	200	21
	Total Physical Operations	66,534	38,512	58,860	

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2008/2009 OPERATING BUDGET			<i>FY 2007/2008</i>	<i>FY 2007/08</i>	<i>FY 2008/09</i>	<i>Notes</i>
OFFICE & ADMINISTRATION						
	Billing & Collections		12,000	14,400	14,400	22
	Dues & Publications		1,142	800	330	
	DPH Annual Fee		728	0	750	23
	DPH Hourly Charges		400	0	100	23
	Legal & Misc.		275	0	284	
	Telephone		772	681	797	
	Travel & Meetings		168	600	174	24
	General Liability/Auto Insurance		5,164	7,747	5,334	25
	Total Office & Administration		20,649	24,228	22,169	
INTEREST EXPENSE						
	1979 Revenue Bonds Interest		16,950	16,950	15,950	
	Total Interest Expense		16,950	16,950	15,950	
DISTRICT OVERHEAD						
	Allocation of District Overhead		61,633	63,055	73,343	26
TOTAL OPERATING EXPENSES			333,648	284,687	321,314	
NET INCOME			48,281	56,145	61,545	
OTHER RECEIPTS						
	New Service Connection Fees		20,000	0	5,000	27
TOTAL INCOME*			68,281	56,145	66,545	28
	Depreciation		67,110	56,767	61,117	29
	Amortization		433	433	433	30
	Total Depreciation/Amortization†		67,543	57,200	61,550	
CURRENT EARNINGS			738	(1,055)	4,995	31
* Distribution of Total Income:						
	Total Income		68,281	56,145	66,545	
	Principal Payment, 1979 Bonds		19,000	20,000	20,000	
	Reserve and Capital Projects		49,281	36,145	46,545	32
	Balance		0	0	0	
	† Depreciation/Amortization Funding Ratio		1.01	0.98	1.08	33
	Debt Service Factor‡		2.04	1.70	2.00	34
Cash Reserve Requirement (Resolution 71-94)						
	Operating Cash Reserve		85,000	60,000	90,000	35
	Emergency Capital Reserve		30,000	70,000	70,000	36
	Total Cash Reserve Requirement		115,000	130,000	130,000	
‡Bond indenture requires that the debt service factor be not less than 1.2.						

Page 3			<i>Estimated</i>	<i>Approved</i>	<i>Approved</i>	
2008/2009 OPERATING BUDGET			<i>FY 2007/2008</i>	<i>FY 2007/08</i>	<i>FY 2008/09</i>	<i>Notes</i>
FIRE DEPARTMENT						
REVENUE						
TAX REVENUE						
	Current Property Taxes		412,987	226,358	425,377	37
	Supplementals - Current		16,829	10,347	17,334	37
	Supplementals - Prior		1,032	714	1,063	37
	Homeowners (HOPTR) Rebate		2,482	2,160	2,556	37
	Prior Years' Taxes		297		306	37
	Miscellaneous Taxes		101,144	53,884	104,178	37
	Special Fire Tax		0	68,365	0	37
	Total Tax Revenue		534,771	361,828	550,814	
NONTAX AND INTEREST INCOME						
	Local Agency Investment Fund (Interest)		44,000	45,231	45,000	6
	West Marin Emergency Services Fund		7,000	7,000	7,000	38
	Intergovernmental Aid		23,511	0	0	7
	Merchandise Sales		942	851	850	39
	Chipper Day		3,410	0	3,500	
	Other Income		520	0	0	40
	Total Nontax & Interest Income		79,383	53,082	53,082	
	TOTAL REVENUE		614,154	414,910	603,896	
EXPENSES						
PERSONNEL						
	Health Insurance		24,699	24,350	25,265	9
	Retirement		13,020	18,611	20,046	10
	Payroll Taxes		6,992	5,939	6,007	11
	Salary, General Manager		0	0	0	12
	Salary, Fire Chief		38,478	38,478	39,750	12
	Salary, Department Operations		7,221	39,115	28,779	12
	Worker's Compensation Insurance		13,080	13,312	16,529	13
	Accrued Vacation		8,196	3,809	8,000	14
	Volunteers' Compensation			1,200	1,200	41
	Total Personnel Costs		111,686	144,814	145,576	
PHYSICAL OPERATIONS						
	Dispatch & Communications		24,146	21,675	26,000	42
	Maintenance & Repair		3,276	3,161	3,385	43
	Professional Services		3,096	4,800	9,000	17
	Operating Supplies		5,278	9,500	5,452	19
	Education, Programs & Incentives		6,465	9,500	7,371	44
	Utilities		5,268	3,100	5,442	
	Vehicle Operations		7,908	5,724	8,169	20
	Total Physical Operations		55,437	57,460	57,460	
OFFICE & ADMINISTRATION						
	Dues & Publications		280	559	289	
	Miscellaneous		168	628	174	
	Telephone		960	825	992	
	Travel & Meetings		672	492	694	24
	Tax Collection		2,282	4,042	2,357	45
	General Liability/Auto Insurance		5,532	8,298	5,715	25
	Total Office & Administration		9,894	14,844	10,221	

Page 4			<i>Estimated</i>	<i>Approved</i>	<i>Approved</i>	
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INTEREST EXPENSE						
	Interest Expense		0	0	0	
	Total Interest Expense		0	0	0	
DISTRICT OVERHEAD						
	Allocation of District Overhead		61,633	63,055	73,343	26
TOTAL OPERATING EXPENSES						
	Less: Extraordinary Expense		0	0	0	
CURRENT EARNINGS						
			375,504	134,737	317,296	31
GENERAL FUND BALANCE						
	Beginning of Year		844,519	844,519	926,433	
	End of Year		926,433	926,433	1,243,729	
Total Revenue						
			614,154	414,910	603,896	
Total Operating Expenses						
			238,650	280,173	286,600	
Operating Income						
			375,504	134,737	317,296	
Cash Reserve Requirement (Resolution 71-94)						
	Operating Cash Reserve		110,000	165,000	195,000	46
	Total Cash Reserve		110,000	165,000	195,000	

Page 5			<i>Estimated</i>	<i>Approved</i>	<i>Approved</i>	
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DISTRICT OVERHEAD						
<u>EXPENSES</u>						
PERSONNEL						
	Health Insurance		12,203	5,327	5,798	9
	Retirement		15,598	13,612	15,733	10
	Payroll Taxes		5,060	5,274	6,047	11
	Salary, General Manager		56,291	56,736	55,689	12
	Salary, Clerical		9,848	12,208	23,351	12
	Total Personnel Costs		99,000	93,157	106,618	
OFFICE & ADMINISTRATION						
	LAFCO Budget		494	491	510	
	Dues & Publications		1,308	1,013	1,351	
	Office Equipment Maintenance		529	761	546	47
	Miscellaneous		24	988	25	
	Professional Services		6,627	22,400	23,000	17
	Professional Services - Legal		51		53	
	Board Expenses & Elections		1,115	0	0	
	Office Supplies & Postage		8,568	4,317	8,850	
	Telephone, Internet Service		3,984	2,260	4,115	
	Travel & Meetings		90	723	93	24
	Bank Charges		1,092	0	1,128	
	Legal Advertising		384		397	
	Other Advertising					
	Total Office & Administration		24,266	32,953	40,068	
	TOTAL EXPENSES		123,266	126,110	146,686	
ALLOCATION OF EXPENSES						
	To Water System		61,633	63,055	73,343	26
	To Fire Department		61,633	63,055	73,343	26
	Total Allocation		123,266	126,110	146,686	
BALANCE			0	0	0	

Debt Service Factor					
			Estimated	Approved	Approved
	Revenue		381,929	340,832	382,859
	Interest		17,000	16,368	16,000
	NSC		20,000	0	5,000
	Net revenue		384,929	324,464	371,859
	Operating Expenses		333,648	284,687	321,314
	Bond Interest		16,950	16,950	15,950
	Net Expenses		316,698	267,737	305,364
	Available (Net Revenue less Net Expenses)		68,231	56,727	66,495
	Total Debt (at begin of year)		468,500	468,500	431,550
	Years		14	14	13
	Average Annual Debt		33,464	33,464	33,196
	DEBT SERVICE FACTOR		2.04	1.70	2.00
	Debt Service Factor = Available Net Revenue divided by Average Annual Debt				