

# INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

12781 SIR FRANCIS DRAKE BLVD • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA

Regular Meeting

Tuesday, January 20, 2026

11:30 a.m.

Inverness Firehouse, 50 Inverness Way

- 1) **Call to Order:** Attendance Report
- 2) **Election of Officers for 2026:** (President, Vice President, Treasurer; ex officio officers)
- 3) **Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "*may briefly respond to statements made or questions posed*" during Public Expression, but "*no action or discussion shall be undertaken on any item not appearing on the posted agenda*" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.
- 4) **Consent Calendar**  
*All items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, staff, or public requests that a specific item be removed for separate discussion and action.*
  - A. **Approval of Minutes:** November 18, 2025, Regular Meeting Minutes
  - B. **Approval of Expenditures**
    1. **Accounts Payable:** November & December 2025
    2. **Credit Card Purchases:** November & December 2025
    3. **Payroll Expenses:** November & December 2025
- 5) **Business of the District**
  - A. **Tomales Bay Foundation Temporary Service Request for Chicken Ranch Beach Restoration Project.**
  - B. **Policy 3081: Equipment Management Policy – Federal Grants**
- 6) **Reports:** Receive Reports On Administrative and Operational Activities for November & December 2025
  - A. **Special Project Report – Colby and Seahaven Tank Replacement Project Update**
  - B. **General Manager's Report**
    1. Colby/Seahaven Tank Project Update
    2. 2024-2025 Audit Update
    3. Mid-Year Financial Reports – Budget V Actual
    4. 5-Year Capital Projects Planning
    5. CLAM request for information concerning potential affordable housing development
    6. Seahaven Via de la Vista Road Improvement Project
    7. West Marin Community Services CRT MOU for FY25-26
    8. SB 827 Fiscal and Financial Training Requirement

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Material provided in the meeting packet is available on the District's website, [www.invernesspubd.org](http://www.invernesspubd.org), or by contacting the District office.  
Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

**THE PUBLIC IS CORDIALLY INVITED TO ATTEND AND TO COMMENT ON AGENDA ITEMS**

**BOARD OF DIRECTORS: KATHRYN DONOHUE, PRESIDENT • KENNETH J. EMANUELS, VICE PRESIDENT  
DAVID PRESS, TREASURER • BRENT JOHNSON • DAKOTA WHITNEY**



**SHELLEY REDDING, GENERAL MANAGER/CLERK OF THE BOARD  
JAMES K. FOX, FIRE CHIEF • RICHARD PEREZ, WATER SYSTEM SUPERINTENDENT**

### **C. Operations Reports**

1. Water System Report November & December 2025 – Rich Perez
  - Lead Service Line Inventory Completion
  - Cross Connection Control Policy Plan Update
  - Sanitary Survey and District 25 Site Visit
2. Fire Department Report November & December 2025 – David Briggs
  - Fire Safe Inverness 2025 Certification
  - Fire Safe Marin Information re: Mercury Insurance Property Insurance underwriting
3. Marin Wildfire Prevention Authority (MWPA) Report November & December 2025 – David Briggs
  - Seahaven Shaded Fuel Break Project Report

### **6) Committee Meetings/Reports**

#### **A. Personnel Committee Report**

### **7) Adjournment**

*Posted: 01/15/2026*