

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

12781 SIR FRANCIS DRAKE BLVD • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors Minutes - Regular Meeting

Tuesday, July 21, 2026 | 11:30 a.m. | Inverness Firehouse, 50 Inverness Way

Prepared by: Shelley Redding, Clerk of the Board

1) Call to Order: Meeting called to order at 11:40 am.

Directors Present: Dakota Whitney, David Press, Brent Johnson, Kathryn Donohue (Arrived at 11:45 a.m.).

Directors Absent: Kenneth Emanuels

Staff Present: Shelley Redding, General Manager; David Briggs, Fire Chief

Guests Present: None

Quorum: Yes

2) Public Expression: Summary of public comments: No Public Comments were received.

3) Consent Calendar

Motion: D. Whitney, Second: B. Johnson

Vote: 3 AYES, 0 NOES__

Action Taken: Approval of the Consent Calendar with the Board minutes from June 16, 2026 Board meeting and approval of accounts payable, credit card statement and payroll expenses for June 2026 as presented.

A. Approval of Minutes: June 16, 2026, Regular Meeting Minutes

Action/Notes: None

B. Approval of Expenditures

Action/Notes: None

A. Accounts Payable: June 2026 - Notes: None

B. Credit Card Purchases: June 2026 - Notes: None

C. Payroll Expenses: June 2026 - Notes: None

4) Business of the District

A. Capitalization Project – Firehouse Roof Replacement not to exceed \$25,000

Discussion: General discussion concerning the roof replacement and integration of the proposed solar installation in item B. Director Johnson proposes to contact more contractors that may provide both roof and solar installation, specifically consider a metal roof.

Motion: None, Second: N/A

Vote: N/A Action: Bring proposals back to the Board at a future meeting after exploration of other vendors.

B. Capitalization Project – Firehouse Backup Generator Replacement not to exceed \$60,000:

Discussion: Discussion in conjunction with Item A. Chief Briggs explained evaluation process and assessing best application for Fire Department backup generator. Suggestion made from Board members to explore possible opportunities for funding and approved vendors through MCE. General discussion concerning the most recent project completed at the Dance Palace.

Motion: None, Second: N/A

Vote: N/A Action: Bring proposals back to the Board at a future meeting after exploration of options available through MCE.

5) Receive Reports On Administrative and Operational Activities for June 2026

A. General Manager's Administrative Report

Notes: Reports were provided to the Board concerning the items listed below.

Material provided in the meeting packet is available on the District's website, www.invernesspubd.org, or by contacting the District office.
Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO ATTEND AND TO COMMENT ON AGENDA ITEMS

BOARD OF DIRECTORS: KATHRYN DONOHUE, PRESIDENT • KENNETH J. EMANUELS, VICE PRESIDENT
DAVID PRESS, TREASURER • BRENT JOHNSON • DAKOTA WHITNEY



SHELLEY REDDING, GENERAL MANAGER/CLERK OF THE BOARD
DAVID BRIGGS, FIRE CHIEF • RICHARD PEREZ, WATER SYSTEM SUPERINTENDENT

- 1) **Capital Projects Report Fiscal Year 2025-2026:** GM Redding presented an updated report of the Capital Projects during the previous fiscal year.
- 2) **District Capital Projects Planning Document 2026-2031:** GM Redding presented documents representing Capital Project Planning for the next five years with data from the previous two fiscal years. General discussion about planning with a presentation of a Capital Project Budget Analysis, Reserves Budget Analysis and a new Asset Replacement Schedule document. GM Redding noted that these documents are meant to be living documents that will assist the Board and staff with project planning decisions and grant funding research.
- 3) **CalPERS CERBT Reimbursement Request for FY2025-2026 OPEB Expenditures:** GM Redding presented the documentation to be submitted to the CalPERS CERBT Fund for reimbursement to the District for retiree health benefit premiums for fiscal year 2025/2026.

B. Operations Reports

Notes: GM Redding provided the monthly operations reports to the Board.

- 1) **Water System Report June 2026:** GM Redding provided the reports for June 2026.
- 2) **Fire Department Report June 2026:** Chief Briggs distributed an updated and corrected operations report for the Board.
 - **California Board of Forestry 2026 Fire Risk Reduction Community List:** GM Redding provided the notification that Inverness Public Utility District has been listed on the FRRC that recognizes the community efforts for risk reduction
- 3) **Marin Wildfire Prevention Authority (MWPA) Report June 2026:** Chief Briggs presented the June activity report. He provided information concerning the planning meetings held to discuss the projects in the West Marin CORE region, and specifically the work in Seahaven and the planning for future projects involving evacuation routes and vegetation management.

6. Committee Meetings/Reports

Personnel Committee Report - Notes: None

7. Closed Session: Public Employee Performance Evaluation (General Manager) pursuant to Gov.Code Sec. 54957.

The board entered a closed session at 12:32 pm.

8. Re-Convene in Open Session: The board re-convened into open session at 12:36 pm. There was no action to be reported.

9. Adjournment: The meeting adjourned at 12:37 pm.