

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

12781 SIR FRANCIS DRAKE BLVD • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA

Regular Meeting

Tuesday, March 17, 2026

11:30 a.m.

Inverness Firehouse, 50 Inverness Way

- 1) **Call to Order:** Attendance Report
- 2) **Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "*may briefly respond to statements made or questions posed*" during Public Expression, but "*no action or discussion shall be undertaken on any item not appearing on the posted agenda*" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.
- 3) **Presentation of the District's Fiscal Year 2024-2025 Independent Financial Audit by Video Conference.** Presentation by Paul Kaymark, CPA and Stacy Macias, CPA of Nigro & Nigro, PC with District Financial Consultant Phillip Chavira in attendance.
- 4) **Fiscal Year 2024-2025 Independent Audit:** Accept and Approve the FY 2024-2025 Financial Audit
- 5) **Election of Officers for 2026:** (President, Vice President, Treasurer; ex officio officers).
- 6) **Consent Calendar**
All items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, staff, or public requests that a specific item be removed for separate discussion and action.
 - A. **Approval of Minutes:** January 20, 2026, Regular Meeting Minutes
 - B. **Approval of Expenditures**
 - 1) Accounts Payable: January & February 2026
 - 2) Credit Card Purchases: January & February 2026
 - 3) Payroll Expenses: January & February 2026
- 7) **Business of the District**
 - A. **Resolution 296-2026** Amending Resolution 75-94 Establishing a Checking Account with the Bank of America (designating new signatories).
 - B. **Resolution 297-2026:** Amending Resolution 245-19 Establishing the Authorized Officers to Deposit or Withdraw Monies of the Local Agency Investment Fund (LAIF).
 - C. **Resolution 298-2026** Designating David Briggs as the District's representative of the Board of Directors of the Marin Emergency Radio Authority (MERA) and Shelley Redding as the designated alternate representative of the Board of Directors of the Marin Emergency Radio Authority.
 - D. **Capitalization Project Approval of \$11,000 - Valve Replacement for F1 and F3.**

Material provided in the meeting packet is available on the District's website, www.invernesspubd.org, or by contacting the District office.
Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO ATTEND AND TO COMMENT ON AGENDA ITEMS

BOARD OF DIRECTORS: KATHRYN DONOHUE, PRESIDENT • KENNETH J. EMANUELS, VICE PRESIDENT
DAVID PRESS, TREASURER • BRENT JOHNSON • DAKOTA WHITNEY



SHELLEY REDDING, GENERAL MANAGER/CLERK OF THE BOARD
DAVID BRIGGS, FIRE CHIEF • RICHARD PEREZ, WATER SYSTEM SUPERINTENDENT

8) Reports: Receive Reports On Administrative and Operational Activities for January and February 2026

A. Special Project Report – Colby and Seahaven Tank Replacement Project

- 1) Project Completion Report
- 2) Special Requests for Colby Tank Site from Michael and Trish McEneaney.

B. General Manager’s Administrative Report

- 1) Capital Projects Report Fiscal Year-To-Date
- 2) New Service Connection Fee 2026
- 3) Policies and Procedures Review
- 4) District Wide Equipment Inventory Review

C. Operations Reports

- 1) Water System Report January & February 2026 – Rich Perez
- 2) Fire Department Report January & February 2026 – David Briggs
- 3) Marin Wildfire Prevention Authority (MWPA) Report January & February 2026 – David Briggs

8) Committee Meetings/Reports

1. Personnel Committee Report

9) Adjournment

Posted: 03/12/2026