

Inverness Public Utility District
2004/2005 OPERATING BUDGET

Approved by Board of Directors, June 23, 2004

	<i>FY 02/03</i> <i>Audited</i>	<i>FY 03/04</i> <i>Budget</i>	<i>FY 04/05</i> <i>Approved</i>	<i>Notes</i>
WATER SYSTEM				
<u>REVENUE</u>				
CUSTOMER REVENUE				
Basic Charge	208,985	210,000	210,210	1
Usage Charges	87,273	88,212	88,582	2
Customer-Paid Work	7,326	600	1,000	3
Cross-Connection Fees	609	630	672	4
Miscellaneous Charges	266	300	400	5
Uncollectibles	0	0	0	
Total Water Revenue	304,459	299,742	300,864	
INTEREST & MISCELLANEOUS INCOME				
Local Agency Investment Fund (interest)	7,651	7,800	6,500	6
Contract Services (NMWD meter reading)	3,845	0	0	7
Sales of Assets	0	0	0	8
Other Income/Intergovernmental Aid	248	0	1,059	9
Total Interest & Miscellaneous Income	11,744	7,800	7,559	
<u>TOTAL REVENUE</u>	316,203	307,542	308,423	
<u>EXPENSES</u>				
PERSONNEL COSTS				
Employee Benefits (health insurance)	10,104	7,365	18,945	10
Employee Benefits (retirement)	13,297	13,429	21,717	11
Payroll Taxes	7,045	7,844	7,510	12
Salary, General Manager	0	0	0	13
Salary, Superintendent	30,881	31,784	31,784	13
Salary, Operators & Laborers	51,911	61,928	58,431	13
Accrued Vacation	536	0	0	14
Worker's Compensation Insurance	20,012	6,592	5,883	15
Unemployment Reimbursement	0	0	0	
Total Personnel Costs	133,786	128,942	144,270	
PHYSICAL OPERATIONS				
Collection & Treatment System	15,904	15,000	10,500	16
Laboratory & Monitoring	7,701	6,934	7,000	17
Professional Services	0	500	500	18
Storage & Distribution System	8,669	8,000	6,000	19
Supplies & Inventory	7,914	8,000	6,500	
Vehicle Operation	2,609	3,000	2,700	20
Purchased Water	0	0	0	21
Operator Training, Licensing	0	200	410	22
Total Physical Operations	42,797	41,634	33,610	

OFFICE & ADMINISTRATION

Billing & Collections	9,866	5,000	9,000	23
Dues & Publications	465	500	550	
State Fees, Legal, Miscellaneous	782	2,200	600	24
Conservation & PR	0	0	0	
Telephone	636	600	540	
Travel & Meetings	103	100	100	
Insurance	5,321	7,678	8,446	25
Total Office & Administration	17,173	16,078	19,236	

INTEREST EXPENSE

1979 Revenue Bonds Interest	21,300	20,500	20,500	
Total Interest Expense	21,300	20,500	20,500	

DISTRICT OVERHEAD

Allocation of District Overhead	52,122	46,418	46,855	26
--	---------------	---------------	---------------	----

TOTAL OPERATING EXPENSES

267,178	253,572	264,471	
----------------	----------------	----------------	--

NET INCOME

49,025	53,970	43,952	
---------------	---------------	---------------	--

OTHER RECEIPTS

New Service Connection Fees	14,400	4,800	9,800	27
------------------------------------	---------------	--------------	--------------	----

TOTAL INCOME*

63,425	58,770	53,752	28
---------------	---------------	---------------	----

Depreciation	82,839	70,000	83,000	29
--------------	--------	--------	--------	----

Amortization	433	433	433	30
--------------	-----	-----	-----	----

Total Depreciation/Amortization†	83,272	70,433	83,433	
---	---------------	---------------	---------------	--

Capital Grants Offset	33,852	23,279	34,000	31
------------------------------	---------------	---------------	---------------	----

CURRENT EARNINGS

14,005	11,616	4,319	
---------------	---------------	--------------	--

RETAINED EARNINGS

Beginning of Year	561,647	575,652	587,268	
-------------------	---------	---------	---------	--

End of Year	575,652	587,268	591,587	
-------------	---------	---------	---------	--

* Distribution of Total Income:

Total Income	63,425	58,770	53,752	28
--------------	--------	--------	--------	----

Principal Payment, 1979 Bonds	16,000	16,000	16,000	
-------------------------------	--------	--------	--------	--

WUI Grant capital projects		0	1,059	9
----------------------------	--	---	-------	---

Reserve and Capital Projects		42,770	34,432	31
------------------------------	--	--------	--------	----

Balance	47,425	0	2,261	
---------	--------	---	-------	--

†Depreciation/Amortization Funding Ratio	0.76	0.83	0.64	33
--	------	------	------	----

Debt Service Factor‡	2.27	3.48	2.09	34
----------------------	------	------	------	----

Cash Reserve Requirement (Resolution 71-94)

Operating Cash Reserve		105,000	90,000	35
------------------------	--	---------	--------	----

Emergency Capital Reserve		35,000	35,000	36
---------------------------	--	--------	--------	----

Total Cash Reserve Requirement	0	140,000	125,000	
---------------------------------------	----------	----------------	----------------	--

‡Bond indenture requires that the debt service factor be not less than 1.2.

FIRE DEPARTMENT**REVENUE****TAX REVENUE**

Current Property Taxes	179,781	182,721	185,174	37
Prior Property Taxes	434	8,804	447	37
Supplemental Assessments	7,383	6,989	7,604	37
Homeowners (HOPTR) Rebate	1,963	1,976	2,021	37
Miscellaneous Taxes	26,685	21,216	0	37
District's Special Fire Tax	53,863	53,000	65,514	37
Total Tax Revenue	270,109	274,706	260,760	

NONTAX AND INTEREST INCOME

Local Agency Investment Fund (Interest)	8,943	8,900	8,600	6
West Marin Emergency Services Fund	7,305	7,000	7,000	38
Sales of Assets	0	0	0	
Merchandise Sales	1,343	1,000	800	39
Other Income/Intergovernmental Aid	97,275	132,308	184,623	9
Total Nontax & Interest Income	114,866	149,208	201,023	

TOTAL REVENUE

384,975	423,914	461,783
----------------	----------------	----------------

EXPENSES**PERSONNEL**

Employee Benefits (health insurance)	9,000	10,804	18,747	10
Employee Benefits (retirement)	8,285	10,486	12,380	11
Payroll Taxes	4,227	5,334	5,337	12
Salary, General Manager	452	0	0	13
Salary, Fire Chief	33,705	31,784	31,784	13
Salary, Department Operations	19,500	31,806	24,677	13
Accrued Vacation	1,736	0	0	14
Volunteers' Compensation	560	1,200	1,500	40
Worker's Compensation Insurance	14,778	9,172	7,681	15
Unemployment Reimbursement	0	0	0	
Total Personnel Costs	92,243	100,586	102,106	

PHYSICAL OPERATIONS

Dispatch & Communications	17,368	22,522	22,000	41
Maintenance & Repair	6,556	6,500	3,200	42
Professional Services	1,350	2,400	2,400	18
Fire Hazard Reduction Programs (WUI)	51,520	120,139	114,613	43
Supplies (Operating)	6,590	3,500	7,000	
Training, Education, Public Programs	9,432	5,850	9,000	44
Utilities	2,118	3,000	2,500	
Vehicle Operation	2,000	2,200	3,000	20
Total Physical Operations	96,934	166,111	163,713	

OFFICE & ADMINISTRATION

Dues & Publications	325	450	400	
Miscellaneous	510	0	500	
Telephone	671	675	675	
Travel & Meetings	0	50	50	
Tax Collection	1,137	2,200	1,500	45
Insurance	6,015	6,171	6,788	26
Total Office & Administration	8,658	9,546	9,913	

	<i>FY 02/03</i>	<i>FY 03/04</i>	<i>FY 04/05</i>	
IPUD 2004/2005 OPERATING BUDGET	<i>Audited</i>	<i>Budget</i>	<i>Approved</i>	<i>Notes</i>
INTEREST EXPENSE				
Interest Expense	0	0	0	
Total Interest Expense	0	0	0	
DISTRICT OVERHEAD				
Allocation of District Overhead	52,121	46,417	46,855	27
TOTAL OPERATING EXPENSES	249,956	322,660	322,587	
Capital Outlay	36,406	9,857	9,857	46
TOTAL EXPENDITURES	286,362	332,517	332,444	
CURRENT EARNINGS	98,613	91,397	129,339	47
GENERAL FUND BALANCE				
Beginning of Year	436,587	535,200	626,597	
End of Year	535,200	626,597	755,936	
<hr/>				
Total Revenue	384,975	423,914	461,783	
Total Operating Expenses	249,956	322,660	322,587	
Operating Income	135,019	101,254	139,196	
Cash Reserve Requirement (Resolution 71-94)				
Operating Cash Reserve		140,000	120,000	48
Total Cash Reserve	0	140,000	120,000	

DISTRICT OVERHEAD

EXPENSES

PERSONNEL

Employee Benefits (health insurance)	8,481	8,947	5,586	10
Employee Benefits (retirement)	8,308	8,398	11,661	11
Payroll Taxes	4,518	3,808	3,951	12
Salary, General Manager	48,846	46,861	49,465	13
Salary, Clerical	10,208	2,912	1,747	13
Accrued Vacation	5	0	0	14
Unemployment Reimbursement	0	0	0	
Total Personnel Costs	80,366	70,926	72,410	

OFFICE & ADMINISTRATION

LAFCO Budget	454	0	500	
Dues & Publications	1,054	1,125	900	
Office Equipment Maintenance	1,191	1,800	1,300	
Miscellaneous	1,637	1,000	500	
Professional Services	12,530	12,050	12,600	18
Board Expenses & Elections	0	1,034	0	49
Office Supplies & Postage	4,408	2,200	3,000	
Telephone, Internet Service	1,901	1,500	2,000	
Travel & Meetings	702	1,200	500	
Total Office & Administration	23,877	21,909	21,300	

TOTAL EXPENSES

104,243 92,835 93,710

ALLOCATION OF EXPENSES

To Water System	52,122	46,418	46,855
To Fire Department	52,122	46,417	46,855
Total Allocation	104,244	92,835	93,710

BALANCE

(1) 0 0