

*Inverness Public Utility District*

**APPROVED 2009/2010 OPERATING BUDGET**

		<i>Audited</i> FY 2007/08	<i>Approved</i> FY 2008/09	<i>Approved</i> FY 2009/10	Notes
<b>WATER SYSTEM</b>					
<b>REVENUE</b>					
<b>CUSTOMER REVENUE</b>					
	Basic Charge	232,155	278,760	303,600	1
	Usage Charges	80,702	84,307	82,400	2
	Customer-Paid Work	3,000	1,500	1,500	3
	Cross-Connection Fees	840	1,020	1,020	4
	Miscellaneous Charges	200	500	500	5
	Other Income	11,637		0	
	Uncollectibles	0	0	0	
	<b>Total Water Revenue</b>	<b>328,534</b>	<b>366,087</b>	<b>389,020</b>	
<b>INTEREST &amp; MISCELLANEOUS INCOME</b>					
	Local Agency Investment Fund (interest)	15,554	7,998	8,300	6
	Intergovernmental Aid	0	0	0	7
	Other Income	0	100	100	8
	<b>Total Interest &amp; Miscellaneous Income</b>	<b>15,554</b>	<b>8,098</b>	<b>8,400</b>	
	<b>TOTAL REVENUE</b>	<b>344,088</b>	<b>374,185</b>	<b>397,420</b>	
<b>EXPENSES</b>					
<b>PERSONNEL COSTS</b>					
	Health Insurance	25,884	26,104	33,954	9
	Retirement	18,611	18,069	21,214	10
	Payroll Taxes	6,661	7,714	8,603	11
	Salary, General Manager	0	0	0	12
	Salary, Superintendent	34,630	35,775	38,931	12
	Salary, Operations & Admin.	44,674	53,519	65,124	12
	Worker's Compensation Insurance	7,673	9,252	5,542	13
	Accrued Vacation	3,809	12,233	13,100	14
	<b>Total Personnel Costs</b>	<b>141,942</b>	<b>162,666</b>	<b>186,468</b>	
<b>PHYSICAL OPERATIONS</b>					
	Collection & Treatment System	33,719	17,565	19,000	15
	Laboratory & Monitoring	10,369	7,513	13,000	16
	Professional Services	0	500	5,000	17
	Storage & Distribution System	11,082	15,436	18,000	18
	Supplies & Inventory	4,359	9,504	13,784	19
	Vehicle Operation	8,615	8,142	8,640	20
	Operator Training, Licensing	310	103	570	21
	<b>Total Physical Operations</b>	<b>68,454</b>	<b>58,763</b>	<b>77,994</b>	

Page 2		Audited	Approved	Approved	
2009/2010 OPERATING BUDGET		FY 2007/08	FY 2008/09	FY 2009/10	Notes
<b>OFFICE &amp; ADMINISTRATION</b>					
Billing & Collections		14,400	14,400	15,000	22
Dues & Publications		800	330	600	
DPH Annual Fee		0	728	728	23
DPH Hourly Charges		0	100	0	23
Legal & Misc.		0	284	1,000	
Telephone		681	797	1,594	
Travel & Meetings		600	174	175	24
General Liability/Auto Insurance		7,747	3,819	6,408	25
<b>Total Office &amp; Administration</b>		<b>24,228</b>	<b>20,632</b>	<b>25,505</b>	
<b>INTEREST EXPENSE</b>					
1979 Revenue Bonds Interest		16,950	15,950	14,950	
<b>Total Interest Expense</b>		<b>16,950</b>	<b>15,950</b>	<b>14,950</b>	
<b>DISTRICT OVERHEAD</b>					
<b>Allocation of District Overhead</b>		<b>63,055</b>	<b>35,477</b>	32,286	26
<b>TOTAL OPERATING EXPENSES</b>		<b>314,629</b>	<b>293,488</b>	<b>337,203</b>	
<b>NET INCOME</b>		<b>29,459</b>	<b>80,697</b>	<b>60,217</b>	
<b>OTHER RECEIPTS</b>					
<b>New Service Connection Fees</b>		0	5,000	0	27
<b>TOTAL INCOME*</b>		<b>29,459</b>	<b>85,697</b>	<b>60,217</b>	28
Depreciation		56,767	58,954	58,000	29
Amortization		433	433	433	30
<b>Total Depreciation/Amortization†</b>		<b>57,200</b>	<b>59,387</b>	<b>58,433</b>	
<b>CURRENT EARNINGS</b>		<b>(27,741)</b>	<b>26,310</b>	<b>1,784</b>	31
<b>* Distribution of Total Income:</b>					
Total Income		<b>29,459</b>	<b>85,697</b>	<b>60,217</b>	
Principal Payment, 1979 Bonds		20,000	20,000	21,000	
Reserve and Capital Projects		9,459	65,697	39,217	32
Balance		<b>0</b>	<b>0</b>	<b>0</b>	
†Depreciation/Amortization Funding Ratio		<b>0.52</b>	<b>1.44</b>	<b>1.03</b>	33
Debt Service Factor‡		<b>0.66</b>	<b>2.69</b>	<b>2.04</b>	34
<b>Cash Reserve Requirement (Resolution 71-94)</b>					
Operating Cash Reserve		60,000	75,000	<b>130,000</b>	35
Emergency Capital Reserve		70,000	30,000	<b>25,000</b>	36
<b>Total Cash Reserve Requirement</b>		<b>130,000</b>	<b>105,000</b>	<b>155,000</b>	
‡Bond indenture requires that the debt service factor be not less than 1.2.					

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2009/2010 OPERATING BUDGET		FY 2007/08	FY 2008/09	FY 2009/10	Notes
<b>FIRE DEPARTMENT</b>					
<b>REVENUE</b>					
TAX REVENUE					
	Current Property Taxes	226,358	283,378	247,020	37
	Supplementals - Current	10,347	8,832	9,757	37
	Supplementals - Prior	714	509	732	37
	Homeowners (HOPTR) Rebate	2,160	2,153	1,026	37
	Prior Years' Taxes		376	0	37
	Miscellaneous Taxes	53,884	103,522	41,338	37
	Special Fire Tax	68,365	0	68,000	37
	<b>Total Tax Revenue</b>	<b>361,828</b>	<b>398,770</b>	<b>367,873</b>	
NONTAX AND INTEREST INCOME					
	Local Agency Investment Fund (Interest)	45,231	22,500	26,015	6
	West Marin Emergency Services Fund	7,000	7,000	7,490	38
	Intergovernmental Aid	0	13,108	125,000	7
	Merchandise Sales	851	850	700	39
	Chipper Day	0	3,500	3,600	
	Other Income	0	0	0	40
	<b>Total Nontax &amp; Interest Income</b>	<b>53,082</b>	<b>46,958</b>	<b>162,805</b>	
	<b>TOTAL REVENUE</b>	<b>414,910</b>	<b>445,728</b>	<b>530,678</b>	
<b>EXPENSES</b>					
PERSONNEL					
	Health Insurance	24,350	25,312	32,969	9
	Retirement	18,611	11,592	23,918	10
	Payroll Taxes	5,939	6,565	8,637	11
	Salary, General Manager	0	0	0	12
	Salary, Fire Chief	38,478	39,750	38,931	12
	Salary, Department Operations	39,115	46,064	60,962	12
	Worker's Compensation Insurance	13,312	16,567	12,590	13
	Accrued Vacation	3,809	12,233	21,404	14
	Volunteers' Compensation	1,200	1,200	1,200	41
	<b>Total Personnel Costs</b>	<b>144,814</b>	<b>159,283</b>	<b>200,611</b>	
PHYSICAL OPERATIONS					
	Dispatch & Communications	21,675	26,000	26,500	42
	Maintenance & Repair	3,161	22,000	3,100	43
	Professional Services	4,800	7,200	9,600	17
	Supplies & Inventory	9,500	5,452	14,000	19
	Education, Programs & Incentives	9,500	30,521	70,000	44
	Utilities	3,100	5,442	2,800	
	Vehicle Operations	5,724	8,169	8,354	20
	<b>Total Physical Operations</b>	<b>57,460</b>	<b>104,784</b>	<b>134,354</b>	
OFFICE & ADMINISTRATION					
	Dues & Publications	559	289	300	
	Miscellaneous	628	174	2,000	
	Telephone	825	992	900	
	Travel & Meetings	492	694	200	24
	Tax Collection	4,042	2,357	4,616	45
	General Liability/Auto Insurance	8,298	11,456	9,529	25
	<b>Total Office &amp; Administration</b>	<b>14,844</b>	<b>15,962</b>	<b>17,545</b>	

Page 4		<i>Audited</i>	<i>Approved</i>	<i>Approved</i>	
2009/2010 OPERATING BUDGET		<i>FY 2007/08</i>	<i>FY 2008/09</i>	<i>FY 2009/10</i>	<i>Notes</i>
<b>DISTRICT OVERHEAD</b>					
	<b>Allocation of District Overhead</b>	<b>63,055</b>	<b>106,430</b>	96,858	26
<b>TOTAL OPERATING EXPENSES</b>					
	Depreciation	<b>0</b>	19,756	19,000	29
	Less: Extraordinary Expense	0	0	0	
<b>CURRENT EARNINGS</b>					
		<b>134,737</b>	<b>59,269</b>	81,310	31
<b>Total Revenue</b>					
		414,910	445,728	530,678	
<b>Total Operating Expenses</b>					
		280,173	386,459	449,368	
<b>Operating Income</b>					
		<b>134,737</b>	<b>59,269</b>	<b>81,310</b>	
<b>Cash Reserve Requirement (Resolution 71-94)</b>					
	Operating Cash Reserve	165,000	226,834	<b>185,000</b>	46
<b>Total Cash Reserve</b>					
		<b>165,000</b>	<b>226,834</b>	<b>185,000</b>	

Page 5		<i>Audited</i>	<i>Approved</i>	<i>Approved</i>	
2009/2010 OPERATING BUDGET		<i>FY 2007/08</i>	<i>FY 2008/09</i>	<i>FY 2009/10</i>	<i>Notes</i>
<b>DISTRICT OVERHEAD</b>					
<b>EXPENSES</b>					
PERSONNEL					
	Health Insurance	5,327	5,744	20,640	9
	Retirement	13,612	15,166	13,868	10
	Payroll Taxes	5,274	5,865	5,801	11
	Salary, General Manager	56,736	55,689	28,705	12
	Salary, Clerical	12,208	20,975	25,938	12
	<b>Total Personnel Costs</b>	<b>93,157</b>	<b>103,439</b>	<b>94,952</b>	
OFFICE & ADMINISTRATION					
	LAFCO Budget	491	510	550	
	Dues & Publications	1,013	1,351	1,500	
	Office Equipment Maintenance	761	546	452	47
	Miscellaneous	988	25	650	
	Professional Services	22,400	21,400	19,750	17
	Professional Services - Legal		53	100	
	Board Expenses & Elections	0	0	1,800	
	Office Supplies & Postage	4,317	8,850	4,124	
	Telephone, Internet Service	2,260	4,115	2,486	
	Travel & Meetings	723	93	1,950	24
	Bank Charges	0	1,128	800	
	Legal Advertising		397	30	
	Other Advertising			0	
	<b>Total Office &amp; Administration</b>	<b>32,953</b>	<b>38,468</b>	<b>34,192</b>	
	<b>TOTAL EXPENSES</b>	<b>126,110</b>	<b>141,907</b>	<b>129,144</b>	
ALLOCATION OF EXPENSES					
	To Water System	63,055	35,477	32,286	26
	To Fire Department	63,055	106,430	96,858	26
	<b>Total Allocation</b>	<b>126,110</b>	<b>141,907</b>	<b>129,144</b>	
<b>BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	

<b>Debt Service Factor</b>				
		Audited	Approved	Approved
Revenue		344,088	374,185	397,420
Interest		15,554	7,998	8,400
Net revenue		328,534	366,187	389,020
Operating Expenses		323,700	293,488	337,203
Bond Interest		16,950	15,950	14,950
Net Expenses		306,750	277,538	322,253
Available (Net Revenue less Net Expenses)		21,784	88,649	66,767
Total Debt (at begin of year)		431,500	395,550	359,600
Years		13	12	11
Average Annual Debt		33,192	32,963	32,691
DEBT SERVICE FACTOR		0.66	2.69	2.04
Debt Service Factor = Available Net Revenue divided by Average Annual Debt				
(Note: Total Debt and Years must be corrected each year from data in Audit Notes under Bonds Payable, Debt Service Ratio)				