

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

12781 SIR FRANCIS DRAKE BLVD • P.O. Box 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors Minutes - Regular Meeting

Tuesday, June 16, 2026 | 11:30 a.m. | Inverness Firehouse, 50 Inverness Way

1) Call to Order: Meeting called to order at 11:32 am.

Directors Present: Kathryn Donohue, Kenneth Emanuels, Brent Johnson and David Press

Directors Absent: Dakota Whitney

Staff Present: Shelley Redding, General Manager & Rich Perez, Water Superintendent

Guests/Public Present: None

Quorum: Yes

2) Public Expression: Summary of public comments No public comments were received.

3) Consent Calendar

Motion: D. Press, Second: K. Emanuels

Vote: AYES 4, NOES 0

Action Taken: Approval of the Consent Calendar with the Board minutes from May 19, 2026 Regular Board Meeting and approval of accounts payable, credit card statement and payroll expenses for May 2026 as presented.

A. Approval of Minutes: May 19, 2026, Regular Meeting Minutes

Action/Notes: None

B. Approval of Expenditures

Action/Notes: None

(1) Accounts Payable: May 2026 - Notes: None

(2) Credit Card Purchases: May 2026 - Notes: None

(3) Payroll Expenses: May 2026 - Notes: None

4) Business of the District

A. Resolution 304-2026: Public Hearing Setting the District's Appropriations Limit for FY 2026-2027.

Discussion: Director Donohue opened the public hearing at 11:35 am and asked comments or questions from the public. There were no comments. She requested comments and questions from the Board of Directors. There were no comments or questions. The public hearing was closed at 11:36 am.

Motion: B. Johnson, **Second:** D. Press

Vote: AYES 4, NOES 0 **Action:** Approval of Resolution 304-2026 setting the District's Appropriation Limit for 2026-2027 as presented.

B. Approve Employee Pay Rates for Fiscal Year 2026-2027.

Discussion: Staff presented a memorandum reflecting staff payrates for FY 2025-2026 and proposed pay rate increases for FY 2026-2027.

Motion: K. Emanuels, **Second:** B. Johnson

Vote: AYES 4, NOES 0 **Action:** Approval of proposed pay rate increases as presented.

C. Consider and Approve FY 2026-2027 Budget

Discussion: Staff presented a proposed budget draft for FY 2026-2027. Areas of significant change continue to be the increased costs associated with insurance, utilities and supplies. Revenue will see increases with the water rates (CPI increase) and Ad Valorem taxes based on property assessments from recent sales.

Motion: K. Emanuels **Second:** D. Press

Vote: AYES 4, NOES 0 **Action:** Approval of FY 2026-2027 Budget as presented.

Material provided in the meeting packet is available on the District's website, www.invernesspubd.org, or by contacting the District office.
Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO ATTEND AND TO COMMENT ON AGENDA ITEMS

BOARD OF DIRECTORS: KATHRYN DONOHUE, PRESIDENT • KENNETH J. EMANUELS, VICE PRESIDENT
DAVID PRESS, TREASURER • BRENT JOHNSON • DAKOTA WHITNEY



SHELLEY REDDING, GENERAL MANAGER/CLERK OF THE BOARD
DAVID BRIGGS, FIRE CHIEF • RICHARD PEREZ, WATER SYSTEM SUPERINTENDENT

D. Acceptance of Extra-Help Work Agreements with Annuitant for Fiscal Year 2026-2027:

Discussion: Staff presented a draft work agreement document for FY 2026-2027 for Wade Holland which specifies limitations on hours as defined by CalPERS.

Motion: B. Johnson, **Second:** D. Press

Vote: AYES 4, NOES 0 Action: Acceptance and approval of the extra-help work agreement with Wade Holland as a retired annuitant for FY 2026-2027.

5) Special Project Report - Colby and Seahaven Tank Replacement Project

A. General Manager's Administrative Report

Notes: Reports were provided to the Board concerning the items listed below.

- 1) District Financial Reports 2025-2026 through May 2026: GM Redding presented financial reports for the fiscal year including profit and loss and balance sheet reports for board review.
- 2) Capital Projects Report Fiscal Year to Date: This item was requested to be removed from agenda until the July Board meeting.
- 3) Jean Soost Trust Donation to Inverness Fire Department. GM Redding reported a generous donation of \$10,000 was made to the Inverness Volunteer Fire Department.

C. Operations Reports

- 1) Water System Report May 2026 - Notes: Reports for May were presented to the Board. Discussion concerning system operations and replacement of turbidimeters, analyzers and other components to ensure SCADA system is receiving correct data. Discussion concerning future predicted storms, response plans and regular maintenance work that is being conducted in the watershed diversion and streams areas; access roads to mitigate issues of potential erosion or ???
- 2) Fire Department Report May 2026 - Notes: Chief Briggs presented the Fire Department report. Discussion concerning ongoing training opportunities for volunteers.
- 3) MWPA Report May 2026 - Notes: Chief Briggs reported on ongoing meetings for the West Marin Region, including the Work Plan for the Seahaven area continue with fine tuning being done for the CalFire Grant application. He reported the Defensible Space inspections have resumed.

6) Committee Meetings/Reports

Notes: There were no committee reports

7) Adjournment: The meeting adjourned at 12:22 pm.

Attest: /s/

Date: June 16, 2026
Shelley Redding, Clerk of the
Board