

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

12781 SIR FRANCIS DRAKE BLVD • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA

Regular Meeting

Tuesday, August 19, 2025

12:00 noon

Inverness Firehouse, 50 Inverness Way

- 1) **Call to Order:** Attendance Report
- 2) **Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "*may briefly respond to statements made or questions posed*" during Public Expression, but "*no action or discussion shall be undertaken on any item not appearing on the posted agenda*" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.
- 3) **Consent Calendar**

All items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, staff, or public requests that a specific item be removed for separate discussion and action.

 - A. **Approval of Minutes:** July 22, 2025, Regular Meeting Minutes
 - B. **Approval of Expenditures**
 1. **Accounts Payable:** July 2025
 2. **Credit Card Purchases:** July 2025
 3. **Payroll Expenses:** July 2025
- 4) **Reports:** Receive Reports On Administrative and Operational Activities for June 2025
 - A. **General Manager's Report**
 1. FY 2024-2025 4th Qtr Financial Reports
 - a. Bank Statement Reconciliations
 - b. Summary Profit and Loss
 - c. Balance Sheet
 2. Colby/Seahaven Tank Project Update
 - B. **Operations Reports**
 1. Water System Report July 2025
 2. Fire Department Report July 2025
 3. Marin Wildfire Prevention Authority (MWPA) Report July 2025
- 5) **Business of the District**
 - A. **Colby and Seahaven Tank Project: Award Contract for Colby and Seahaven Tanks Replacement Project to Lowest Qualifying Bidder:** Per recommendation of Brelje & Race Consulting Engineers.
 - B. **Proposal for Changing Water Rates:** Instruct staff to initiate Prop. 218 process for change in rates and charges and set date of public hearing.

Material provided in the meeting packet is available on the District's website, www.invernesspubd.org, or by contacting the District office.
Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO ATTEND AND TO COMMENT ON AGENDA ITEMS

BOARD OF DIRECTORS: KATHRYN DONOHUE, PRESIDENT • KENNETH J. EMANUELS, VICE PRESIDENT
DAVID PRESS, TREASURER • BRENT JOHNSON • DAKOTA WHITNEY



SHELLEY REDDING, GENERAL MANAGER/CLERK OF THE BOARD
JAMES K. FOX, FIRE CHIEF • RICHARD PEREZ, WATER SYSTEM SUPERINTENDENT

C. Approval and Adoption of Overhead Rates for FY 2025-2026: Rates for the overhead charges that are added to the direct costs of work performed by (or contracted out by) the District on behalf of (and billed to) customers are determined for each fiscal year based on the actual costs to the District as determined from that year's adopted budget.

D. Approve Employee Pay Rates for Fiscal Year 2025-2026

E. Ordinance 116-2025: General Manager Compensation for Fiscal Year 2025-2026

6) Committee Meetings/Reports

A. Personnel Committee Report

7) Adjournment

Posted: 8/14/2025