

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

50 INVERNESS WAY NORTH • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA

Regular Meeting

Wednesday, May 24, 2023

9:00 a.m.

Inverness Firehouse

1. **Call to Order; Attendance Report**
2. **Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "*may briefly respond to statements made or questions posed*" during Public Expression, but "*no action or discussion shall be undertaken on any item not appearing on the posted agenda*" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.

3. **Approval of Minutes:** Regular meeting of April 26, 2023.

The State of the District

4. **Management Report:** Shelley Redding
 - District Capital Projects Funding Strategy Report – Update
 - IPUD 75-year anniversary update
 - District Office Space Update
5. **Water System Report:** April 2023, Senior Water Operator Ken Fox
6. **Fire Department Report:** April 2023, Fire Chief Jim Fox
 - Marin Wildfire Prevention Authority (MWPA) update
 - Local Projects update
 - CORE Projects update
 - Marin Emergency Radio Authority (MERA) update

The Business of the District

7. **Ordinance 109-2023:** Amending Water System Regulation 101, "New Service Connection"
8. **Ordinance 110-2023:** Amending Water System Regulation 301 to Set Water Rates Effective July 1, 2023 (CPI Adjustment)
9. **Resolution 281-2023:** Setting the District's Appropriations Limit for FY 2023/24
10. **Approve Fiscal Year 2022-2023 Budget Amendment**
11. **Acceptance of Extra-Help Work Agreements with Annuitants:** Agreements with Wade B. Holland and Kaaren S. Gann for extra-help employment during FY 2022-2023.
12. **Approve Expenditures and Credit Card Charges:** April 2023
13. **Closed Session:** Public Employee Performance Evaluation (General Manager) pursuant to Gov. Code Sec. 54957
14. **Committee Meetings/Reports**
15. **Adjournment**

Posted: May 19, 2023

Material provided in the meeting packet is available on the District's website, www.invernesspub.org, or by contacting the District office. Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO ATTEND AND TO COMMENT ON AGENDA ITEMS

BOARD OF DIRECTORS: KENNETH J. EMANUELS, PRESIDENT • DAKOTA WHITNEY, VICE PRESIDENT
KATHRYN DONOHUE, TREASURER • BRENT JOHNSON • DAVID PRESS



SHELLEY REDDING, GENERAL MANAGER/CLERK OF THE BOARD
JAMES K. FOX, CHIEF OF OPERATIONS (FIRE CHIEF, WATER SYSTEM SUPERINTENDENT)



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 1

Call to Order;
Attendance Report



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 2

Public Expression

Opportunity for members of the public to address the Board on matters under the Board’s jurisdiction but not on the posted agenda.

Directors or staff “*may briefly respond to statements made or questions posed*” during Public Expression, but “*no action or discussion shall be undertaken on any item not appearing on the posted agenda*” (Gov. Code §54954.2(a)(3)).

Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 3

Approval of Meeting Minutes

Regular Meeting

April 26, 2023



Inverness Public Utility District

Fire Department ✧ Water System

50 Inverness Way No., P.O. Box 469, Inverness CA 94937 ✧ (415) 669-1414

**Board of Directors
Minutes, Regular Meeting
Wednesday, April 26, 2023, 9:00 a.m.
Inverness Firehouse**

1. Call to Order; Attendance Report

Vice President Whitney called the meeting to order at 9:00 a.m.

Directors Present: Dakota Whitney, David Press, Kathryn Donohue, Brent Johnson

Directors Absent: Kenneth Emanuels

Staff Present: Shelley Redding, General Manager; Jim Fox, Chief of Operations; David Briggs, Fire Services Assistant; Ken Fox, Sr. Water Operator; Wade Holland, Customer Services Manager

2. **Public Expression:** Woody Elliott asked the Board to support an application submitted to the County by Steve Doughty for an AT&T cell phone tower installation on the east side of Tomales Bay north of Point Reyes Station because such a tower would enhance cell phone reception in Inverness. Staff member David Briggs noted that there is also a possibility of another tower being installed at Sacred Heart Church in Olema. Mr. Elliott also requested an update on the approved RFP for the Hazard Mitigation Plan that was approved at the previous Board Meeting. GM Redding responded that the RFP had been published and is available on the District's website. She noted that three responses have been received, and staff is in the process of responding to questions and setting up initial meetings.

Michael McEneaney asked about the property at 85 Douglass that is in a state of disrepair and posed the possibility of the District approaching the owners about a possible purchase for staff housing. He asked if the District could research the ownership status, feasibility, and financial impact, as well as whether CLAM could be involved in assessing a benefit for District staff. GM Redding responded that the District is currently engaging with CLAM about the issue of housing for employees and how the District can provide outreach opportunities in Inverness.

3. **Approval of Minutes:** Regular Meeting of March 22, 2023

M/S Press/Donohue to approve the minutes of the Regular Meeting of March 22, 2023, as submitted.
AYES 4, NOES 0

4. **Public Hearing, Resolution 278-2023:** Declaring customer account for 140 Camino del Mar as abandoned

The public hearing commenced at 9:07 a.m. Customer Services Manager Wade Holland presented the item with a summary of Water System Regulation 305 that outlines the process for removing a service connection from the water system. CSM Holland also provided a brief history of the property's ownership and issues with collection of water system charges since 2011 when the current customer, Ms. Sharon Morgan Blakley, assumed ownership of the property. Director Whitney asked about the advantage of removing the connection rather than leaving the meter in place and letting past-due charges accumulate. CSM Holland reported that the water meter has been turned off since 2019, and

BOARD OF DIRECTORS: **KENNETH J. EMANUELS**, PRESIDENT • **DAKOTA WHITNEY**, VICE PRESIDENT
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SHELLEY REDDING, GENERAL MANAGER • **JAMES K. FOX**, CHIEF OF OPERATIONS

leaving the meter in place at what appears to be an abandoned property creates a liability for the District as well as for the property owner and the neighbors. He noted that this is a unique situation that has never occurred before in the District, and he summarized the extensive history of unsuccessful attempts to establish contact with the property owner. Director Johnson asked how the District would recoup the outstanding fees owed. Mr. Holland explained that whenever the property changes ownership and a new owner desires municipal water service, the new owner will be obligated to pay the New Service Connection Fee that is in effect at that time. Director Whitney invited members of the public to comment, but no one responded. Staff noted that no comments had been received prior to the meeting. The public hearing was closed at 9:12 a.m.

M/S Donohue/Press to adopt Resolution 278-2023, to find and declare that the customer water service for 140 Camino del Mar has been abandoned, and to direct staff to disconnect the property from the Water System's distribution facilities. AYES 4, NOES 0

Agenda item Nos. 8-13 were moved forward to accommodate Board member and staff availability.

8. Resolution 277-2023: Ending Water Shortage Emergency

Customer Services Manager Wade Holland presented Resolution 277-2023 to end the Water Shortage Emergency declared and adopted in July 2020 by Resolution 255-2020. He summarized the analysis of rainfall, streamflows, and customer demand used to determine staff's recommendation that the Water Shortage Emergency no longer applies and that sufficient resources are available to provide for human consumption, sanitation, and fire protection for the coming year. CSM Holland also noted that a prior Water Shortage Emergency declared in 2014 does not appear to have ever been formally ended, so language has been included in Resolution 277-2023 declaring an end to any previous Water Shortage Emergency declared by the District. The Board discussed the resolution and the public notification that will be sent to the customers within the following week.

M/S Johnson/Donohue to adopt Resolution 277-2023, declaring the Water Shortage Emergency declared by Resolution 255-2020 is ended; and any previously declared Water Shortage Emergencies that may still be in effect are also ended. AYES 4, NOES 0

Customer Services Manager Wade Holland departed the meeting at 9:20 am.

9. Resolution 279-2023: Expressing appreciation for Sally Fairfax and Connie Morse

General Manager Redding presented Resolution 279-2023 to express appreciation for the service of Sally Fairfax and Connie Morse to the community and the Inverness Disaster Council while they served as temporary co-coordinators of the Inverness Disaster Council. GM Redding presented a gift to Connie Morse (Sally Fairfax was not in attendance and will be presented the gift at a later date).

M/S Press/Johnson to adopt Resolution 279-2023 expressing appreciation for the volunteer services of Sally Fairfax and Connie Morse as temporary co-coordinators of the Inverness Disaster Council. AYES 4, NOES 0

10. Resolution 280-2023: Expressing appreciation for Michael Meszaros

General Manager Redding presented Resolution 280-2023 to express appreciation for the service Michael Meszaros has given to the Community and the Inverness Public Utility District as both a volunteer firefighter and the Volunteer Department's Fire Chief for over 55 years. He recently retired as a volunteer firefighter. GM Redding noted that there will be an acknowledgement of his service with a dedication ceremony during the District's 75th anniversary celebration in August 2023.

M/S to adopt Resolution 280-2023 expressing appreciation for the service of Michael Meszaros. AYES 4, NOES 0

11. Ordinance 107-2023: Setting the General Manager's Compensation for Fiscal Year 2022-2023

General Manager Redding presented the ordinance reflecting the approved wage for the General Manager that was adopted by the Board in July 2022.

M/S Press/Donohue to adopt Ordinance 107-2023 as presented setting the compensation for the General Manager for the 2022-2023 Fiscal Year. AYES 4, NOES 0

12. Approve Expenditures and Credit Card Charges: March 2023

General Manager Redding presented the March 2023 expenditures and credit card ledgers for approval. Director Press asked about a charge for \$2,700. It was reported that the bill was for repair and maintenance of the emergency power generators at the firehouse and the First Valley treatment plant.

M/S Donohue/Johnson to approve the March 2023 expenditures and credit card purchases as presented. AYES 4, NOES 0

13. Administrative Office Space Lease (12781 S.F. Drake Blvd.): Approve 1-year lease with option to renew

General Manager Redding reported that office space in downtown Inverness has become available. Staff has been contemplating for some time the need to acquire more administrative office space than is available at the firehouse, and that this need will become more acute with the addition of administrative staff and new operational management planned to occur during the coming year. The opportunity to rent office space in Inverness is quite rare, and staff recommends that the District take advantage of the opportunity while it is available. Relocating the administrative functions would allow the Fire Department to more fully utilize the firehouse space for its intended purposes and provide the administrative and Water System staffs with much needed additional work and storage space. The Board discussed the benefits and the cost of the move and the \$1,200 monthly rent expenditure. The initial term is for one year starting June 1, 2023, with an option to renew at a rent increase of 3%. If approved, staff will review the lease agreement to be sure it is acceptable.

M/S Donohue/Johnson to approve a one-year lease of space #5 at 12781 Sir Francis Drake Blvd., with an option to renew as described in the staff report and to authorize the President or Vice President to execute the lease agreement. AYES 4, NOES 0

5. Management Report

Quarterly Financial Reports: General Manager Redding presented the 3rd quarter financial reports with budget comparisons. She noted that the 2nd installment of the annual property tax revenues is received in April and will be reflected in next month's report. She noted that both the property tax revenue item and the excess ERAF revenue item are expected to exceed the budget estimates. Director Press asked about the drought surcharge and water charges for the next fiscal year. It was confirmed that the drought surcharge, per the water rates approved in 2021, will sunset at the end of the current fiscal year on June 30. The water rates effective July 1 will be increased by around 5% to reflect the COLA change for calendar year 2022. With the increasing costs of supplies and services, as well as an anticipated 15-20% increase in insurance costs, the Water System will most likely have to consider another rate increase during the coming fiscal year.

New Service Connection Fee: After acceptance by the Board of the final audit report for June 30, 2022, the New Service Connection Fee has been updated to \$9,600.00.

District Capital Projects Funding Strategy Report – Update: An updated funding document was presented with information about current opportunities for grant funding and how the grants could be used by the District.

IPUD 75th Year Anniversary Update: Staff have been in touch with the Jack Mason Museum and plans are in place for an exhibition of IPUD history in August and September. Art Rogers has been contacted about a photo shoot, and there are plans for an open house celebration on the evening before the Inverness Faire August 11, 2023.

6. Water System Report: March 2023

Senior Water Operator Ken Fox presented the water system report for March. He noted that while the streamflows have reduced somewhat since the significant precipitation events in March, they are steady and there have not been any significant erosion issues from the rains.

7. Fire Department Report: March 2023

Fire Chief Jim Fox presented the Fire Department report for March.

Marin Wildfire Prevention Authority (MWPA) Local Projects and CORE Update: Chief Fox and GM Redding reported on the project activity submissions for the next fiscal year, 2023-2024, and provided copies of the work projects to the Board for review. GM Redding noted that she will provide an accounting of local work done by IPUD staff during the current fiscal year for Board review at the next meeting. Chief Fox reported on meetings he has attended relating to the ongoing CORE project of evacuation route maintenance and reported that the current year project activity will get underway in May, with the biological reviews completed for the project areas in Inverness. Notices have been sent out to residents in the area and signs will be posted.

Director Donohue reported on the provided MWPA Executive Committee update and noted the large project planned for the Novato shaded fuel break that will be a multi-year endeavor. She also noted the MWPA's Ember Stomp event that will be held at the Marin County Fairgrounds on May 20 and encouraged residents to attend as it will provide resources and educational opportunities for Marin County.

Marin Emergency Radio Authority (MERA) Update: Chief Fox reported on recent activity related to the next-generation MERA project and provided a handout summary.

Inverness Disaster Council: GM Redding reported that Disaster Council Coordinator Ann Elliott held a well-attended annual meeting to distribute new resource material to the area coordinators and neighborhood liaisons, and to and thank Sally Fairfax and Connie Morse for their service to the IDC.

14. Committee Meetings/Reports

Nothing was reported.

15. Adjournment: Vice President Whitney adjourned the meeting at 10:00 a.m. The next regular meeting is scheduled for May 24, 2023.

Attest: /s/

Date: 4/26/2023

Shelley Redding, Clerk of the Board



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 4

Management Report

General Manager S. Redding

- District Capital Projects Funding Strategy Report-Update
- IPUD 75th Anniversary update
- District Office Space Update

May 2023 Board Summary

Friday, May 19, 2023 9:26 AM

Project Management/ Grant Writing Goals 2023.

1.0 Define our motivation and needs (November 2022 – current) COMPLETE May 2023

IPUD Water System : infrastructure that is resilient against extreme weather conditions

IPUD Fire : updated vehicles, equipment, and training

IPUD Community : vulnerability assessment, equitable hazard mitigation planning

1.1 Identify our resources and desired outcomes / goals (ongoing)

IPUD Water Goals

- A safe water supply that meets the demand of residents, businesses, and visitors in spite of changing precipitation trends.
- Sustainably managed watershed in coordination with federal, state, and local agencies that will not endanger communities with wildfires.

IPUD Fire – exploring motivation and needs

- Talked to stakeholders in IPUD and surrounding districts (Bollinas and Stinson fire chiefs) re: staffing schedules, volunteer/ permanent staff options, station improvement plans, staff housing, budget constraints.

IPUD Community Goals

- Hazard Mitigation Planning for Inverness in coordination with Cal OES' Hazard Mitigation Planning and Marin County Multi-Jurisdictional Hazard Mitigation Plan.

1.2 Explore funding options (grants vs loans vs district reserves)

- Ahead of schedule with CalOES Hazard Mitigation Planning grant sub-application; due August 2023
- Engaged with Adaptation International re: Ecosystems Based Adaptation lens applied to a potential vulnerability assessment

2.0 Identify a funding strategy that complements our current staffing and management level (current – Dec 2023)

2.1 Identifying the long term staffing strategy

Meeting with new Director of OES Marin County; will ask specific questions about how to best create resource sharing habits between West Marin utility districts (Stinson, Bollinas)

2.1.1 Identify a long term funding strategy

2.3 Hire and train new or current employees

Ecosystems Based Adaptation training and shovel- ready project scoping training to be completed by June 2023 by Jenna. The hope is that this education can be used to tie together IPUD projects/ goals and community based initiatives for hazard mitigation.

3.0 Apply for funding. Build a template that can be used to expedite the application process for State and Federal grant funding (current, ongoing through 2023)

3.1 Building IPUD's capacity to win

3.1.1 Create end to end project proposals

3.1.2 Apply a staffing and grant management plan

3.1.3 Establish and maintain relationships with grantors

> Jenna created an Adaptation Strategy Timeline to kick off internal planning efforts, made contact with *new* County of Marin's Director of Emergency Services for coordinating our efforts with larger county wide efforts.

3.2 Apply for funding

WATER

Received an inquiry into the 2.1M project proposal and have been identified as a potential grant award for 1.2M pending new contractor assessments.

> identified an upcoming grant for the same project proposal through the California State Water Resource Control Board (State Water Board) Expedited Drinking Water Grant Program

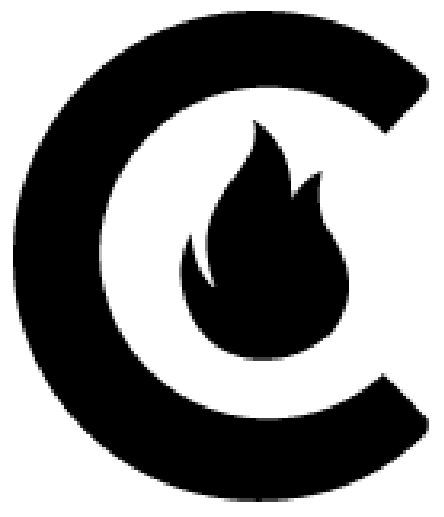
> Gained insight that the next two rounds of funding are already committed to a back log of projects; IPUD is encouraged to apply for funding in the late Summer 2023 and to use specific guidelines that have yet to be amended or published. This gives Jenna time to develop a proposal but the initial planning process is bureaucratically dense and slow going.

FIRE

- > identified one federal grant sources for a type 6 engine
- Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant

COMMUNITY

- Notice of Interest and Pre-Application approved for Hazard Mitigation Planning grant (\$150,000) FEMA program administered through Cal OES (California Office of Emergency Services). Application process is ahead of schedule, hope to be complete by July 2023.
- Follow up meeting with Seahaven Fuel Break group; discussing further IPUD resource sharing to inform project scope and goals
- IPUD x Steven Torrence, new County of Marin Director of Emergency Management meeting May 25th 2023 meet and greet, discuss how IPUD can be involved with Marin County's Multi-Jurisdictional Hazard Mitigation Plan.



EXECUTIVE OFFICER'S REPORT

MAY 2023

Issue 7

2023/24 WORK PLAN APPROVED!

After six months of hard work from our member agencies the Work Plan includes:

- Strategic shaded fuel breaks, goat grazing, and vegetation management activities near homes to reduce fire intensity and severity, rate of spread, and potential for burning embers to be carried downwind into adjacent communities
- Vegetation management to reduce risk around key evacuation routes and vulnerable communities
- Funding dedicated to home hardening and defensible space inspections as well as grants to support residents working to implement the recommendations provided during those inspections
- Free chipper programs for residents performing their own defensible space work
- Evacuation and alert systems, including auditory alert systems, online evacuation management systems, and additional signage
- A comprehensive public education campaign
- Effective and efficient environmental compliance practices.

Thank you to the Advisory/Technical and Operations Committees for their countless hours of input.

MARIN CITY SITE VISIT

After postponing several times due to rain, we were able to host a field trip to the Marin City Shaded Fuel Break Project - more than 40 people attended. A big thank you to the Ecologically Sound Practices Partnership, Marin County Fire Department, National Park Service and the Marin County Housing Authority for helping to set this up. See image.

RECENT BOARD ACTIONS

- Awarded Geographic Information Services Contract to GreenInfo Network
- Awarded Public Information Services Contract to Fire Safe Marin
- Approved Minimum Insurance Requirements Policy
- Approved FY 2023/2024 Work Plan
- Approved FY 2023/2024 Budget
- Approved the creation of two Vegetation Management Specialists and their recruitment

EVACUATION RISK ASSESSMENT DATA REVIEW

As part of the MWPA's Evacuation Risk Assessment, we performed a comprehensive data review that includes:

- The datasets and key risk factors used to model evacuation dynamics
- Datasets for Marin County to be used for the evacuation risk assessment
- Critical data gaps

The data review can be found [here](#).



Thank You,



Mark Brown
Executive Officer
Marin Wildfire Prevention Authority



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 5

Water System Report

- April 2023



INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT • WATER SYSTEM

POST OFFICE BOX 469

INVERNESS, CA 94937

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APRIL 2023 - WATER SYSTEM REPORT

End of April Stream-Flows

End of APRIL Statistics	Apr. 2023	Apr. 2022	DIVERSION	2023 GPM	2023 GPD	Apr 2022 GPM
RAINFALL @ F1	Recorded at F1	(@ F1)	D1	81	273,600	29
Monthly total (in inches ")	1.39"	3.85"	D2	130	388,800	25
For Year to date (7/01 -thru April 30)	47.65"	31.05"	D3	95	316,800	29
Avg. yearly since 1925 (inches)	37.26"	37.32"	D4	81	302,400	27
*Compare End Mo Streamflow	Feb 2023	Mar 2023	D5	110	288,000	32
*upper diversions total gpm	1,000,800 gpd	2,332,800	D6	120	374,400	31
*Nov 21-Jan 23: 165;975;455;255;224;218;127;92;82;55;60;58;71;660; 595	695 gpm	1,620 gpm	D7	115	316,800	30
3-MONTH Production-Use trend:	Feb 2023	Mar 2023	D8	48	72,000	15
Jan 2023: 1,396,700 gallons	1,260,800 gal	1,490,700	TOTALS--	780	1,123,200	218
45,055 Avg. gallons per day 31.3 Average gpm usage*	45,029 gpd* 31.3 gpm	48,087 gpd 33.4 gpm	APRIL PRODUCTION & SYSTEM USAGE PATTERNS			
SOURCES USED	(Apr 2023)	(Apr 2022)	USE BY	ZONE	2023	2022
1 st Valley High Intakes (D 3)	75 %	56 %	Colby	637,400-	40%	42%
2 nd Valley High Intakes (D)	0 %	26 %	Tenney	545,100 +	34 %	37%
3 rd Valley Intakes (D 7)	25 % -	18 %	Conner	20,000 -	1 %	2%
1st Valley lower intake (L1)	0 %	0 %	Stockstill	270,700+	17 %	11%
2 nd Valley lower (L2)	0 %	0 %	Sea Haven	127,000+	8 %	8 %
Wells (W1,W2,.W3 nil)	<0.2 %	0 %	APRIL PROD	1,600,200	100 %	100 %
TOTAL	100 %	100.0 %				

(* gpd = gallons per day; gpm = gallons per minute; ppm= parts per million)

APRIL AVERAGE 53,340 gal/day = 37.0 gpm

[Trending Note: daily usage up significantly from previous months]

Water Quality

All sources Ultra and Nano filtered; chlorine and turbidity correct continuously; no positive coliform bacteria samples from distribution sample grabs. Samples of distribution water tested twice monthly and influent raw water are being collected once a month for lab analysis of coliform content. Average CL₂ dose at F1→ 0.65 ppm; average CL₂ at F3→ >@0.7 ppm

Major Activities

- Monthly reports sent to CA RWQCB DHS
- D3 and D7 on line and producing; all other diversions presently off-line
- Regular flushing of 4" iron line on Via de la Vista & Escondido 2" PVC lines. Repaired damaged Blow-Off box.
- F1: break tank transducer still having occasional issue
 - new hybrid water heater installed, significant improvement for cleaning filter units
 - CIP both Ultra Units A & B
 - Ran plant on generator during power outage resulting from large oak tree falling onto power line @ Inv. School
- Watershed roads and trails: continued tree clearing, filling potholes and re-establishing water bars
- Hydrant clearing and maintenance in preparation for water main flushing
- All customer meters read
 - Leaking "blue-poly" ¾" polybutylene line serving 235 via de la Vista replaced with ¾" copper
 - Leaking plastic meter spud on a Via Sobrante service replaced with durable brass spud
- Stockstill tank-level gauge stuck, found cable had jumped off of pulley.

Water Customer Accounts Receivable Totals, March/April 2023

- The Accounts Receivable balance on Mar. 1, 2023, consisted of:

Current balances (from bills sent out on February 24, 2022)	99,063.00
Past-due balances (3.47%)	<u>3,557.55</u>
Beginning Accounts Receivable balance (on Mar. 1, 2023):	<u>102,620.55</u>
- During Mar/Apr, we received the following **payments** from our customers:

Electronic payments:	71,161.00	(72.4%)
Payments by check:	<u>27,129.86</u>	(27.6%)
Total payments received:		- 98,290.86
- During Mar/Apr, we posted the following **charges** to our customers' accounts:

Write-offs:	<1,392.00>	(Write-off from abandoned service on Camino del Mar)
Adjustments:	--	
Basic charges (future):	77,287.50	(518 Basic charges billed on 4/27 for <u>May/Jun*</u>)
Drought surcharges (future):	15,457.50	(518 Drought surcharges billed on 4/27 for <u>May/Jun*</u>)
X-C charges (future):	216.00	(18 Cross-Connection charges billed 4/27 for <u>May/Jun</u>)
Usage charges:	5,396.00	(Usage charges billed 4/27 for 2/22/23 to 4/22/23 [†])
Misc. charges:	75.00	(Such as account setup charges, late payment charges)
Refused payments:	--	(None)
Refunds:	<u>--</u>	(Closed account credit balance refunds)
Total charges posted:		+ 97,040.00
- Thus, the Accounts Receivable balance on April 30 (the end of the period) was: **101,369.69**
(of which 1.68%, or \$1,698.69, was past due)

* Bimonthly Fixed Charges (for May/Jun): 514 customers at \$180.00; 1 Lifeline customer at \$90.00; 3 Lifeline customers at \$45.00

† Total billed usage was \$6,710.00, less two credits totaling \$1,314.00 (\$1,218.00 for one leak adjustment, and \$96.00 for one prior-period meter reading error)

Reconciliation with BofA checking account:

There were no deposits in transit on 4/30/2023. Thus, the A/R balance on the District's books as of 4/30 should also be \$101,369.69.

Scheduled AutoPay receipts: \$54,703.00 on May 18, 2023 (from 295 customers, which is 57% of the total of 518 billed customers).

A temporary security debit to IPUD's checking account in the amount of \$54,703.00 will be made on or about May 16, 2023 (subject to adjustments).

Report on Number of Discontinuations of Residential Service (pursuant to paragraph (g) of IPUD Water System Regulation 303 and in compliance with Chapter 6, "Discontinuation of Residential Water Service," of Part 12, Division 104, of the Health and Safety Code (HSC) of the State of California)

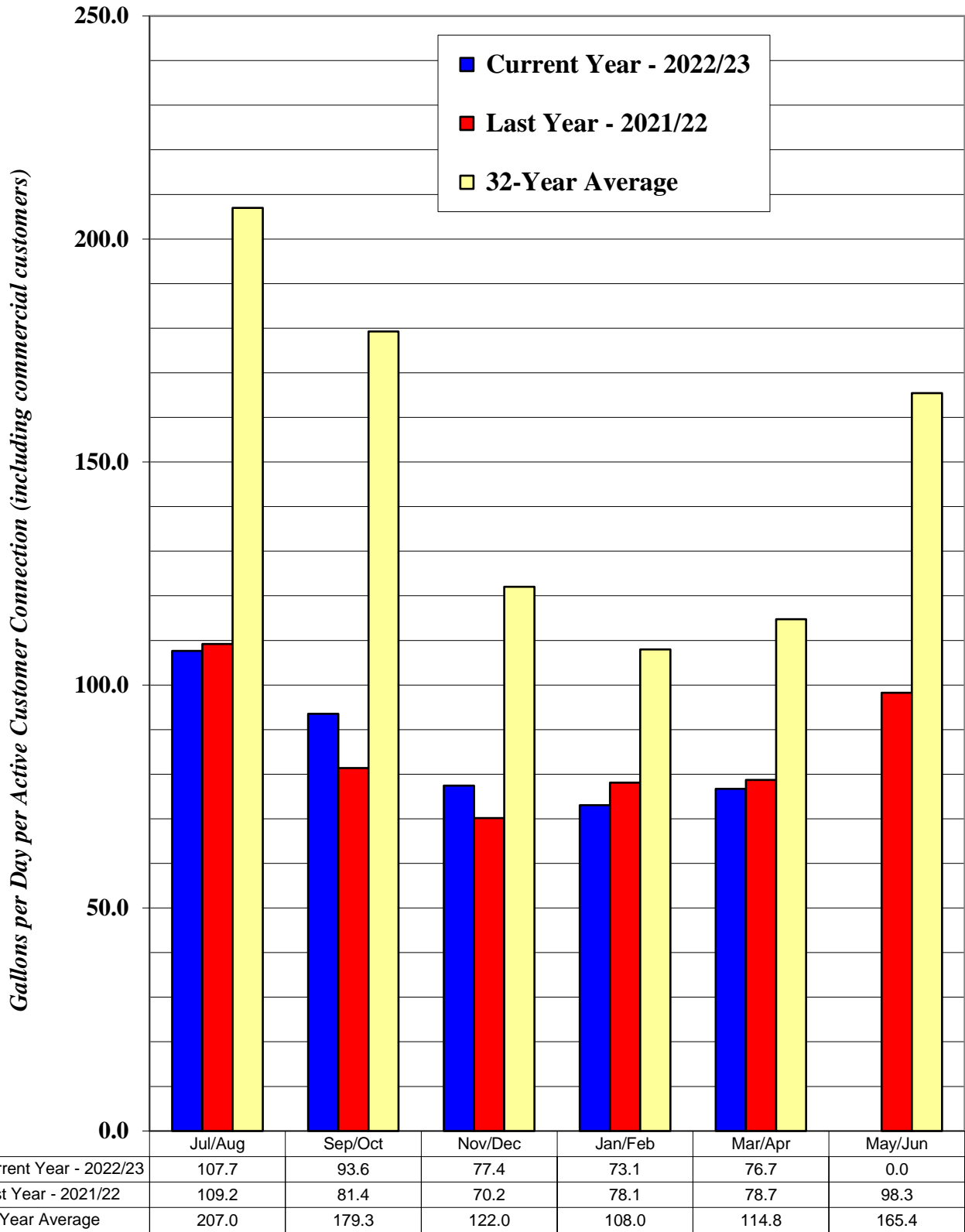
Period covered: Mar/Apr 2023

Number of residential services discontinued for inability to pay during the covered period: 0

Number of residential services discontinued for inability to pay during a previous period and still on discontinued status at the close of the covered period: 0

Inverness Public Utility District Water System

Average Daily Water Usage per Active Customer





Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 6

Fire Department Report

- April 2023
- Marin Wildfire Prevention Update (MWPA)
 - Local Projects Update
 - CORE Projects Update
- Marin Emergency Radio Authority Update

FIRE DEPARTMENT REPORT

April 2023

INCIDENTS:

<i>#</i>	<i>Date</i>	
#23-055	4-2	Vehicle accident @ 12786 Sir Francis Drake Blvd. Non-injury. <i>Attendance:</i> Jim Fox, Tom Fox, Ken Fox, David Briggs
#23-056	4-2	EMS @ Inverness Way. No merit. <i>Attendance:</i> Jim Fox, Tom Fox, Ken Fox, David Briggs
#23-057	4-3	Wires down @ 15 Mesa Way. <i>Attendance:</i> Jim Fox, Tom Fox, Ken Fox, David Briggs, Greg Eastman, Jacob Leyva, Tim Olson
#23-058	4-3	EMS @ Inverness Way. M94 transport. <i>Attendance:</i> Jim Fox, Tom Fox, David Briggs, Liam Riley
#23-059	4-9	Tree down @ Kehoe and Woodhaven <i>Attendance:</i> Jim Fox, Tom Fox, Ken Fox, David Briggs, Jacob Leyva
#23-060	4-25	EMS @ Sir Francis Drake Blvd. M94 transport. <i>Attendance:</i> Jim Fox, Tom Fox, Ken Fox, David Briggs, Tim Olson, Greg Eastman
#23-061	4-25	Water rescue @ Hearts Desire. Cancelled. <i>Attendance:</i> Jim Fox, Ken Fox, David Briggs

TRAININGS:

April 26: Reviewed and practiced with Kendrick Extrication Device, Samson Strap, rapid form vacuum immobilizers, and traction splints.

Attendees: Cassidy Russell, Jacob Leyva, David Wright, Tim Olsen, Jay Borodic, David Briggs, Liam Riley, Greg Eastman, Jim Fox, Tom Fox, Nikki Spencer

ACTIVITIES AND MAINTENANCE:

1. NFIRS data preparation.
2. Target solutions set up for volunteers
3. Type 6 building and specs
4. Station cleanup
5. Hi-Lo Siren installation
6. Field skills refresher with MWPA
7. Begin Revision of Fire Department Handbook
8. Eradicate gophers

PERSONNEL:

Jim Fox, Ken Fox, Tom Fox, Burton Eubank, Brian Cassel, Jeff McBeth, Tim Olson, Dennis Holton, Brett Miller, David Briggs, David Wright, Nikki Spencer, Greg Eastman, Celine Bennett, Jay Borodic, Liam Riley, Jack von Thayer, Andrew Bock, Jacob Leyva, Cassidy Russell

Jim Fox, Chief



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 7

Ordinance 109-2023

Amending Water System Regulation 101,
“New Service Connection”



Board Agenda Item Staff Report

Subject: Ordinance 109-2023: Revising a Portion of Water System Regulation 101, “New Service Connection”

Meeting Date: May 24, 2023

Date Prepared: May 5, 2023

Prepared by: Wade B. Holland, Customer Services Manager

Attachments: Draft of proposed Ordinance 109-2023

Recommended Action: Adopt Ordinance 109-2023

Paragraph (r) in the Water System’s Regulation 101 sets the procedure for determining annually the amount of the New Service Connection fee that must be paid in order to connect an unserved property to the Water System. This regulation was last updated in 2010, and part of paragraph (r) is in need of updating for two reasons. First, some of the language is unclear and confusing. Second, it relies on data taken from the annual audit, but the audit industry has changed the terminology it uses, so it is advisable to amend paragraph (r) to bring it into conformance with the terminology that appears in our current audit reports (e.g., what used to be called “fixed assets” is now referred to as “depreciable assets”).

Shown below is the current version of sub-paragraphs (4) and (5) in Regulation 101’s paragraph (r) with the proposed changes indicated in markup (strikeouts and underscoring):

“(4) The New Service Connection Fee shall be set at the amount determined by the following formula, rounded up to the next even One Hundred Dollars (\$100.00):

$$f = y / z$$

where,

- f: New Service Connection Fee (before rounding up).
- y: Total value of the ~~Fixed Assets of the~~ Water System’s depreciable assets, excluding construction in progress and without before deduction for accumulated depreciation, and excluding non-depreciable assets (land, construction in progress) as of June 30 of the year preceding the year during which the New Service Connection Fee will be in effect, as reported in the General Purpose Financial Statements of the District prepared by the District’s independent auditors.
- z: Total number of customer connections (active and inactive) of the Water System, excluding connections owned by the District itself or by any District-owned entity, and excluding customer accounts for publicly owned fire hydrants, on June 30 of the year preceding the year during which the New Service Connection Fee will be in effect:

(5) Example:

- y: ~~\$4,939,288~~1,868,854 in ~~Fixed Assets~~depreciable assets (as of June 30, ~~1992~~2022);
- z: ~~485~~518 customers (as of June 30, ~~1992~~2022);
- f: ~~\$4,939,288/518 = \$9,535.31~~1,868,854/485 = \$3,853.31 ~~—\$3900.00 (rounded up);~~
which is rounded up to \$9,600.00.”

These revisions include no substantive changes to the regulation or to the District’s policies for new service connections.

ORDINANCE 109-2023

**AN ORDINANCE AMENDING REGULATION 101,
“NEW SERVICE CONNECTION,” IN THE REGULATIONS
OF THE INVERNESS PUBLIC UTILITY DISTRICT WATER SYSTEM**

WHEREAS, it is the desire of the Board of Directors of the Inverness Public Utility District to revise subparagraphs (4) and (5) of paragraph (r) as they currently exist in Regulation 101, “New Service Connection,” of the Regulations of the Inverness Public Utility District Water System in order to clarify the setting of the New Service Connection Fee,

NOW, THEREFORE, BE IT ENACTED by the Board of Directors of the Inverness Public Utility District that subparagraphs (4) and (5) of paragraph (r), “New Service Connection Fee,” in Regulation 101, “New Service Connection,” of the Regulations of the Inverness Public Utility District Water System shall be amended to read as follows in their entirety:

“(4) The New Service Connection Fee shall be set at the amount determined by the following formula, rounded up to the next even One Hundred Dollars (\$100.00):

$$f = y / z$$

where,

f: New Service Connection Fee (before rounding up).

y: Total value of the Water System’s depreciable assets before deduction for accumulated depreciation and excluding non-depreciable assets (land, construction in progress) as of June 30 of the year preceding the year during which the New Service Connection Fee will be in effect, as reported in the General Purpose Financial Statements of the District prepared by the District’s independent auditors.

z: Total number of customer connections (active, inactive, and suspended) of the Water System, excluding connections owned by the District itself or by any District-owned entity, and excluding customer accounts for publicly owned fire hydrants, on June 30 of the year preceding the year during which the New Service Connection Fee will be in effect.

“(5) Example:

y: \$4,939,288 in depreciable assets (as of June 30, 2022)

z: 518 customers (as of June 30, 2022)

f: $\$4,939,288 / 518 = \$9,535.31$

which is rounded up to \$9,600.00.”

THIS ORDINANCE shall be and hereby is declared to be in full force and effect as of thirty (30) days from and after the date of its adoption. The Clerk of the Board shall cause this Ordinance to be published in a newspaper of general circulation in the District at least one (1) week before the expiration of said thirty (30) days, and shall also cause copies of this Ordinance to be posted in at least three (3) public places in the District for thirty (30) days, and said publication and said posted copies shall show the names of the Directors voting for and against adoption of this Ordinance.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Inverness Public Utility District on the 24th day of May, 2023, by the following vote, to wit:

AYES: Directors

NOES:

ABSTAINING:

ABSENT:

Kenneth J. Emanuels, President

ATTEST:

Shelley Redding, Clerk of the Board

I hereby certify that the foregoing instrument is a true and correct copy of the original of Ordinance 109-2023 on record in this office, and that subsequent to its adoption no provision of Ordinance 109-2023 has been amended, modified, or revoked by the governing body.

_____, Clerk of the Board, Inverness Public Utility District,
County of Marin, State of California.

By _____ Date _____



Inverness Public Utility District
Board Meeting March 22, 2023

Agenda Item No. 8

Ordinance 110-2023

Amending Water System Regulation 301
to Set Water Rates Effective July 1, 2023
(CPI Adjustment)



Board Agenda Item Staff Report

Subject: Ordinance 110-2023: Amending Water System Regulation 301 to Set Water Rates Effective July 1, 2023 (CPI Adjustment)

Meeting Date: May 24, 2023

Date Prepared: May 5, 2023

Prepared by: Wade B. Holland, Customer Services Manager

Attachments: Draft Ordinance 110-2023; Markup copy of Regulation 301 showing proposed changes; U.S. Bureau of Labor Statistics CPI-U Table

Recommended Action: Adopt Ordinance 110-2023

The most recent increase in water rates went into effect on January 1, 2022, pursuant to an ordinance adopted by the Board in late 2021 in accordance with the requirements of Prop. 218 (Sec. 6, Art. XIII D of the State Constitution).

The procedure used to enact the January 2022 rates set the Basic Charge at \$150.00 bimonthly, added the temporary Drought Surcharge of \$30.00 bimonthly (which expires on June 30, 2023), and set schedules of water usage charges. Importantly, it also enabled the rates to be adjusted annually on July 1 of 2023, 2024, 2025, and 2026 by a factor equal to the change over the preceding calendar year in the Consumer Price Index for our urban area (Marin is part of the San Francisco/Oakland/Hayward urban area).

The proposed Ordinance 110-2023 makes the necessary changes to the Water System's Regulation 301, "Rates and Charges," so that new water rates and charges will go into effect on July 1 to reflect the change in the consumer price index (CPI) during the calendar year 2022. Included in the attachments is a page from the website of the U.S. Bureau of Labor Statistics that contains the table from which we determined that the adjustment factor to be used is +4.88%. A number of other editing, technical, and error-correcting changes to Regulation 301 are also included in Ordinance 110-2023.

Also included in the attachments is a copy of the existing Regulation 301 showing with markup (strikeouts and underlining) all the changes that would be made to the regulation by adopting Ordinance 110-2023.

An overview of the provisions of Ordinance 110-2023 and the changes to Regulator 301 follows.

Whereas clauses: The "Whereas" clauses establish the background of and the legal basis for adopting the ordinance and adjusting the water rates.

Section 1: Adjusts the Basic Charge from \$150.00 to \$157.32, effective July 1, 2023.

Section 2: Clarifies some confusing language about when water bills are supposed to be sent out.

Section 3: Itemizes the adjusted water usage rates, effective July 1, 2023.

Section 4: Clarifies the metered usage rate to be applied to water provided to a private user from a fire hydrant.

Section 5: Changes the terminology "returned check" to "refused payment" (so that it applies to automatic debits as well as to checks).

Section 6: Corrects three instances of an editing omission in the original text.

Section 7: Deletes the reference to Water System Regulation 52 because there is no Regulation 52.

Section 8: Itemizes the adjusted schedule of charges for inspection of cross-connection devices, effective July 1, 2023.

Section 9: Corrects the reference to the source of the CPI data.

Section 10: Deletes Paragraph (m) that established the temporary Drought Surcharge.

Section 11: Renumbers paragraph (n) to become paragraph (m) and deletes the reference to the Drought Surcharge.

There are no changes to rates and charges that would necessitate a new Prop. 218 process. All the proposed changes to rates and charges derive exclusively from the applicable CPI adjustment, pursuant to authority provided for (for the years 2023 through 2026) in the Prop. 218 hearing conducted on November 17, 2021, and the resulting adoption of Ordinance 104-2021.

Because an ordinance is required to change rates and charges, and because an ordinance does not go into effect until 30 days after it is adopted by the Board, it is necessary to adopt Ordinance 110-2023 before the end of May so it will be in effect by July 1, the intended effective date of the adjusted rates and charges.

ORDINANCE 110-2023

**AN ORDINANCE AMENDING REGULATION 301, "RATES AND CHARGES,"
OF THE REGULATIONS OF THE
INVERNESS PUBLIC UTILITY DISTRICT WATER SYSTEM**

WHEREAS, the Board of Directors of the Inverness Public Utility District on November 17, 2021, enacted Ordinance 104-2021, which Ordinance amended Regulation 301, "Rates and Charges," of the Regulations of the Inverness Public Utility District Water System increasing certain specified rates and charges for provision of water service to customers of the Inverness Public Utility District Water System effective on January 1, 2022; and

WHEREAS, said increases in the rates and charges were adopted in accordance with the provisions of Sec. 6 of Article XIII D of the Constitution of the State of California; and

WHEREAS, said amendments to Regulation 301 included provision for adjusting the cited rates and charges on July 1 of each of the years 2023, 2024, 2025, and 2026 by a factor equal to the ratio of change during the preceding calendar year in the U.S. Department of Labor's U.S. Bureau of Labor Statistics' published Consumer Price Index for all Urban Consumers (CPI-U) for the San Francisco-Oakland-San Jose (subsequently redesignated by the Bureau of Labor Statistics as San Francisco-Oakland-Hayward) Area (1982-1984=100), provided that no annual change in the rates and charges shall exceed an increase of five percent (5%); and

WHEREAS, said ratio of change in the applicable CPI-U for calendar year 2022 was 0.048818, equivalent to four and 88/100s percent (4.88%), which ratio the Board of Directors desires to apply to the applicable rates and charges for its Water System's customers effective on July 1, 2023, by amending the applicable rates and charges itemized in Regulation 301 of the Regulations of the Inverness Public Utility District Water System; and

WHEREAS, the Board of Directors desires to make other amendments to the text of said Regulation 301 not related to the rates and charges set initially by enactment of Ordinance 104-2021,

NOW, THEREFORE, BE IT ENACTED by the Board of Directors of the Inverness Public Utility District that Regulation 301 of the Regulations of the Inverness Public Utility District Water System shall be and is amended as follows:

SECTION 1. Paragraph (b), "Amount of Basic Charge," of Regulation 301 is amended to read as follows::

“(b) Amount of Basic Charge

Effective July 1, 2023, the amount of the bimonthly Basic Charge shall be One Hundred Fifty-seven and 32/100s Dollars (\$157.32), except as the amount of the Basic Charge is modified for qualifying customers pursuant to the applicable provisions of Regulation 302, "Lifeline Program.””

SECTION 2. Paragraph (c), "Metered Usage Charge," of Regulation 301 is amended to read as follows:

“(c) Metered Usage Charge

Each metered customer connection shall be charged bimonthly for the amount of water drawn through the customer meter, as determined by reading the customer's meter. Such metered usage charge shall be based on the metered usage rates provided for in paragraph (d) of this Regulation. The bimonthly period for purposes of determining the metered usage charge shall be such that no bimonthly period consists of fewer than 45 days nor more than 75 days, and shall be as close to 60 days as is operationally practical. The ending date of each meter-reading period shall be such that statements are rendered to customers close to the last day of the bimonthly period for purposes of the Basic Charge provided for in paragraph (a) of this Regulation. Usage by

a customer for less than a full bimonthly period shall be billed as if it represented the total usage for the bimonthly period.”

SECTION 3. Paragraph (d), “Metered Usage Charge Rates,” of Regulation 301 is amended to read as follows:

“(d) Metered Usage Charge Rates

The metered usage charge for all customers, unless provided for otherwise in this Regulation, for water usage measured in units of 100 cubic feet (ccf) or fraction thereof shall be calculated in accordance with the schedule shown below, this schedule of usage charge rates to become effective for any metered usage charge based on a customer water meter reading conducted on or after July 1, 2023:

Usage (ccf)	Residential service rate (per ccf)	Non-residential service rate (per ccf)
1 – 4	\$0.00	0.00
5 – 12	\$3.15	\$3.15
13 – 24	\$5.24	\$5.24
25 – 36	\$6.29	\$6.29
37 – 48	\$10.49	\$10.49
49 – 60	\$12.59	\$12.59
61 & up	\$29.37	\$12.59

A service’s categorization as “Residential service” or “Non-residential service” shall be based on the prevailing use of the property served by a water service connection, as determined by the General Manager, whose determination may be appealed in writing to the Board of Directors; the determination by the Board of Directors shall be final and binding. In the case of a connection serving undeveloped property, the categorization as “Residential service” or “Non-residential service” shall be based on the intended usage of the property, based on the principal use of the property as determined by Marin County zoning.”

SECTION 4. The first paragraph of Paragraph (f), “Rates for Private Water Service from Publicly Owned Fire Hydrants,” of Regulation 301 is amended to read as follows:

“The rate for water drawn for private use from a publicly owned fire hydrant, standpipe, or similar device pursuant to a permit issued by the System shall be equal to the highest residential metered usage rate shown in Paragraph (d) of this Regulation. In the event such usage is not metered, usage shall be estimated by the System. The System may, at its sole discretion, require that a deposit be posted with the System in advance of any draw of water for private use from a publicly owned fire hydrant, standpipe, or similar device in an amount equal to the estimated total cost of the water anticipated to be drawn.”

SECTION 5. Paragraph (g), “Returned Check Charge,” of Regulation 301 is retitled and amended to read as follows:

“(g) Refused Payment Charge

A charge shall be applied to the customer’s account for each instance in which the customer’s payment of any charges is refused by the customer’s bank for any reason. The charge shall be Twenty-Five Dollars (\$25.00) as a handling and processing charge plus whatever, if any, is charged by the System’s bank to the System for the bank’s processing and handling of the refused payment.”

SECTION 6. Paragraph (h), “Late Check Charge,” of Regulation 301 is amended to read as follows:

“(h) Late Payment Charge

A Late Payment Charge shall be applied to the account of any customer on whose account any invoiced charge has not been paid after sixty (60) days from the date of the invoice showing the charge. The Late Payment Charge shall be applied at such time that the System sends to the customer a Ten-Day Service Shutoff Notice. The amount of the Late Payment charge when the Ten-Day Service Shutoff Notice is issued shall be Thirty-Five Dollars (\$35.00). In the event the customer who received the Ten-Day Service Shutoff Notice does not respond, a Forty-Eight-Hour Service Shutoff Notice shall be issued and posted on the property and an additional Sixty-Five Dollars (\$65.00) shall be charged.”

SECTION 7. Paragraph (i), “Special Meter Reading Charge,” of Regulation 301 is amended to read as follows:

“(i) Special Meter Reading Charge

A charge of Thirty Dollars (\$30.00) shall be applied to the account of a customer at such time that the meter serving the customer’s service is read by System personnel at a time not regularly scheduled for a reading of the meter and pursuant to a request from the customer that the meter be read, except that this charge shall not be applied if the request that the meter be read is in conjunction with a change in the customer for the service connection, or if the request that the meter be read is in conjunction with the filing of a formal request for a testing of the accuracy of the meter, or if the request that the meter be read is in conjunction with the filing by the customer of a request for investigation of a disputed bill.”

SECTION 8. Paragraph (k), “Cross-Connection and Backflow Prevention Rates,” of Regulation 301 is amended to read as follows:

“(k) Cross-Connection and Backflow Prevention Rates

In the case of a customer connection for which a “cross-connection condition” exists, as defined pursuant to Regulation 108, “Cross-Connection and Backflow Prevention,” of the Regulations of the Inverness Public Utility District Water System, the bimonthly charge provided for in Paragraph (o) of said Regulation 108 shall be as stipulated by the schedule shown below, effective July 1, 2023:

Inspection Frequency	Charge (bimonthly)
Annual	\$12.59
Semiannual	\$25.17
Quarterly	\$50.34
Monthly	\$151.03”

SECTION 9. In Paragraph (i), “Automatic Annual Adjustment of Rates and Charges to Reflect the Change in the Consumer Price Index,” of Regulation 301, the phrase “San Francisco-Oakland-San Jose area” is amended to read “San Francisco-Oakland-Hayward area” and the phrase “Bureau of Statistics” is amended to read “U.S. Bureau of Labor Statistics”.”

SECTION 10. Paragraph (m), “Drought Surcharge,” of Regulation 301 shall be and hereby is deleted in its entirety.

SECTION 11. Paragraph (n), “Fixed Charges” of Regulation 301 is redesignated as Paragraph “(m)” and amended to read as follows:

“(n) Fixed Charges

The aggregate of a customer’s Basic Charge and Cross-Connection and Backflow Prevention Charge, as applicable, constitutes the customer’s “fixed charges.” The components constituting the fixed charges need not be itemized separately on the customer water bills, but may be aggregated as the Fixed Charges.”

SECTION 12. This Ordinance shall be and hereby is declared to be in full force and effect as of thirty (30) days from and after the date of its adoption. The Clerk of the Board shall cause this Ordinance to be published in a newspaper of general circulation in the District at least one (1) week before the expiration of said thirty (30) days and shall also cause copies of this Ordinance to be posted in at least three (3) public places in the District for thirty (30) days, and said publication and said posted copies shall show the names of the Directors voting for and against adoption of this Ordinance.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Inverness Public Utility District on the 24th day of May, 2023, by the following vote, to wit:

AYES: Directors

NOES:

ABSTAINING:

ABSENT:

Kenneth J. Emanuels, President

ATTEST:

Shelley Redding, Clerk of the Board



I hereby certify that the foregoing instrument is a true and correct copy of the original of Ordinance 110-2023 on record in this office, and that subsequent to its adoption no provision of Ordinance 110-2023 has been amended, modified, or revoked by the governing body.

_____, Clerk of the Board, Inverness Public Utility District,
County of Marin, State of California.

By _____ Date _____

Regulation 301

RATES AND CHARGES

(a) **Basic Charge**

A Basic Charge shall be applied to each service connection, whether the service is actually or constructively installed. The Basic Charge shall be applied bimonthly for the periods of January-February, March-April, May-June, July-August, September-October, and November-December, and shall be billed in advance to each service connection customer concurrently with the billing for the immediately preceding period's metered usage charges. In the event of a change in the customer for a service connection during a stated bimonthly period, the Basic Charge for that period shall be prorated between the old and new customers on the basis of the number of days each customer was the customer of record.

(b) **Amount of Basic Charge**

Effective ~~January-July 1, 2022~~ July 1, 2023, the amount of the bimonthly Basic Charge shall be One Hundred Fifty-~~seven~~ and No ~~32~~/100s Dollars (~~\$150.00~~ \$157.32), except as the amount of the Basic Charge is modified for qualifying customers pursuant to the applicable provisions of Regulation 302, "Lifeline Program."

(c) **Metered Usage Charge**

Each metered customer connection shall be charged bimonthly for the amount of water drawn through the customer meter, as determined by reading the customer's meter. Such metered usage charge shall be based on the metered usage rates provided for in paragraph (d) of this Regulation. The bimonthly period for purposes of determining the metered usage charge shall be such that no bimonthly period consists of fewer than 45 days nor more than 75 days, and shall be as close to 60 days as is operationally practical. The ending date of each ~~bimonthly-meter-reading~~ period shall be such that statements are rendered to customers ~~as close as is practical~~ to the last day of the ~~month that precedes a~~ bimonthly period for purposes of the Basic Charge provided for in paragraph (a) of this Regulation. Usage by a customer for less than a full bimonthly period shall be billed as if it represented the total usage for the bimonthly period.

(d) **Metered Usage Charge Rates**

The metered usage charge for all customers, unless provided for otherwise in this Regulation, for water usage measured in units of 100 cubic feet (ccf) or fraction thereof shall be calculated in accordance with the schedule shown below, this schedule of usage charge rates to become effective for any metered usage charge based on a customer water meter reading conducted on or after ~~January 1, 2020~~ July 1, 2023:

Usage (ccf)	Residential service rate (per ccf)	Non-residential service rate (per ccf)
1 – 4	\$0.00	0.00
5 – 12	\$3.00 <u>\$3.15</u>	\$3.00 <u>\$3.15</u>
13 – 24	\$5.00 <u>\$5.24</u>	\$5.00 <u>\$5.24</u>
25 – 36	\$6.00 <u>\$6.29</u>	\$6.00 <u>\$6.29</u>
37 – 48	\$10.00 <u>\$10.49</u>	\$10.00 <u>\$10.49</u>
49 – 60	\$12.00 <u>\$12.59</u>	\$12.00 <u>\$12.59</u>
61 & up	\$28.00 <u>\$29.37</u>	\$12.00 <u>\$12.59</u>

A service's categorization as "Residential service" or "Non-residential service" shall be based on the prevailing use of the property served by a water service connection, as determined by the General Manager, whose determination may be appealed in writing to the Board of Directors; the determination by the Board of Directors shall be final and binding. In the case of a connection serving undeveloped property, the categorization as "Residential service" or "Non-residential service" shall be based on the intended usage of the property, based on the principal use of the property as determined by Marin County zoning.

(e) **Rates for Public Water Service from Publicly Owned Fire Hydrants**

No charge shall be made for water drawn from a publicly owned fire hydrant, standpipe, or similar device when such draw is for public, firefighting, emergency, or water system purposes and is by, under the direction of, or pursuant to authorization by firefighting or other emergency officials, or by, under the direction of, or pursuant to authorization by officials or employees of the Inverness P.U.D. Water System.

(f) **Rates for Private Water Service from Publicly Owned Fire Hydrants**

The rate for water drawn for private use from a publicly owned fire hydrant, standpipe, or similar device pursuant to a permit issued by the System shall be equal to the highest residential metered usage rate shown in Paragraph (d) of this Regulation. In the event such usage is not metered, usage shall be estimated by the System. The System may, at its sole discretion, require that a deposit be posted with the System in advance of any draw of water for private use from a publicly owned fire hydrant, standpipe, or similar device in an amount equal to the estimated total cost of the water anticipated to be drawn.

If a temporary line connection is made to a publicly owned fire hydrant, standpipe, or similar device pursuant to a permit issued by the System in order to convey water from the hydrant, standpipe, or similar device to the location of the private use, a Connection/Disconnection Charge of One Hundred Dollars (\$100.00) shall be payable in advance of installation of said connection. In addition to the charge for water drawn through such a temporary line connection, a connection device rental charge and water availability charge of Ten Dollars (\$10.00) per calendar day shall be assessed. The usage and rental/availability charges may be billed to the customer on a weekly, biweekly, monthly, or bimonthly basis, at the discretion of the system, and any such invoice shall be payable within 15 days of the invoice being rendered to the customer. The System shall provide only the connection at the hydrant, standpipe, or similar device; provision and installation of the temporary conveyance line shall be the obligation of the user, and such conveyance line must be approved by the System as adequate and in sufficiently good repair to accommodate the volume and pressure of the water to be conveyed.

(g) **~~Returned Check~~Refused Payment Charge**

A charge shall be applied to the customer's account ~~in for~~ each instance ~~when in which~~ the customer's ~~check for~~ payment of any charges is ~~returned-refused~~ by the customer's bank ~~as unpaid~~ for any reason. The charge shall be Twenty-Five Dollars (\$25.00) as a handling and processing charge plus whatever, if any, is charged by the System's bank to the System for the bank's processing and handling of the ~~returned-check~~refused payment.

(h) **Late Payment Charge**

A Late Payment Charge shall be applied to the account of any customer on whose account any invoiced charge has not been paid after sixty (60) days from the date of the invoice showing the charge. The Late Payment Charge shall be applied at such time that the System sends to the customer a Ten-Day Service Shutoff Notice. The amount of the Late Payment charge when the Ten-Day Service Shutoff Notice is issued shall be Thirty-Five Dollars (\$35.00). In the event the customer who received the Ten-Day Service Shutoff Notice does not respond, a Forty-Eight-Hour Service Shutoff Notice shall be issued and posted on the property and an additional Sixty-Five Dollars (\$65.00) shall be charged.

(i) **Special Meter Reading Charge**

A charge of Thirty Dollars (\$30.00) shall be applied to the account of a customer at such time that the meter serving the customer's service is read by System personnel at a time not regularly scheduled for a reading of the meter and pursuant to a request from the customer that the meter be read, except that this charge shall not be applied if the request that the meter be read is in conjunction with a change in the customer for the service connection, or if the request that the meter be read is in conjunction with the filing of a formal request for a testing of the accuracy of the meter ~~as provided for in Regulation 52~~, or if the request that the meter be read is in conjunction with the filing by the customer of a request for investigation of a disputed bill.

(j) Account Setup Charge

A charge of Fifty Dollars (\$50.00) shall be applied to the account of a new customer as a processing and setup charge to cover costs of changing the account from the previous customer to the new customer. Any customer-initiated change in customer information that necessitates assignment of a new account number shall be construed as constituting a change in the customer for purposes of application of this charge. This charge shall also be applied as a processing fee in order to place into effect an Authorization to Forward Statements. However, this charge shall not be applied to set up the account of the first customer for a newly installed service connection.

(k) Cross-Connection and Backflow Prevention Rates

In the case of a customer connection for which a “cross-connection condition” exists, as defined pursuant to Regulation 108, “Cross-Connection and Backflow Prevention,” of the Regulations of the Inverness Public Utility District Water System, the bimonthly charge provided for in Paragraph (o) of said Regulation 108 shall be as stipulated by the schedule shown below, effective July 1, ~~2020~~2023:

<u>Inspection Frequency</u>	<u>Charge (bimonthly)</u>
Annual	\$12.00 \$12.59
Semiannual	\$24.00 \$25.17
Quarterly	\$48.00 \$50.34
Monthly	\$144.00 \$151.03

(l) Automatic Annual Adjustment of Rates and Charges to Reflect the Change in the Consumer Price Index

The customer rates and charges specified below shall be adjusted in the years 2023, 2024, 2025, and 2026 effective with each year’s bimonthly billing for the period of July/August to reflect the ratio of change during the preceding calendar year in the Consumer Price Index for all Urban Consumers (CPI-U) for the San Francisco-Oakland-San JoseHayward area (1982-1984=100) as published by the U.S. Department of Labor, U.S. Bureau of Labor Statistics, except that no annual change in the rates and charges shall exceed an increase of five percent (5%). This annual adjustment shall apply to the Basic Charge rates, the Cross-Connection and Backflow Prevention rates, the rates for Private Water Service from Publicly Owned Fire Hydrants, and the Metered Usage Charge rates (effective for any metered usage charge based on a customer water meter reading conducted on or after July 1 of the subject year).

~~(m) Drought Surcharge~~

~~A “Drought Surcharge” of Thirty Dollars (\$30.00) per bimonthly billing period shall be applied to each service connection, whether the service is actually or constructively installed. The Drought Surcharge shall be levied for each bimonthly billing period beginning with the billing period of January/February 2022 through and including the billing period of May/June 2023, after which billing period the Drought Surcharge shall expire and shall no longer be levied. The Drought Surcharge shall be billed in advance to each service connection customer concurrently with the billing for the immediately preceding period’s metered usage charges. In the event of a change in the customer for a service connection during a stated bimonthly period, the Drought Surcharge for that period shall be prorated between the old and new customers on the basis of the number of days each customer was the customer of record. An applicant who qualifies under section (b) of Water System Regulation 302 to participate in the Lifeline Program shall be considered eligible for whichever of the following reductions in the amount of the Drought Surcharge is applicable:~~

- ~~• For a qualified applicant whose entire household income is less than HUD’s Very Low Income Limit, the Drought Surcharge shall be Fifteen Dollars (\$15.00) per bimonthly billing period.~~

- ~~• For a qualified applicant whose entire household income is less than HUD's Extremely Low Income Limit, the Drought Surcharge shall be Seven and 50/100s Dollars (\$7.50) per bimonthly billing period.~~

~~This Paragraph (m) shall become null and void on and after July 1, 2023.~~

(m) Fixed Charges

The aggregate of a customer's Basic Charge, ~~Drought Surcharge~~, and Cross-Connection and Backflow Prevention Charge, as applicable, constitutes the customer's "fixed charges." The components constituting the fixed charges need not be itemized separately on the customer water bills, but may be aggregated as the Fixed Charges.



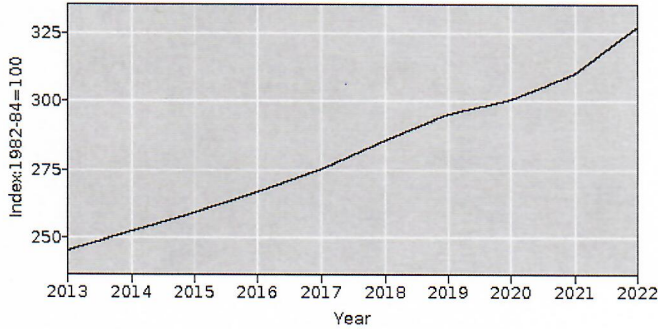
Databases, Tables & Calculators by Subject

Change Output Options: From: 2013 ▼ To: 2023 ▼ **GO**
 include graphs include annual averages [More Formatting Options](#) ➔

Data extracted on: May 3, 2023 (4:18:58 PM)

CPI for All Urban Consumers (CPI-U)

Series Id: CUURS49BSA0
 Not Seasonally Adjusted
Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted
Area: San Francisco-Oakland-Hayward, CA
Item: All items
Base Period: 1982-84=100



Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2013		242.677		244.675		245.935		246.072		246.617		245.711	245.023	243.894	246.152
2014		248.615		251.495		253.317		253.354		254.503		252.273	251.985	250.507	253.463
2015		254.910		257.622		259.117		259.917		261.019		260.289	258.572	256.723	260.421
2016		262.600		264.565		266.041		267.853		270.306		269.483	266.344	263.911	268.777
2017		271.626		274.589		275.304		275.893		277.570		277.414	274.924	273.306	276.542
2018		281.308		283.422		286.062		287.664		289.673		289.896	285.550	282.666	288.435
2019		291.227		294.801		295.259		295.490		298.443		297.007	295.004	293.150	296.859
2020		299.690		298.074		300.032		300.182		301.736		302.948	300.084	299.109	301.059
2021		304.387		309.419		309.497		311.167		313.265		315.805	309.721	306.724	312.718
2022		320.195		324.878		330.539		328.871		332.062		331.222	327.060	323.408	330.711
2023		337.173													

331.222 12/2022
 - 315.805 12/2021

 15.417 / 315.805
 = 0.048818
 = 4.88%
 90



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 9

Resolution 281-2023

Setting the District's Appropriations Limit
for FY 2023/24



Board Agenda Item Staff Report

Subject: Resolution 281-2023 Setting the District’s Appropriations Limit for FY 2023/24
 Meeting Date: May 24, 2023
 Date Prepared: May 5, 2023
 Prepared by: Wade B. Holland, Customer Services Manager
 Attachments: Resolution 281-2023 DRAFT; Documentation used to set appropriations limit; Notice of Intention to Set Appropriations Limit

Recommended Action: Adopt Resolution 281-2023

A provision of the California State Constitution (Article XIII B) requires your Board to set for each fiscal year the maximum amount of tax proceeds the District is permitted to spend. In other words, there is a limit to the amount of tax revenue a government entity can appropriate (spend), even if the tax revenue to which the entity is entitled exceeds the amount of its calculated “appropriations limit.” This is pursuant to Prop. 4 (the so-called Gann initiative) adopted by the voters in November 1979.

The attached documentation shows how the District’s appropriations limit for the coming fiscal year (2023/24) was determined.

Each year’s appropriations limit is based on the prior year’s appropriations limit adjusted by changes in the cost of living and population. On May 1 each year, the State Department of Finance provides the cost-of-living and population change data needed to set the appropriations limit that will be applicable to the subsequent fiscal year.

The IPUD’s calculated appropriations limit is substantially smaller than the actual amount of tax proceeds to which the District is entitled pursuant to Prop. 13 (by about \$300,000!). In order to keep the difference, we must submit to the District’s voters every four years a measure authorizing our appropriations limit to be further adjusted from the “calculated” limit to include the combined total of all applicable revenue sources.

Such a measure was placed on the ballot at the November 8, 2022, general election; it was approved by the voters by a margin of 341 Yes to 26 No. That approval applies to the four fiscal years 2022/23 through 2025/26. A similar measure will be placed on the ballot in November 2026 for the 2026/27 fiscal year and the three subsequent fiscal years.

RESOLUTION 281-2023

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE INVERNESS PUBLIC UTILITY DISTRICT
ESTABLISHING THE TAX PROCEEDS
APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2023/2024**

BE IT RESOLVED by the Board of Directors of the Inverness Public Utility District, County of Marin, State of California, that the calculated maximum limit applicable to the appropriations of tax proceeds by the Inverness Public Utility District for the fiscal year 2023/2024 is **\$572,162.07**, in accordance with Article XIII B of the Constitution of the State of California and Sections 7900 through 7913 of Title 1, Division 9 of the Government Code, except that, pursuant to Measure P passed by the District’s voters at the General Election on November 8, 2022, if this amount does not include the combined total of all applicable revenue sources, then the appropriations limit for the fiscal year 2023/2024 shall be set to be equal to the combined total of all applicable revenue sources.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Inverness Public Utility District on the 24th day of May, 2023, by the following vote, to wit:

AYES: Directors

NOES:

ABSTAINING:

ABSENT:

Dakota Whitney, Vice President

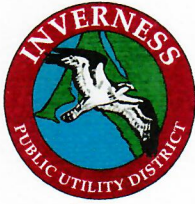
ATTEST:

Shelley Redding, Clerk of the Board

I hereby certify that the foregoing instrument is a true and correct copy of the original of Resolution 281-2023 on record in this office, and that subsequent to its adoption no provision of Resolution 281-2023 has been amended, modified, or revoked by the governing body.

_____, Clerk of the Board, Inverness Public Utility District, County of Marin, State of California.

By _____ Date _____



Inverness Public Utility District

Fire Department • Water System

Post Office Box 469

Inverness, CA 94937-0469

50 Inverness Way No. • (415) 669-1414 • Fax (415) 669-1010 • info@invernesspubd.org

NOTICE OF INTENTION TO ESTABLISH APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023/2024

NOTICE IS HEREBY GIVEN that it is the intention of the Board of Directors of the Inverness Public Utility District at a regular meeting to be held:

Wednesday, May 24, 2023, 9:00 a.m.

at the Inverness Firehouse, 50 Inverness Way North, Inverness, CA, to consider adoption of the District's appropriations limit for the fiscal year 2022/2023, pursuant to Article XIII B of the Constitution of the State of California, and to Title 1, Division 9 of the Government Code of the State of California, comprising Sections 7900 through 7913 of said Code.

NOTICE IS HEREBY FURTHER GIVEN that any person desiring to be heard may, at or before said meeting, submit a written statement to the District or may appear at said meeting and be heard.

DOCUMENTATION used in determining the appropriations limit is available for inspection and copies at the District office at 50 Inverness Way No., Inverness, CA, or by contacting the District office by telephone at 415-669-1414 or by email at admin@invernesspubd.org.

Attest:

Shelley Redding
Clerk of the Board
Posted: May 5, 2023

Board of Directors: Kenneth J. Emanuels, President • Dakota Whitney, Vice President
Kathryn Donohue, Treasurer • Brent Johnson • David Press



Shelley Redding, General Manager
James K. Fox, Chief of Operations (Fire Chief, Water System Superintendent)

**SUPPORTING DOCUMENTATION FOR RESOLUTION 281-2023
ESTABLISHING THE CALCULATED MAXIMUM LIMIT
APPLICABLE TO APPROPRIATIONS OF TAX PROCEEDS
FOR FISCAL YEAR 2023/2024**

1. INTRODUCTION

In November 1979, California voters passed Proposition 4, which added Article XIII B to the State Constitution. Article XIII B restricts government spending by establishing limits on annual appropriations by local agencies of tax proceeds. Article XIII B became effective on July 1, 1980.

At the 1979/80 Regular Session of the State Legislature, legislation implementing Article XIII B was adopted. Chapter 1205, Paragraph 7910 of the Government Code pertains to the resolution by which a local jurisdiction establishes its tax proceeds appropriations limit for each fiscal year.

Pursuant to Paragraph 7910, such resolution shall be adopted at a regularly scheduled or a noticed special meeting of the entity's governing body. Fifteen days prior to such meeting, documentation used in determining the proposed appropriations limit shall be available to the public. Any judicial action or proceeding to attack, review, set aside, void, or annul the action of the governing body taken pursuant to Paragraph 7910 shall be commenced within 45 days of the effective date of the governing body's resolution.

2. ARTICLE XIII B

Section 1 of Article XIII B states that "the total annual appropriations subject to limitation of the state or each local government shall not exceed the appropriations limit of such entity of government for the prior year adjusted for changes in the cost of living and population."

Section 8, subsection (b) of Article XIII B states that "appropriations subject to limitation of an entity of local government shall mean any authorization to expend during a fiscal year the proceeds of taxes levied by or for that entity and the proceeds of state subventions to that entity."

3. BASE YEAR

It is further provided that for establishing the appropriations subject to limit, the base year shall be the 1978/79 year. Adjustments for changes in the cost of living and population shall be based on a factor provided by the Department of Finance, State of California, no later than May 1 of each year.

In June 1990, California voters passed Proposition 111, which amended Article XIII B of the State Constitution by changing the cost of living factors to be used (in conjunction with the population factor) to adjust the prior year's appropriations limit. The amendment provides that the change in cost of living shall be determined by either the percentage change in California per capita personal income or the percentage change in the local assessment roll due to local nonresidential construction; each jurisdiction shall select the cost of living factor to be used by the jurisdiction. On October 15, 1990, the Board of Directors of the Inverness Public Utility District adopted Resolution 53-90, by which it selected the percentage change in California per capita personal income as the cost of living factor to be used by the District.

The 1990 amendment to Article XIII B also provides that each local jurisdiction's 1990/91 appropriations limit shall be the jurisdiction's 1986/87 appropriations limit readjusted from that year forward by the new cost of living factor. On October 15, 1990, the Board of Directors of the Inverness Public

Utility District adopted Resolution 54-90, by which it revised the District's 1990/91 appropriations limit using the new cost of living factor from 1986/87 forward, pursuant to data provided on September 18, 1990, by the California State Department of Finance.

At the General Election held on November 8, 2022, the voters in the Inverness Public Utility District approved Measure P, "Shall the appropriations limit established for the Inverness Public Utility District pursuant to Article XIII B of the California Constitution be adjusted to include the combined total of all applicable revenue sources for the fiscal years 2022/2023 through 2025/2026 in order to ensure an adequate funding base for the Inverness Public Utility District?"

4. RATIO OF CHANGE APPLICABLE TO FISCAL YEAR 2023/2024

- a. Adjustment factor to be used for the 2023/2024 fiscal year, as provided by the Department of Finance, State of California:
- | | |
|---|--------|
| • Change in cost of living: 4.44% | 1.0444 |
| • Change in population (Marin County total): -1.06% | 0.9894 |
| • Combined factor (cost of living x population): | 1.0333 |
- b. Adjustment factor converted to a percentage: 3.33%
- c. Calculated tax proceeds of the Inverness Public Utility District subject to appropriations limit for the 2022/2023 fiscal year (the preceding fiscal year): **\$553,723.10**.

5. APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023/2024

The tax proceeds of the Inverness Public Utility District subject to appropriations limitation for the 2023/2024 fiscal year shall be **\$572,162.07**, which is **1.0333** times the calculated tax proceeds appropriations limit for the 2022/2023 fiscal year (the preceding fiscal year), as noted in 4-c above:

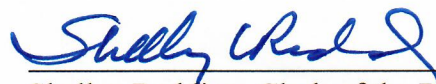
$$1.0333 \times \$553,723.10 = \$572,162.07$$

except that if this amount does not include the combined total of all applicable revenue sources, then the appropriations limit for the 2023/2024 fiscal year shall be set to be equal to the combined total of all applicable revenue sources.

6. AVAILABILITY TO THE PUBLIC

These documentation data were made available to the public on May 5, 2023, at the offices of the Inverness Public Utility District, 50 Inverness Way, Inverness, CA, for public inspection and copies during normal office hours. Availability was duly noticed by posting in three public places in the District.

ATTEST:



Shelley Redding, Clerk of the Board
May 5, 2023



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 10

Approve Fiscal Year 2023-2024

Budget Amendment



Board Agenda Item Staff Report

Subject: Fiscal Year 2022-2023 Budget Amendment
 Meeting Date: May 24, 2023
 Date Prepared: May 22, 2023
 Prepared by: Shelley Redding, General Manager
 Attachments: Financial Spreadsheets for each separate fund

Recommended Action: Approve Budget Amendment for fiscal year 2022-2023

Each year Staff prepares a preliminary budget for review and approval by your Board for the fiscal year as a guide for District operations and projects. At the time the preliminary budget was approved, the anticipated revenue and costs were calculated with the most current information available and with the anticipated plans for the District activities.

The current approved budget requires amendments to allow for increased revenue from the amounts originally budgeted for Ad Valorem tax revenue, Measure C (TOT) Revenue and the addition of miscellaneous income from OPEB reimbursements and fraud reimbursements.

The expenses require amendment to allow for the increased costs for Operations and Administration activities. In addition, the original budget for Personnel costs, which was created in anticipation of potential changes of working hours for Chief of Operations and Senior Water Operator that was not realized due to operational needs and continued training of new employees.

To summarize, as shown below, the projected net revenue increased by \$119,234 and the net expenses increased by \$49,310.

REVENUE

		District	Water	Fire
Tax Revenue	27,855	27,855		
Restricted Revenue	10,000			10,000
Water Revenue	5,518		5,518	
Miscellaneous	49,871	43,925	1,200	4,746
Fraud Reimbursement	25,990	25,990		
Revenue change	119,234	97,770	6,718	14,746

EXPENSES

		District	Water	Fire
Personnel	60,205	(4,470)	50,390	14,285
Operations	(10,521)	11,943	(27,457)	4,993
Administration	(26,225)	(14,254)	(7,466)	(4,505)
Fraud Expense	25,851	25,851		
Expense change	49,310	19,070	15,467	14,773

Staff recommends your Board approve and adopt the budget amendment as presented on the attachment.

INVERNESS PUBLIC UTILITY DISTRICT

Budget vs. Actual thru 4/2023 with proposed Revisions for FY 2022-2023

For the Year 2022-2023

District Fund	Account	Account Description	Object Description	Object	Current YTD	Budget	Variance	Proposed Budget Adjustment	Final Proposed Budget
REVENUE									
District	10	41101	Ad Valorem Property Taxes		548,467	520,612	27,855	27,855	548,467
District	10	41122	Excess ERAF		126,332	140,000	-13,668		140,000
District	10	47211	Interest Income		21,903	1,500	20,403	28,500	30,000
District	10	47293	Fraud Linked Reimbursement		25,990		25,990	25,990	25,990
District	10	47291	Miscellaneous Income		53,249	37,824	15,425	15,425	53,249
Total Revenue					775,940	699,936	76,004	97,770	797,706
EXPENSES									
District	10	52101	District	Management Wages	60101	87,967	105,560	(17,593)	105,560
District	10	52101	District	Administrative Wages	60103	59,187	64,757	(5,570)	64,757
District	10	52101	District	Accrued Vacation Wages	60135		4,500	(4,500)	-
District	10	52101	District	SS/Medicare Contribution	60210	11,640	13,029	(1,389)	13,029
District	10	52101	District	Health Insurance	60220	10,839	8,709	2,130	8,709
District	10	52101	District	Retiree Health Insurance (OPEB)	60221	30,050	30,050	-	30,050
District	10	52101	District	Retirement	60251	15,152	20,829	(5,677)	20,829
District	10	52101	District	Works Comp Ins	60254	163	573	(410)	573
District	10	52101	District	Employee Training Tax	60255	30		30	30
District	10	52101	District	Unfunded PR Liabilities	60271	214	214	-	214
District	10	52101	District	General Supplies and Inventory	62211	1,265	1,500	(235)	1,500
District	10	52101	District	Office Supplies, Postage, Fees	62212	11,488	7,000	4,488	5,000
District	10	52101	District	Personal Protective Equipment	62241		300	(300)	-
District	10	52101	District	Equipment Maintenance	62311	343	500	(157)	343
District	10	52101	District	Building Maintenance	62312	2,595	1,450	1,145	1,200
District	10	52101	District	Dues & Publications	63312	787	6,100	(5,313)	(5,313)
District	10	52101	District	Board & Election Expenses	63361	652	1,000	(348)	(348)
District	10	52101	District	Public Relations & Outreach	63362	186	3,120	(2,934)	(2,900)
District	10	52101	District	Telephone, Internet, Cable	63421	4,488	3,000	1,488	1,700
District	10	52101	District	Legal Expenses and Attorneys	63521	1,040	5,000	(3,960)	(2,500)
District	10	52101	District	Financial Reporting/Audit	63531	5,500	5,500	-	5,500
District	10	52101	District	Other Agency Assessments	63532	634	1,200	(566)	(566)
District	10	52101	District	Office IT Support	63551	6,296	2,200	4,096	5,000
District	10	52101	District	Certification & Courses	63821		500	(500)	-
District	10	52101	District	Insurance	65111		2,645	(2,645)	-
District	10	52101	District	Bank & Payroll Charges	65541	8,020	9,000	(980)	9,000
District	10	52101	District	Property Tax Admin. Fees	65554	8,018	8,000	18	18
District	10	52101	District	Miscellaneous	68112	811	900	(89)	900
District	10	52101	District	Fraud Expense	68113	25,851	-	25,851	25,851
Total Expenses					293,214	307,136	(13,922)	19,070	326,206
Total Revenue					775,940	699,936	76,004	97,770	797,706
Net Income/Loss					482,726	392,800	89,926	78,700	471,500
	10	52101	District	Transfer to Water					(38,749)
	10	52101	District	Transfer to Fire					(63,267)
	10	52101	District	Transfer to Reserves					369,484

INVERNESS PUBLIC UTILITY DISTRICT

Budget vs. Actual thru 4/2023 with proposed Revisions for FY 2022-2023

For the Year 2022-2023

Water Fund	Fund Account Description	Account	Object	Object Description	Current YTD	Budget	Variance	<i>Proposed Budget Adjustment</i>	Final Proposed Budget	
REVENUE										
Water	51	Basic Charges	45101		385,937	466,200	(80,263)		466,200	
Water	51	Usage Charges	45102		42,456	70,768	(28,312)		70,768	
Water	51	Cross Connection Fees	45103		1,032	1,400	(368)		1,400	
Water	51	Miscellaneous Water Charges	45104		655	2,000	(1,345)		2,000	
Water	51	Drought Surcharge	45106		77,108	93,240	(16,133)		93,240	
Water	51	Customer Work Overhead	45109		6,818	1,000	5,818	5,318	6,318	
Water	51	New Service Connection Fee	45113		8,100	7,900	200	200	8,100	
Water	51	Miscellaneous Income	47291		1,671	500	1,171	1,200	1,700	
Total Revenue					523,777	643,008	(119,231)	6,718	649,726	
EXPENSES										
Water	51	Water	57101	60101	Management Wages	48,833	46,051	2,782	11,513	57,564
Water	51	Water	57101	60102	Operations Wages	238,124	254,521	(16,397)	25,707	280,228
Water	51	Water	57101	60103	Administrative Wages	10,583		10,583	15,834	15,834
Water	51	Water	57101	60135	Accrued Vacation Wages		15,000	(15,000)	(15,000)	0
Water	51	Water	57101	60210	SS/Medicare Contribution	22,460	22,994	(534)	5,000	27,994
Water	51	Water	57101	60220	Health Insurance	51,472	60,965	(9,493)	1,574	62,539
Water	51	Water	57101	60251	Retirement	44,151	44,667	(516)	5,728	50,395
Water	51	Water	57101	60254	Works Comp Ins	487	9,196	(8,709)		9,196
Water	51	Water	57101	60255	Employee Training Tax	34		34	34	34
Water	51	Water	57101	60271	Unfunded PR Liabilities	23,606	23,606	0		23,606
Water	51	Water	57101	62211	General Supplies and Inventory	14,771	15,000	(229)	500	15,500
Water	51	Water	57101	62212	Office Supplies, Postage, Fees		1,000	(1,000)	(1,000)	0
Water	51	Water	57101	62221	Chemicals	5,346	5,000	346	1,000	6,000
Water	51	Water	57101	62222	BacT & Raw Samples	3,158	4,500	(1,342)	(700)	3,800
Water	51	Water	57101	62223	Periodic Samples	3,740	6,850	(3,110)	(1,000)	5,850
Water	51	Water	57101	62224	Lead & Copper	630	825	(195)	(195)	630
Water	51	Water	57101	62231	Telemetry	1,832	2,500	(668)	(500)	2,000
Water	51	Water	57101	62241	Personal Protective Equipment	252	500	(248)	(248)	252
Water	51	Water	57101	62242	Uniforms	286	500	(214)	(214)	286
Water	51	Water	57101	62311	Equipment Maintenance	519	5,000	(4,481)	(3,000)	2,000
Water	51	Water	57101	62312	Building Maintenance	346	1,000	(654)	(500)	500
Water	51	Water	57101	62321	Tank Maintenance	835	3,000	(2,165)	(1,500)	1,500
Water	51	Water	57101	62322	Collection & Treatment Maint.	1,821	8,200	(6,379)	(4,000)	4,200
Water	51	Water	57101	62323	Distribution System Maintenance	490	13,000	(12,510)	(7,000)	6,000
Water	51	Water	57101	62324	Collection & Treatment Utilities	16,168	32,000	(15,832)	(12,000)	20,000
Water	51	Water	57101	62325	Distribution System Utilities	10,167	1,100	9,067	12,000	13,100
Water	51	Water	57101	62326	SCADA Maintenance	4,985	8,000	(3,015)	(1,500)	6,500
Water	51	Water	57101	62327	Cross Connect Maintenance		1,200	(1,200)	(1,200)	0
Water	51	Water	57101	62411	Vehicle Gas & Oil	5,003	15,000	(9,997)	(5,000)	10,000
Water	51	Water	57101	62412	Vehicle Repairs & Service	4,624	2,500	2,124	2,500	5,000
Water	51	Water	57101	63111	Radio/Pager Repair	330		330	400	400
Water	51	Water	57101	63112	Commo Supplies	153		153	200	200
Water	51	Water	57101	63312	Dues & Publications	1,602	2,000	(398)		2,000

INVERNESS PUBLIC UTILITY DISTRICT

Budget vs. Actual thru 4/2023 with proposed Revisions for FY 2022-2023

For the Year 2022-2023

Fire Fund	Fund Account Description		Account	Object	Object Description	Current YTD	Budget	Variance	<i>Proposed Budget Adjustment</i>	Final Proposed Budget
REVENUE										
Fire	21	Special Fire Tax Assessment	41121			42,220	76,000	(33,780)		76,000
Fire	21	TOT Revenue (Meas)-Restrict	42131			124,483	120,000	4,483	10,000	130,000
Fire	21	MWPA Defensible Space Program	42132			12,461	21,172	(7,539)		21,172
Fire	21	MWPA Local Specific Prevention	42133			12,461	21,172	(7,539)		21,172
Fire	21	WMES (Burton Funds)	42134				7,490	(7,490)		7,490
Fire	21	Merchandise Sales	47114			2,221	500	1,721	1,721	2,221
Fire	21	Miscellaneous Income	47291			3,725	700	3,025	3,025	3,725
Total Revenue						197,572	247,034	(47,118)	14,746	261,780
EXPENSES										
Fire	21	Fire	53101	60101	Management Wages	47,360	46,051	1,309	11,513	57,564
Fire	21	Fire	53101	60102	Operations Wages	36,632	49,608	(12,976)	(3,307)	46,301
Fire	21	Fire	53101	60104	Fire Staff		2,000	(2,000)	(2,000)	-
Fire	21	Fire	53101	60105	Duty Officer Wages	375	1,000	(625)	(625)	375
Fire	21	Fire	53101	60135	Accrued Vacation Wages		4,500	(4,500)	(4,500)	-
Fire	21	Fire	53101	60210	SS/Medicare Contribution	6,256	7,318	(1,062)	628	7,946
Fire	21	Fire	53101	60220	Health Insurance	18,347	17,419	928	7,415	24,834
Fire	21	Fire	53101	60221	Retiree Health Insurance (OPEB)	3,703	3,703	-		3,703
Fire	21	Fire	53101	60251	Retirement	16,259	20,526	(4,267)	1,812	22,338
Fire	21	Fire	53101	60254	Works Comp Ins	6,469	3,131	3,338	3,338	6,469
Fire	21	Fire	53101	60255	Employee Training Tax	11		11	11	11
Fire	21	Fire	53101	60271	Unfunded PR Liabilities	14,042	14,042	-		14,042
Fire	21	Fire	53101	62211	General Supplies and Inventory	10,601	4,000	6,601	8,000	12,000
Fire	21	Fire	53101	62212	Office Supplies, Postage, Fees	46	500	(454)	(400)	100
Fire	21	Fire	53101	62241	Personal Protective Equipment	2,140	7,490	(5,350)		7,490
Fire	21	Fire	53101	62242	Uniforms		1,000	(1,000)	1,500	2,500
Fire	21	Fire	53101	62311	Equipment Maintenance	2,947	3,000	(53)		3,000
Fire	21	Fire	53101	62312	Building Maintenance	1,777	3,000	(1,223)		3,000
Fire	21	Fire	53101	62313	Grounds Maintenance	67	1,000	(933)		1,000
Fire	21	Fire	53101	62328	Firehouse Utilities	5,014	5,500	(486)		5,500
Fire	21	Fire	53101	62411	Vehicle Gas & Oil	2,732	7,000	(4,268)	(3,000)	4,000
Fire	21	Fire	53101	62412	Vehicle Repairs & Service	5,506	6,000	(494)		6,000
Fire	21	Fire	53101	63111	Radio/Pager Repair	245	500	(255)	(255)	245
Fire	21	Fire	53101	63112	Commo Supplies	2,928	4,000	(1,072)	(1,072)	2,928
Fire	21	Fire	53101	63113	MERA Operations	13,460	13,460	-		13,460
Fire	21	Fire	53101	63115	MERA New Financing		1,121	(1,121)	(1,121)	-
Fire	21	Fire	53101	63311	Public Education and Awareness	475	1,000	(525)	(525)	475
Fire	21	Fire	53101	63312	Dues & Publications	1,102	500	602	600	1,100
Fire	21	Fire	53101	63314	Resale Merchandise		3,000	(3,000)	1,000	4,000
Fire	21	Fire	53101	63331	MWPA Defensible Space	17,504	21,172	(3,668)		21,172
Fire	21	Fire	53101	63332	MWPA Local Projects	14,800	21,172	(6,372)		21,172
Fire	21	Fire	53101	63362	Public Relations & Outreach	241	500	(259)	(259)	241
Fire	21	Fire	53101	63364	Disaster Council	3,176	5,000	(1,824)	(1,500)	3,500



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 11

**Acceptance of Extra-Help Work
Agreements with Annuitants:**
Agreements with Wade B. Holland and
Kaaren S. Gann for extra-help employment
during FY 2023-2024.

Inverness Public Utility District

Extra-Help Position Work Agreement with Retired Annuitant

This Agreement is made on May 24, 2023, by and between the Board of Directors of the Inverness Public Utility District ("District") and Wade B. Holland ("Retiree") and shall become effective on July 1, 2023, provided said Agreement has been executed by both parties, as noted by the Acceptances below.

1. Retiree is a retired annuitant who has been receiving a service retirement pension benefit from California Public Employees' Retirement System ("CalPERS") since 2001. District contracts with California Public Employees' Retirement System for pension benefits for its employees (as a "CalPERS employer").
2. District desires to appoint the Retiree to a limited-duration extra-help position in the Inverness Water System's Accounts Receivable function and to provide training and on-the-job oversight to the General Manager and other administrative employees.
3. District finds that Retiree, as a former General Manager of the District, has specialized skills needed to perform the work.
4. Retiree's work for District and any other employer in the same retirement system shall under no circumstances exceed 960 hours in a fiscal year.
5. Retiree is not subject to the 180-day waiting period since retirement before returning to work for an employer in the same retirement system because Retiree retired in 2001.
6. Retiree will not be employed in a permanent full-time or part-time or regular staff position because the position of Customer Services Manager is not shown on the District's organization chart.
7. Retiree was not under the applicable normal retirement age when he retired.
8. District and Retiree hereby certify that Retiree did not receive a "golden handshake" or any other employer incentive to retire.
9. Retiree shall not be entitled to, nor shall Retiree receive, any benefit, incentive, compensation in lieu of benefits, or other form of compensation in addition to the hourly pay rate.
10. The Retiree's hourly pay rate shall be based on the monthly base salary paid to the position currently assigned to perform comparable duties, divided by 173.333. District affirms that said monthly base salary is that of the General Manager.
11. By accepting this Agreement, Retiree certifies to District that he has not within the preceding 12-month period received unemployment insurance compensation for prior retired annuitant employment with any public employer and is in compliance with the requirement of G.C. 7522.56(e)(1).
12. District and Retiree agree that Retiree's employment as provided for by this Agreement is not as an independent contractor, consultant, or contract employee.
13. District declares that this Agreement constitutes an "appointment by the appointing power" of the District because the Retiree "has skills needed to perform work of limited duration," pursuant to G.C. 7522.56(c).
14. District acknowledges its obligation to report in my|CalPERS all the hours worked by Retiree.
15. During the term of employment, Retiree shall ensure smooth, timely, and efficient functioning of the Inverness Water System's Accounts Receivable function.

16. This Agreement shall be in effect from July 1, 2023, for a period of up to 12 consecutive calendar months. Retiree agrees that the maximum number of hours worked by Retiree during said period of effectiveness shall not exceed 960.
17. This Agreement shall not extend beyond June 30, 2024, unless extended in advance of said date by an action of the Board of Directors.
18. This Agreement may be amended only by mutual agreement of the parties.

ACCEPTANCES:

Inverness Public Utility District

Retiree

Kenneth J. Emanuels, President
Board of Directors

Wade B. Holland

Date: _____

Date: _____

Inverness Public Utility District

Extra-Help Position Work Agreement with Retired Annuitant

This Agreement is made on May 24, 2023, by and between the Board of Directors of the Inverness Public Utility District ("District") and Kaaren S. Gann ("Retiree") and shall be effective on July 1, 2023, provided said Agreement has been executed by both parties, as noted by the Acceptances below.

1. Retiree is a retired annuitant who has been receiving a service retirement pension benefit from California Public Employees' Retirement System ("CalPERS") since 2010. District contracts with California Public Employees' Retirement System for pension benefits for its employees (as a "CalPERS employer").
2. District desires to appoint the Retiree to a limited-duration extra-help position in the bookkeeper function and to provide support to the General Manger.
3. District finds that Retiree, as a former General Manager of the District, has specialized skills needed to perform the work.
4. Retiree's work for District and any other employer in the same retirement system shall under no circumstances exceed 960 hours in a fiscal year.
5. Retiree is not subject to the 180-day waiting period since retirement before returning to work for an employer in the same retirement system because Retiree retired in 2010.
6. Retiree will not be employed in a permanent full-time or part-time or regular staff position because the position the Retiree is being hired for does not currently exist.
7. Retiree was not under the applicable normal retirement age when she retired.
8. District and Retiree hereby certify that Retiree did not receive a "golden handshake" or any other employer incentive to retire.
9. Retiree shall not be entitled to, nor shall Retiree receive, any benefit, incentive, compensation in lieu of benefits, or other form of compensation in addition to the hourly pay rate.
10. The Retiree's hourly pay rate shall be based on the monthly base salary paid to the position currently assigned to perform comparable duties, divided by 173.333, which position is that of the General Manager.
11. By accepting this Agreement, Retiree certifies to District that she has not within the preceding 12-month period received unemployment insurance compensation for prior retired annuitant employment with any public employer and is in compliance with the requirement of G.C. 7522.56(e)(1).
12. District and Retiree agree that Retiree's employment as provided for by this Agreement is not as an independent contractor, consultant, or contract employee.
13. District declares that this Agreement constitutes an "appointment by the appointing power" of the District because the Retiree "has skills needed to perform work of limited duration," pursuant to G.C. 7522.56(c).
14. District acknowledges its obligation to report in my|CalPERS all the hours worked by Retiree.
15. During the term of employment, Retiree shall ensure smooth, timely, and efficient functioning of the District's finances, bookkeeping, and accounting.
16. This Agreement shall be in effect from July 1, 2023, for a period of up to 12 consecutive calendar months. Retiree agrees that the maximum number of hours worked by Retiree during said period of effectiveness shall not exceed 440.00 unless any hours in excess of 440.00 are authorized by an action of the Board of Directors.

- 17. This Agreement shall not extend beyond June 30, 2024, unless extended in advance of said date by an action of the Board of Directors.
- 18. This Agreement may be amended only by mutual agreement of the parties.

ACCEPTANCES:

Inverness Public Utility District

Retiree

Kenneth J. Emanuels, President
Board of Directors

Kaaren S. Gann

Date: _____

Date: _____



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 12

Review and Approve Expenditures

- **April 2023 Expenditures**
- **April 2023 Credit Card Charges**

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
-99758	E	306 U.S. BANK CORPORATE PAYMENT SYSTEMS	199.56	04/03/23	4/23		
-99757	E	306 U.S. BANK CORPORATE PAYMENT SYSTEMS	492.47	04/03/23	4/23	CL 508	199.56
-99756	E	29 TRUIST BANK	9.49	04/15/23	4/23	CL 509	492.47
-99755	E	88 DIVERSIFIED TECHNOLOGY	726.00	04/10/23	4/23	CL 513	9.49
-99742	E	51 CALPERS - RETIREMENT	14.02	04/30/23	4/23	CL 514	726.00
55339	S	8 ALPHA ANALYTICAL LABORATORIES, INC.	330.00	04/10/23	_____	CL 540	14.02
55341	S	289 STREAMLINE	260.00	04/10/23	_____	CL 518	330.00
55342	S	367 SWRCB / DWSRF ACCOUNTING OFFICE	25494.01	04/10/23	_____	CL 515	260.00
55347	S	64 CHEDA'S GARAGE	64.95	04/17/23	_____	CL 519	25494.01
55348	S	71 CORE	420.00	04/17/23	_____	CL 522	64.95
55349	S	215 MCPHAIL FUEL CO.	1207.86	04/17/23	_____	CL 524	420.00
60002 *	S	18 AT&T (CalNet)	492.30	04/17/23	_____	CL 523	1207.86
60003	S	360 At&T Mobility	15.15	04/17/23	_____	CL 529	492.30
60004	S	36 BRELJE AND RACE LABORATORIES, INC.	320.00	04/17/23	_____	CL 525	15.15
60005	S	180 KERRY LEMOS ELECTRICAL	330.00	04/17/23	_____	CL 527	320.00
60006	S	259 POINT REYES LIGHT PUBLISHING CO., LC	90.00	04/17/23	_____	CL 528	330.00
60007	S	321 VERIZON WIRELESS	5.05	04/17/23	_____	CL 526	90.00
60009 C	S	266 RECOLOGY SONOMA MARIN	0.00	04/17/23	_____	CL 517	5.05
60010 *	S	266 RECOLOGY SONOMA MARIN	186.28	04/18/23	_____	CL 517	186.28
60011	S	132 HACH COMPANY	562.85	04/18/23	_____	CL 531	562.85
60013 *	S	17 AT&T - Electronic	208.65	04/25/23	_____	CL 493	69.55
						CL 499	69.55
						CL 537	69.55
60014	S	369 FasTrak Invoice Processing Dept.	7.00	04/25/23	_____	CL 532	7.00
60015	S	130 GRAINGER	36.66	04/25/23	_____	CL 533	23.53
						CL 534	13.13

05/21/23
17:53:28

INVERNESS PUBLIC UTILITY DISTRICT
Check Register
For the Accounting Period: 4/23

Page: 2 of 2
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
60016	S	282 SPECIAL DISTRICT RISK MANAGEMENT AUTHORI	949.47	04/25/23	_____	CL 535	949.47
Total for Claim Checks			32421.77				
Count for Claim Checks			24				

* denotes missing check number(s)

of Checks: 24 Total: 32421.77

Total for Payroll Checks

	Employee	Employer	Amount
	-----	-----	-----
ADJU HOURS (Adjustment Time)	23.88		885.95
J001 HOURS (INS IN LIEU)	0.00		510.00
REG HOURS (Regular Time)	590.50		24,779.01
VACA HOURS (Vacation Time Used)	40.00		1,781.40
GROSS PAY	27,956.36	0.00	
NET PAY	20,642.80	0.00	
CHILD SUPPORT	402.00	0.00	
CLASSIC	0.00	968.77	
ETT	0.00	1.07	
FIRE CLASSIC	0.00	512.10	
FIT	2,858.42	0.00	
HEALTH INS HSA	769.85	4,312.13	
MEDICARE	394.20	394.20	
PEPRA	0.00	1,851.99	
PEPRA SAFETY	0.00	585.24	
SDI	251.60	0.00	
SIT	951.92	0.00	
SOCIAL SECURITY	1,685.57	1,685.57	
WORKERS' COMP	0.00	83.81	
CHASE BANK	922.70	0.00	
EXCHANGE BANK	2,859.53	0.00	
REDWOOD CU	10,592.33	0.00	
UMB BANK	1,344.50	0.00	
UMPQUA BANK	672.25	0.00	
WELLS FARGO	4,251.49	0.00	
FIT/SIT BASE	27,186.51	0.00	
MEDICARE BASE	27,186.51	0.00	
SOC SEC BASE	27,186.51	0.00	
UN BASE	27,956.36	0.00	
WC BASE	27,956.36	0.00	

Total 10,394.88
Total Payroll Expense (Gross Pay + Employer Contributions): 38,351.24

Check Summary

Payroll Checks Prev. Out.	\$177,694.61
Payroll Checks Issued	\$0.00
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$177,694.61
Electronic Checks	\$36,975.13

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
	-----	-----	-----	-----
Deductions Accrued				
Social Security	3371.14	3371.14		21103
Medicare	788.40	788.40		21102
Unempl. Insur.	0.00			21107

04/26/23
13:41:38

INVERNESS PUBLIC UTILITY DISTRICT
Payroll Summary For Payrolls from 04/28/23 to 04/28/23

Page: 2 of 2
Report ID: P130

Workers' Comp	83.81	651.02		734.83	21108
FIT	2858.42		2858.42		21101
SIT	951.92		951.92		21104
SDI	251.60		251.60		21105
ETT	1.07		1.07		21106
CHILD SUPPORT	402.00		402.00		21127
PEPRA	1851.99	1863.12	3715.11		21123
CLASSIC	968.77	978.11	1946.88		21121
FIRE CLASSIC	512.10	516.77	1028.87		21122
PEPRA SAFETY	585.24	431.68	1016.92		21125
HEALTH INS HSA	5081.98	10163.96		15245.94	21111
Total Ded.	17708.44	14604.66	16332.33	15980.77	

**** Carried Forward column only correct if report run for current period.

Total for Payroll Checks

	Employee	Employer	Amount
ADJU HOURS (Adjustment Time)	27.86		1,033.61
J001 HOURS (INS IN LIEU)	0.00		510.00
OVER HOURS (Overtime)	1.00		49.73
REG HOURS (Regular Time)	1,136.25		49,062.44
SICK HOURS (Sick Time)	12.00		485.12
VACA HOURS (Vacation Time Used)	88.00		3,499.31
GROSS PAY	54,640.21	0.00	
NET PAY	40,422.26	0.00	
CHILD SUPPORT	804.00	0.00	
CLASSIC	0.00	1,946.88	
ETT	0.00	2.17	
FIRE CLASSIC	0.00	1,028.87	
FIT	5,515.45	0.00	
HEALTH INS HSA	1,539.70	8,624.26	
MEDICARE	769.96	769.96	
PEPRA	0.00	3,715.11	
PEPRA SAFETY	0.00	1,016.92	
SDI	491.75	0.00	
SIT	1,804.85	0.00	
SOCIAL SECURITY	3,292.24	3,292.24	
WORKERS' COMP	0.00	165.00	
CHASE BANK	1,766.39	0.00	
EXCHANGE BANK	5,357.27	0.00	
REDWOOD CU	20,762.12	0.00	
UMB BANK	2,689.00	0.00	
UMPQUA BANK	1,344.50	0.00	
WELLS FARGO	8,502.98	0.00	
FIT/SIT BASE	53,100.51	0.00	
MEDICARE BASE	53,100.51	0.00	
SOC SEC BASE	53,100.51	0.00	
UN BASE	54,640.21	0.00	
WC BASE	54,623.63	0.00	
Total		20,561.41	
Total Payroll Expense (Gross Pay + Employer Contributions):		75,201.62	

Check Summary

Payroll Checks Prev. Out.	\$143,303.54
Payroll Checks Issued	\$0.00
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$143,303.54
Electronic Checks	\$64,872.66

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Deductions Accrued				
Social Security	6584.48	6584.48		21103

05/21/23
18:07:04

INVERNESS PUBLIC UTILITY DISTRICT
Payroll Summary For Payrolls from 04/01/23 to 04/30/23

Page: 2 of 2
Report ID: P130

Medicare	1539.92		1539.92		21102
Unempl. Insur.	0.00				21107
Workers' Comp	165.00	486.02		651.02	21108
FIT	5515.45		5515.45		21101
SIT	1804.85		1804.85		21104
SDI	491.75		491.75		21105
ETT	2.17		2.17		21106
CHILD SUPPORT	804.00		804.00		21127
PEPRA	3715.11		3715.11		21123
CLASSIC	1946.88		1946.88		21121
FIRE CLASSIC	1028.87		1028.87		21122
PEPRA SAFETY	1016.92		1016.92		21125
HEALTH INS HSA	10163.96			10163.96	21111
Total Ded.	34779.36	486.02	24450.40	10814.98	

**** Carried Forward column only correct if report run for current period.



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No.13

Closed Session: Public Employee
Performance Evaluation (General
Manager) pursuant to Gov. Code Sec.
54957



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 14

Committee Meetings/Reports



Inverness Public Utility District
Board Meeting May 24, 2023

Agenda Item No. 15

Announcements,

Next Meeting,

Adjournment