



Inverness Public Utility District

Fire Department ✧ Water System

50 Inverness Way No., P.O. Box 469, Inverness CA 94937 ✧ (415) 669-1414

**Board of Directors
Minutes, Regular Meeting (Rescheduled)
Monday, February 27, 2023, 9:00 a.m.
Inverness Firehouse**

1. Call to Order; Attendance Report

President Emanuels called the meeting to order at 9:08 a.m.

Directors Present: Kenneth Emanuels, Dakota Whitney, David Press

Directors Absent: Kathryn Donohue, Brent Johnson

Staff Present: Shelley Redding, General Manager; Jim Fox, Chief of Operations; Ken Fox

2. **Public Expression:** Connie Morse expressed her gratitude for the help provided by both General Manager Shelley Redding and Chief of Operations Jim Fox for their assistance while she and Sally Fairfax worked to reorganize the Inverness Disaster Council. She announced that Ann Elliott has now taken over as the IDC coordinator. Ann Elliott noted that she has worked closely with Connie Morse during the transition and she has revised the community resource pamphlet, which she passed along to the Board members to view for reference. Director Emanuels thanked Connie and Ann for their efforts in reviving the Disaster Council activities.

3. Approval of Minutes: Regular Meeting of December 14, 2022 (Rescheduled)

M/S Press/Whitney to approve the minutes of the Rescheduled Regular Meeting of December 14, 2022, as submitted. AYES 3, NOES 0

4. **Local Hazard Mitigation Plan:** General Manager Redding reported that she has worked on redrafting the RFP, however a grant opportunity has become available that may cover not only the costs of a Hazard Mitigation Assessment, but may enable us to more broadly address community concerns relating to a range of perceived hazards. Directors asked how the grant would further the desire to develop an RFP that reflects the District's goals for a Hazard Mitigation Assessment in the context of the District's areas of responsibility. General Manager Redding noted that the RFP will be presented at the next Board Meeting for approval.

5. Management Report

Grant Funding Report: General Manager Redding reported on three grants that are being explored for funding of projects and equipment for the District.

6. Water System Reports

Senior Water Operator Ken Fox presented the December 2022 and January 2023 Water System Reports.

State of the Water Shortage Emergency: General Manager Redding noted that while there has been significant rainfall since the end of December, staff advises that we wait until the April Board meeting to consider on ending or continuing the District's Water Shortage Emergency.

7. Fire Department Reports

Chief Fox presented the December 2022 and January 2023 Fire Department reports. Staff noted that the January report provided more detail for fire calls.

MWPA CORE Projects Update: Chief Fox reported that he has attended several meetings on MWPA pre-

BOARD OF DIRECTORS: **KENNETH J. EMANUELS**, PRESIDENT • **DAKOTA WHITNEY**, VICE PRESIDENT
KATHRYN DONOHUE, TREASURER • **BRENT JOHNSON** • **DAVID PRESS**



SHELLEY REDDING, GENERAL MANAGER • **JAMES K. FOX**, CHIEF OF OPERATIONS

work assessment for the Evacuation Routes core project.

Marin Emergency Radio Authority (MERA) Update: Chief Fox reported that construction continues on the new towers for the next-generation MERA system.

8. Approval of Expenditures and Credit Card Charges

General Manager Redding presented the December 2022 and January 2023 expenditures and credit card charges.

M/S Whitney/Press to accept and approve the December 2022 and January 2023 expenditures and credit card charges as presented. AYES 3, NOES 0

9. Resolution 276-2023: Appointing David Briggs as Second Alternate for the Marin Emergency Radio Authority (MERA) Board of Directors.

M/S Press/Whitney to approve Resolution 276-2023 as presented, appointing David Briggs as the Second Alternate representing Inverness Public Utility District on the MERA Board of Directors. AYES 3, NOES 0

10. Committee Meetings/Reports

Director Emanuels requested that a date be set for the Personnel Committee's annual performance review of the General Manager, to review the staff evaluations, and to consider future strategic planning for staffing.

11. Adjournment

President Emanuels adjourned the meeting at 10:30 a.m. The next regular meeting is scheduled for March 22, 2023.

Attest: /s/

Date: March 22, 2023

Shelley Redding, Clerk of the Board