INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT & WATER SYSTEM

12781 SIR FRANCIS DRAKE BLVD • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors | **AGENDA** | **Regular Meeting**

Tuesday, November 17, 2026 | **11:30 a.m.** | **Inverness Firehouse, 50 Inverness Way**

1) **Call to Order:** Attendance Report

2) **Administration of Oath of Office:** Clerk of the Board will administer the oath of office to Directors David Press and John Longstreth for terms beginning December 2026 (for 4-year terms).

3) **Officer Elections: (President, Vice President, Treasurer, Ex-Oficio Officers)**

4) **Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "***may briefly respond to statements made or questions posed***" during Public Expression, but "***no action or discussion shall be undertaken on any item not appearing on the posted agenda***" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.

5) **Consent Calendar**

All items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, staff, or public requests that a specific item be removed for separate discussion and action.

- **A. Approval of Minutes:** October 20, 2026, Regular Meeting Minutes
- **B. Approval of Expenditures**
  - **1)** Accounts Payable: October 2026
  - **2)** Credit Card Purchases: October 2026
  - **3)** Payroll Expenses: October 2026

6) **Business of the District:**

- **A. Ordinance 122-2026: Adoption of the 2026/27 Edition of Part A of the Water System Regulations:** Amending and re-adopting Regulations 100 through 118, constituting Part A of the 2026/27 edition of the Regulations of the Inverness Public Utility District Water System.

- **B. Acceptance and Approval of Board Meeting Calendar 2027**

7) **Reports**: Receive Reports On Administrative and Operational Activities for October 2026

- **A. General Manager's Administrative Report**
  1) Fiscal Year 2026-2027 1st Qtr Budget Vs. Actual Report
  2) Fiscal Year 2025-2026 Measure W (TOT) Financial Report
  3) Fiscal Year 2025-2026 MWPA Financial Report
  4) Measure AA – District Appropriations Limit Election Results
  5) Water System Billing Software – Update
  6) Marin County DPW Tidal Flood Mitigation Project
  7) Winter E-Blast Message to District Residents
  8) District Administrative Office Hours
  9) Holiday Party

Material provided in the meeting packet is available on the District's website, www.invernesspud.org, or by contacting the District office.
Items may not be taken up in the order shown on this Agenda.
For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO ATTEND AND TO COMMENT ON AGENDA ITEMS

BOARD OF DIRECTORS: KATHRYN DONOHUE, PRESIDENT • **KENNETH J. EMANUELS**, VICE PRESIDENT
DAVID PRESS, TREASURER • **BRENT JOHNSON** • **DAKOTA WHITNEY**

SHELLEY REDDING, GENERAL MANAGER/CLERK OF THE BOARD
DAVID BRIGGS, FIRE CHIEF • **RICHARD PEREZ**, WATER SYSTEM SUPERINTENDENT

B. Operations Reports

1) Water System Report October 2026 – Rich Perez
2) Fire Department Report October 2026 – David Brigg
3) Marin Wildfire Prevention Authority (MWPA) Report October 2026 – David Briggs

8) <u>Committee Meetings/Reports</u>

A. Personnel Committee Report
1) Response to Inquiry from Margo Wixsom
2) Committee Selections (Personnel, Finance)

9) Adjournment: December Regular Meeting 12/15/2026

Posted: 11/13/2026

Inverness Public Utility District
Board Meeting

Agenda Item No. 1

Call to Order;

Attendance Report

Inverness Public Utility District
Board Meeting

Agenda Item No. 02

Administration of the Oath of Office

Clerk of the Board will administer the oath of office to Directors David Press and John Longstreth for terms beginning December 2026 (for 4-year terms).

Certificate of Election

County of Marin, State of California

I, Natalie Adona, Registrar of Voters, having jurisdiction over the conduct of the ***Statewide General Election*** *in the County of Marin, to be held on the* ***3rd*** *day of* ***November 2026,*** *do hereby certify that*

John Longstreth

is nominated and appointed in-lieu of election, and will take office and serve a ***4-year*** *term exactly as if elected, to the office of*

Director, Inverness Public Utility District

In Witness Whereof, *I have hereunto set my hand and affixed my official seal on this 25th day of September 2026.*



County of Marin, Registrar of Voters

Certificate of Election

County of Marin, State of California

I, Natalie Adona, Registrar of Voters, having jurisdiction over the conduct of the ***Statewide General Election*** *in the County of Marin, to be held on the* ***3rd*** *day of* ***November 2026,*** *do hereby certify that*

David Press

is nominated and appointed in-lieu of election, and will take office and serve a ***4-year*** *term exactly as if elected, to the office of*

Director, Inverness Public Utility District

In Witness Whereof, *I have hereunto set my hand and affixed my official seal on this 25th day of September 2026.*



County of Marin, Registrar of Voters

Inverness Public Utility District
Board Meeting

Agenda Item No. 03

Officer Elections

(President, Vice President, Treasurer, Ex-Oficio Officers)

Inverness Public Utility District
Board Meeting

Agenda Item No. 4

Public Expression

Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda.

Directors or staff "*may briefly respond to statements made or questions posed*" during Public Expression, but "*no action or discussion shall be undertaken on any item not appearing on the posted agenda*" (Gov. Code §54954.2(a)(3)).

Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.

Inverness Public Utility District
Board Meeting

Agenda Item No. 5

Consent Calendar

All items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, staff, or public requests that a specific item be removed for separate discussion and action.

A. Approval of Minutes

B. Approval of Expenditures

- **a. Accounts Payable**
- **b. Payroll Expenditures**
- **c. Credit Card Statements**

INVERNESS PUBLIC UTILITY DISTRICT
FIRE DEPARTMENT & WATER SYSTEM
12781 SIR FRANCIS DRAKE BLVD • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors Minutes - Regular Meeting

Tuesday, October 20, 2026 | 11:30 a.m. | Inverness Firehouse, 50 Inverness Way
Prepared by: Shelley Redding

1) **Call to Order**: Meeting called to order at 11:30 a.m.
   Directors Present: Kathryn Donohue, Kenneth Emanuels, Dakota Whitney, David Press
   Directors Absent: Brent Johnson
   Staff Present: Shelley Redding, Wade Holland, David Briggs
   Guests/Public Present: John Longstreth
   Quorum: Yes

2) **Public Expression**: Director Donohue reported that the Board received a letter from Margo Wixsom requesting information about staff job titles and salaries. The request was referred to the Personnel Committee, which will consider it and, if warranted, respond at the next regular Board meeting.

3) **Consent Calendar**
   Motion: Kenneth Emanuels **Second:** David Press **Action Taken:** Approval of the Consent Calendar with the Board minutes from August 18, 2026 Board meeting and approval of accounts payable, credit card statements and payroll expenses from August and September 2026 as presented.
   Vote: AYES 4, NOES 0

   A. **Approval of Minutes:** August 18, 2026, Regular Meeting Minutes
      Action/Notes: None
   B. **Approval of Expenditures:** August and September 2026
      Action/Notes: Director Press asked for clarification of the expenditure paid to Lunny Construction in September 2026. GM Redding noted that the expense was for a repair of a culvert that threatened the District's water system distribution lines from the third valley treatment plant to the Seahaven area. Piazza Construction was asked to submit a bid but was unable to provide one in the amount of time needed for the repair.
   C. **Approval of Payroll Expenses:** August and September 2026
      Action/Notes: None

4) **Business of the District**

A. Public Hearing on Review, Revision, and Readoption of Water System Regulations, Part A
The Public Hearing was opened at 11:45 am.
Discussion: Customer Services Manager Wade Holland presented a Summary of Changes staff report made to the Regulations as outlined in the documentation provided to the Board at the August Board Meeting with two (2) additional items added for substantive changes:

1. **New Service Application Fee**
2. **Change of Service Application Fee**

He described the need to clarify the costs of these items and for the District to determine meter size based on intended application, demand requirements, and capacity. He also proposed adding a summarized list of

BOARD OF DIRECTORS: KATHRYN DONOHUE, PRESIDENT • KENNETH J. EMANUELS, VICE PRESIDENT
DAVID PRESS, TREASURER • BRENT JOHNSON • DAKOTA WHITNEY
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DAVID BRIGGS, FIRE CHIEF • RICHARD PEREZ, WATER SYSTEM SUPERINTENDENT

requirements for New Service Connections. The Board discussed costs associated with New Service Connections and Service Changes, such as change of ownership or remodels that could require meter replacements and pressure tests.
Motion: K. Emanuels, **Second:** D. Whitney **Action:** To accept the Staff Recommendation of the proposed revisions to Part A of the Water System Regulations as presented in the Staff Report.
Vote: AYES 4, NOES 0

B. Resolution 305-2026 Special District Risk Management Authority (SDRMA) Amended Health Benefits MOU for 2027: Authorize staff to execute Memorandum of Understanding for Ancillary Health Benefits for Employees.
Discussion: Staff presented a report summarizing the updated MOU from the SDRMA Health Benefit provider. She noted that the benefits administered by SDRMA for staff are the ancillary benefits of dental, vision and Employee Assistance Programs. The MOU makes no changes to contribution amounts.
Motion: D. Whitney **Second:** D. Press **Action:** To authorize staff to execute the Amended Memorandum of Understanding for Ancillary Benefits as presented.
Vote: AYES 4, NOES 0

C. Resolution 306-2026 Marin County Fire Prevention Services Memorandum of Understanding MOU: Authorize staff to execute Memorandum of Understanding for Marin County Fire to continue providing plan review and land development inspection services.
Discussion: Staff presented a draft Memorandum of Understanding (MOU) with Marin County Fire to provide building and land permit application review. Marin County Fire has performed these reviews for several years without an executed MOU, having taken them over from the previous Inverness VFD Fire Chief as fire safety regulations increased. There is no fiscal impact to the District, as applicants pay review fees to the County. Other agencies are still reviewing the draft; except for minor edits, it will be presented to the County Board of Supervisors as presented to this Board. Staff requested authorization to execute the MOU once it is finalized.
Motion: D. Whitney **Second:** D. Press **Action:** To authorize staff to execute the final version of the drafted MOU with Marin County Fire when it is available.
Vote: AYES 4, NOES 0

D. Approve Revised Employee Pay Rates for Fiscal Year 2026-2027 effective 9/1/2026.
Discussion: Staff presented a revised Employee Pay Rate Schedule that reflected the Approved pay rate for the General Manager adopted at the September Board Meeting.
Motion: K. Emanuels **Second:** D. Press **Action:** To accept and approve the revised Employee Pay Rates for fiscal year 2026-2027, effective 9/1/2026 as presented.
Vote: AYES 4, NOES 0

E. Approve 2026-2027 Overhead Rates
Discussion: Staff presented the 2026-2027 Overhead Rates that are calculated each year based on the adopted budget. The fees are associated with any costs associated with Customer Work projects for the Water system.
Motion: D. Whitney **Second:** K. Emanuels **Action:** To approve the 2026-2027 Overhead Rates as presented.
Vote: AYES 4, NOES 0

5) <u>Reports</u>: Receive Reports On Administrative and Operational Activities for August and September 2026

A. General Manager's Administrative Report

1) District Legal Counsel Appointment: Staff presented a report on the need to appoint a new Legal Counsel as the previous Counsel, Riley Hurd Esq III is changing his representation to only development

related clients and no longer government agency representation. Mr. Hurd provided a referral to Andrew Shen with the firm Renne Public Law Group based in San Francisco. Staff met with Mr. Shen and were provided a biography and rate sheet for Legal Services. Staff recommends engagement with Mr. Shen and associates for District Legal Counsel services.

2) District Cyber Security Assessment and Report Update: Staff presented a report concerning the District Cyber Security profile and policies and steps taken by staff to ensure the District's Administrative and Technical networks are properly monitored and protected. Staff recommends that the current district policies be reviewed and updated to ensure relevance with the changing technical environment.

3) Upper Perth Fire Road Report: Staff presented a report on the condition of Upper Perth Road, which has been affected by extensive erosion from last winter's storms. The District is maintaining water bars where possible and plans repairs in areas of extensive erosion to protect the integrity of the access roads and the watershed. Director Press described a recent walkthrough with a State Park employee to discuss road maintenance and asked staff to consider what would be needed for the District to adopt a Land Use Policy for the watershed that aligns with State Park and National Park land use while protecting the District's interests. Discussion covered current road uses that add to erosion. Staff will investigate the steps needed to establish a Land Use Policy and bring recommendations back to the Board for consideration.

4) County Office of Emergency Management – El Nino Preparedness: Staff reported attendance at various County led meetings concerning preparations and coordination for the upcoming winter storms. The initial emphasis is on resources and awareness.

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B. Operations Reports

1) Water System Report August and September 2026 – Rich Perez
Water Superintendent Perez presented Water System reports for both August and September.

- **GIS Mapping Project –** A report was presented describing the activity by staff to map all the water system distribution lines and infrastructure using GIS maps.
- **Watershed Intake Maintenance –** A report described work by staff in the watershed to maintain intakes and access paths.

2) Fire Department Report August and September 2026 – David Briggs
Chief Briggs presented the Fire Department Reports for August and September. Discussion concerning the recent fire on Highland. Discussion concerning volunteer response at the fire and equipment assessment.

- **Inverness Disaster Council –** Chief Briggs reported on discussions with the Pt. Reyes Disaster Council about assisting the Inverness Disaster Council with preparedness and training exercises for volunteers, and about a possible MOU between the Point Reyes Disaster Council and IPUD on behalf of the Inverness Disaster Council.
- **Fire Operations Assistant –** Chief Briggs provided a report to the Board concerning the responsibilities and duties of the position.
- **Community Siren –** At the Board's request, Chief Briggs reported on a community siren system. The Board discussed applicability, costs, and other agencies that have acquired similar systems. Further discussion is needed before the Board can consider the proposal.

3) Marin Wildfire Prevention Authority (MWPA) Report August and September 2026 – David Briggs
Chief Briggs presented summarized reports of activity with the MWPA that included the:

- Public Works Plan Update – Coastal Commission Hearing
- Vegetation Management Activity
- Defensible Space Inspections

6. Committee Meetings/Reports

A. Personnel Committee Report - Notes: Nothing to report

7. Adjournment: The meeting adjourned at 12:49 pm.

DRAFT

Inverness Public Utility District

Bill Payment List
October 2026

Date	Num	Vendor	Memo	Amount
1 Bank Accounts				
1-103 Bank of America 4809				
10/01/2026	61445	Marin County Tax Collector		-1,417.22
10/01/2026	61446	Amazon Capital Services		-1,432.78
10/01/2026	61447	PACE Supply Corp	09035-00	-674.14
10/01/2026	61448	USA Blue Book	70259	-148.37
10/01/2026	61449	Horizon Cable TV Inc.		-90.07
10/07/2026	61450	Vision Road Association		-2,980.00
10/05/2026	EFT	CalPERS Health		-18,780.89
10/13/2026	61453	Greg Eastman		-500.00
10/13/2026	61454	Building Supply & Hardware		-543.71
10/13/2026	61455	DeCarli's	2-45217	-538.65
10/13/2026	61456	John's Dairy Equipment & Supply		-625.90
10/13/2026	61457	AT&T CalNet		-365.44
10/13/2026	61458	Special District Risk Management Health	6853	-539.71
10/13/2026	61459	Alpha Analytical Laboratories, Inc,		-1,518.00
10/13/2026	61460	Quill LLC		-361.29
10/13/2026	61461	Recology Sonoma Marin		-175.80
10/14/2026	61466	Sun Solar Electric 707-658-2157		-1,000.00
10/01/2026	EFT	Inverness Properties		-1,311.00
10/15/2026	EFT	Diversified Tech		-781.00
10/12/2026	EFT	Truist Bank		-9.36
10/21/2026	61467	CORE Utilities, Inc.		-1,350.00
10/21/2026	61468	Horizon Cable TV Inc.		-195.14
10/27/2026	61469	Fire Safety Supply, Inc.		-645.17
10/27/2026	61470	McPhail Fuel Company	INVPUB	-5.00
10/27/2026	61471	Amazon Capital Services		-186.98
10/27/2026	61472	Brelje & Race Laboratories, Inc.		-297.00
10/27/2026	61473	PACE Supply Corp	09035-00	-204.59
10/27/2026	61474	Cheda's Garage		-409.90
10/27/2026	61475	USA Blue Book	70259	-465.22
10/27/2026	61476	AT&T CalNet		-366.32
10/27/2026	61477	Quill LLC		-68.29
10/27/2026	61478	California Special Districts Association		-6,760.00
10/10/2026	EFT	Starlink		-325.00
10/27/2026	EFT	CalPERS Retirement		-9,338.13
10/15/2026	EFT	Innovative Business Solutions	95952	-269.55
10/15/2026	EFT	Bank of America		-396.46
10/30/2026	EFT	Innovative Business Solutions	95952	-99.70
10/27/2026	EFT	PG&E		-3,445.55
10/27/2026		Phillip Chavira Corp		-1,375.09
Total for 1-103 Bank of America 4809				**-$59,996.42**
Total for 1 Bank Accounts with sub-accounts				**-$59,996.42**

Account Number : [redacted] 0662
Unique ID: XXXX XXXX XXXX 0001
INVERNESS PUD
Statement Date : 10-22-2026

Corporate Account Summary

Previous Balance	$726.12
Purchases and Other Charges	$8,331.72
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$99.54 CR
Payments	$2,477.14 PY
New Balance	**$6,481.16**
Disputed Amount	$0.00

Payment Information

Amount Due $6,481.16

Payment due in accordance with your agreement with U.S. Bank.

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE**1-800-344-5696**

To overnight or courier a payment, please send to:
Corporate Payment Systems
3180 Rider Trail S, Department 790428
Earth City, MO 63045-1518

Corporate Account Activity

INVERNESS PUD
Account Number: [redacted] 0662
Unique ID: XXXX XXXX XXXX 0001

Total Corporate Activity $2,477.14 CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-22	10-22	7479826629562950000243	PAYMENT-THANK YOU Q	2,477.14 PY

New Activity

SHELLEY L REDDING
Account Number: [redacted] 7160
Unique ID: XXXX XXXX XXXX 3365

Purchases	$3,099.10	**Total Activity**	**$2,999.56**
Cash Advances	$0.00		
Cash Advances Fees	$0.00		
Credits	$99.54 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-23	09-22	24011346266100017264343	MICROSOFT#G185223134 REDMOND WA	98.22 CR
09-23	09-22	24011346266100017873804	MICROSOFT#G181316016 REDMOND WA	1.32 CR
09-28	09-27	24011346270100029053662	MICROSOFT#G186983687 MICROSOFT.COM WA	53.56
09-28	09-25	24431066268511868073407	FASTRAK CSC 415-486-8655 CA	25.00
10-01	09-30	24431066273514862066545	FASTRAK CSC 415-486-8655 CA	25.00
10-02	10-02	24011346275100052166352	MICROSOFT#G187887147 MICROSOFT.COM WA	29.46
10-05	10-03	24204296276000207375226	MICROSOFT-G188121630 701-2817490 WA	11.34

(transactions continued on next page)

✂ Payment may be made electronically or by check made payable to Corporate Payment Systems.

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

[redacted]0662 000648116 000648116

Account Number: [redacted] 0662
Unique ID: XXXX XXXX XXXX 0001
Amount Due: $6,481.16

Amount Enclosed $

If paying by check, include coupon with payment to address below.

00000003616 000638272468112 P 2

INVERNESS PUD
ATTN SHELLY REDDING
PO BOX 469
INVERNESS CA 94937-0469

CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

New Activity cont

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-06	10-05	2479338627800041400 3086	ADOBE INC 800-8336687 CA	2,075.04
10-08	10-07	2449398628125899502 8931	MARIN INDEPENDENT JOURN 415-883-8600 CA	338.00
10-09	10-08	2443106628151975818 9723	FASTRAK CSC 415-486-8655 CA	145.00
10-12	10-10	2410829628410000543 3172	GIRAFIT.COM WWW.GIRAFIT.C CA	6.90
10-15	10-14	2413746628800145645 6938	USPS PO 0536900522 INVERNESS CA	164.00
10-21	10-21	2401134629410006980 9454	ROBOFORM ROBOFORM.COM VA	159.80
10-22	10-21	2469216629440367366 7641	TST*PALACE MARKET 415-663-1016 CA	66.00

DAVID R BRIGGS
Account Number: [redacted] 7847
Unique ID: XXXX XXXX XXXX 1801

Purchases	$3,995.15	**Total Activity**	**$3,995.15**
Cash Advances	$0.00		
Cash Advances Fees	$0.00		
Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-02	10-02	2401134627510002080 5131	SP SPORTS BASEMENT I SPORTSBASEMEN CA	724.08
10-02	10-01	2411641627471652084 4407	LETTERING.COM INC 800-550-3883 FL	40.65
10-06	10-05	2401134627910000250 4906	SP ROKLAND TECH STORE.ROKLAND FL	162.97
10-12	10-08	2475542628326283830 5637	CURTIS WEB 877-4880469 CA	668.31
10-15	10-14	2410829628710007519 6011	EREPLACEMENTPARTS.COM WWW.EREPLACEM GA	51.05
10-15	10-14	2480197628893138015 3941	JACKSON'S HARDWARE SAN RAFAEL CA	852.14
10-16	10-15	2400077628810005898 6668	SP AMERICAN FORESTRY AMERICANFORES MO	65.16
10-16	10-15	2427074628890001854 1321	WPSG, INC. 610-8578070 PA	899.05
10-19	10-16	2443106629052498556 0802	ACE BLDING SUPPLY POINT REYES S CA	71.72
10-21	10-20	2480197629493850822 0470	FAIRFAX LUMBER AND HARDW FAIRFAX CA	460.02

RICHARD J PEREZ
Account Number: [redacted] 9306
Unique ID: XXXX XXXX XXXX 1786

Purchases	$1,237.47	**Total Activity**	**$1,237.47**
Cash Advances	$0.00		
Cash Advances Fees	$0.00		
Credits	$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-24	09-23	7420847626710000817 7043	QFIELDCLOUD LAAX (FOREIGN CURRENCY 40.00 EUR 09/24 (RATE) 0.8639	46.30
10-05	09-30	2422108627590001030 1043	INVERNESS PARK MARKET 415-6631491 CA	46.55
10-07	10-06	2449398627925869900 6344	OLEMA CAMPGROUND LLC OLEMA CA	40.59
10-08	10-07	2476579628001801546 0562	BLUE-WHITE INDUSTRIES 714-8938529 CA	77.94
10-12	10-09	2403629628274288769 3453	SERV-A-PURE COMPANY 989-892-7745 MI	1,026.09

(transactions continued on next page)

New Activity cont

Department:	00000	Total:	$8,232.18
Division:	00000	Total:	$8,232.18

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Inverness Public Utility District

Payroll

October 2026

	Oct 2026	Total
Income		
Gross Profit	**0.00**	**$0.00**
Expenses		
810 Personnel Costs		
810-01 Management Wages	28,819.58	28,819.58
810-02 Operations Wages	24,763.79	24,763.79
810-03 Administrative Wages	10,834.70	10,834.70
810-04 Employers Payroll Tax	4,984.90	4,984.90
810-06 Duty Officer Stpend	3,832.50	3,832.50
810-07 Health Insurance	13,670.81	13,670.81
810-08 Retiree Health Ins.	4,706.32	4,706.32
810-09 Health Ins in Lieu	638.46	638.46
810-10 Retirement Premiums	9,338.13	9,338.13
810-14 CalPERS Fees	17.69	17.69
810-18 Dental Insurance	318.43	318.43
810-19 Vision Insurance	74.95	74.95
810-20 EAP Benefit	76.92	76.92
810-21 Operations OT Wages	819.67	819.67
810-23 Operations - On Call Wages	945.00	945.00
Total for 810 Personnel Costs	**103,841.85**	**$103,841.85**
Total Expenses	**103,841.85**	**$103,841.85**
Net Operating Income	**-103,841.85**	**-$103,841.85**
Net Income	**-103,841.85**	**-$103,841.85**

Inverness Public Utility District
Board Meeting

Agenda Item No. 6
Business Of The District

A. Ordinance 122-2026: Adoption of the 2026/27 Edition of Part A of the Water System Regulations: Amending and re-adopting Regulations 100 through 118, constituting Part A of the 2026/27 edition of the Regulations of the Inverness Public Utility District Water System.

B. Acceptance and Approval of Board Meeting Calendar 2027

Inverness Public Utility District

Board Agenda Item Staff Report

Subject:	Ordinance 122-2026: Adoption of the 2026/27 Edition of Part A of the Water System Regulations
Meeting Date:	November 17, 2026
Date Prepared:	November 12, 2026
Prepared by:	Wade Holland
Attachments:	Draft Ordinance 122-2026 (Amending and re-adopting Regulations 100 through 118, constituting Part A of the 2026/27 edition of the Regulations of the Inverness Public Utility District Water System) Please also see the attachments to the equivalent agenda items in the Board packets for the August 15 and October 20, 2026, meetings

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Recommended Action: Approve and Adopt Ordinance 122-2026

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The proposed revisions to the 19 regulations constituting Part A of the regulations of the District's Water System were presented to your Board and to the public on August 15. Public testimony on the proposed revisions was considered at a public hearing during the Board's meeting on October 20, at which time the original set of revisions, as well as several proposed changes to those revisions, were discussed by the Board.

Your Board requested that the agreed-upon revisions be prepared for adoption at your next meeting. Ordinance 122-2026 is presented at this time for that purpose.

The project to revise the Water System Regulations will now proceed to revising Part C, "Customer Accounting." The project will then conclude with revising Part C, "Extension and Construction of Water Distribution Facilities."

UPDATES TO PROPOSED PART A REVISIONS (OCTOBER 20, 2026)

Staff is requesting that these additional changes to the Part A Regulations be considered for adoption.

Regulation 101, Paragraph (b)

Change the entire text of this paragraph to the following:

> The District shall determine the size, type of meter, and service connection. The determination shall be based on the intended application, service demand, main-line capacity, fire sprinkler documentation when applicable, system capacity, pressure conditions, water availability, and other pertinent information known to the District. It is intended that a new service connection be provided with a meter no smaller than one inch in size.

Regulation 101, Paragraph (i)

In the final sentence, change the passage "five (5) business days" to "ten (10) business days".

Regulation 101, Paragraph (t)

Insert the following at the beginning (between the paragraph heading and subparagraph (1)):

Summary

1. The New Service Connection Fee is due within thirty (30) days of the date of application approval.
2. Failure to pay the Connection Fee within the required time shall be treated as a withdrawal of the application.
3. No Connection Fee is required for publicly owned fire hydrants or for District operational connections.
4. If the Connection Fee is posted before approval of the application, and the application is withdrawn before approval, the Connection Fee becomes refundable (less any unpaid New Service Application Fee).
5. If an approved application is withdrawn before installation, the District shall retain five percent of the Connection Fee plus District costs incurred.
6. After installation (actual or constructive), no portion of the Connection Fee is refundable.
7. This paragraph (t) does not apply to refund of the New Service Application Fee.

For details of these Summary points, see the subparagraphs (1) through (7) below (which prevail).

Regulation 111, Paragraph (e); Regulation 113, Paragraph (a)

These changes resolve an inconsistency among the current regulations.

In Reg. 111(e), change "ninety (90) pounds per square inch" to "eighty (80) pounds per square inch."

In Reg. 113(a), change "ninety (90) pounds per square inch" to "eighty (80) pounds per square inch."

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Inverness Public Utility District

ORDINANCE 122-2026 [*D R A F T*]

AN ORDINANCE AMENDING AND RE-ADOPTING REGULATIONS 100 THROUGH 118, CONSTITUTING PART A OF THE 2026/27 EDITION OF THE REGULATIONS OF THE INVERNESS PUBLIC UTILITY DISTRICT WATER SYSTEM

WHEREAS, the Board of Directors of the Inverness Public Utility District did on December 26, 1979, adopt Resolution 79-30, which resolution adopted "Rules and Regulations establishing the terms and conditions under which water will be supplied to users and the charges and rates for such service"; and

WHEREAS, said Board of Directors did on July 20, 1983, enact Ordinance 83-2, which Ordinance repealed "Regulations 1 through 13 inclusive of the formerly known Rules and Regulations of the Inverness Community Water System," as they had been adopted by the aforesaid Regulation 79-30, and in their place adopted "That document known as 'Regulations of the Inverness Public Utility District Water System, Part A, Water Service, July 1983'"; and

WHEREAS, said Board of Directors has on various occasions since July 20, 1983, enacted Ordinances amending, adding to, and making deletions from the adopted Regulations constituting Part A of the Regulations of the Inverness Public Utility District Water System, as recorded in the "History" appended to the certified copy of each said Regulation; and

WHEREAS, as a result of said amendments, additions, and deletions, Part A of said Regulations now consists of nineteen Regulations, numbered 100 through 118 inclusive; and

WHEREAS, the Board of Directors of the Inverness Public Utility District desires to revise in their entirety and re-adopt the nineteen Regulations comprising said Part A of said Regulations; and

WHEREAS, the proposed revisions and changes to the existing Part A Regulations were presented and made available to the public at a duly noticed and agendized regular meeting of the Board of Directors of the Inverness Public Utility District on August 18, 2026; and

WHEREAS, a public hearing on the proposed revisions and changes to the existing Part A Regulations was conducted at the duly noticed and agendized regular meeting of the Board of Directors of the Inverness Public Utility District on October 20, 2026, at which time members of the public were invited to provide testimony to the Board of Directors on the proposed revisions and changes,

NOW, THEREFORE, BE IT ENACTED by the Board of Directors of the Inverness Public Utility District as follows:

SECTION 1. The contents of that document of the Inverness Public Utility District entitled "Part A of the 2026/27 Edition of the Regulations of the Inverness Public Utility District Water System," which document is appended to the official certified copy of this Ordinance 122-2026 on file in the offices of the Inverness Public Utility District, are hereby adopted as stating, enumerating, and constituting the Regulations 100 through 118, inclusive, of the Regulations of the Inverness Public Utility District Water System to become effective as of and on the date of effectiveness of this Ordinance 122-2026, replacing any and all versions of said Regulations 100 through 118, inclusive, previously in effect, and to remain in effect until said Regulations are duly amended, deleted, withdrawn, or otherwise changed, either individually or collectively, by action of the Board of Directors of the Inverness Public Utility District.

SECTION 2. The Regulations of the Inverness Public Utility District Water System adopted by enactment of this Ordinance shall have the full force and effect of duly adopted Regulations of the Inverness Public Utility District Water System as of and on the date of effectiveness of this Ordinance and shall be fully and unconditionally binding within the territorial jurisdiction of the Inverness Public Utility District and as well on all customers of record for domestic water service provided by the Inverness Public Utility District Water System.

SECTION 3. SEVERABILITY. Should any section, paragraph, sentence, or other part of this Ordinance or of the Regulations adopted by this Ordinance, or any application thereof, be found to be unconstitutional or

otherwise invalid, the invalidity of said part or application shall not affect the remainder of this Ordinance or of the Regulations adopted by this ordinance. To that end, the parts and applications of this Ordinance and of the Regulations adopted by this Ordinance shall be deemed severable. The Directors of the Inverness Public Utility District hereby declare that, notwithstanding a finding that any aforesaid part or parts is or are unconstitutional or otherwise invalid, the remaining part or parts would have been enacted separately.

SECTION 4. This Ordinance shall be and hereby is declared to be in full force and effect as of thirty (30) days from and after the date of its adoption. The Clerk of the Board shall cause this Ordinance to be published in a newspaper of general circulation in the District at least one (1) week before the expiration of the said thirty (30) days and shall also cause copies of this Ordinance to be posted in at least three (3) public places in the District for the said thirty (30) days, and said publication and said posted copies shall show the names of the Directors voting for and against adoption of this Ordinance.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Inverness Public Utility District on the 17th day of November, 2026, by the following vote, to wit:

AYES:
NOES:
ABSTAINING:
ABSENT:

_____
Kathryn Donohue, President

ATTEST:

_____
Shelley Redding, Clerk of the Board

I hereby certify that the foregoing instrument is a true and correct copy of the original of Ordinance 122-2026 on record in this office, and that subsequent to its adoption no provision of Ordinance 122-2026- has been amended, modified, or revoked by the governing body.

_____*, Clerk of the Board, Inverness Public Utility District, County of Marin, State of California.*

By_____ Date _____

Regulation 100

BASIC POLICIES

(a) **General**

It shall be the policy of the Inverness Public Utility Distinct and the District's Water System to provide service connections to all qualifying and legally entitled applicants for service within the System's service area, as provided for by and within the provisions of these Regulations, and insofar as the System's capacity and capability to obtain, store, treat, and deliver water are adequate without depleting the water supply to the extent that there would be insufficient water for the essential purposes of human consumption, sanitation, and fire protection.

(b) **Priority**

It shall be the policy of District and System that their primary responsibility shall be to satisfy the normal demands and requirements for water of existing customers.

(c) **Fire Protection and Drought Reserves**

It shall be the policy of District and System that all System operations shall at all times be consistent with maintaining, and shall recognize an obligation to maintain, sufficient water reserves for a reasonable level of general fire protection, and, so far as is feasible, for reasonable protection of the service area from adverse consequences of abnormally dry years or drought. System and District reserve an absolute right to declare and enforce, within legal authority and limitations, any and all such emergency rules, regulations, and ordinances as are necessary to comply with the provisions of this paragraph.

(d) **Development of Additional Sources of Supply**

Development of expanded and/or new sources of water supply shall be pursued by District and System as and when necessary in order equally to maintain service at existing levels to existing customers, and to provide equivalent service to qualifying applicants for new and/or larger service connections, provided that development of new sources of supply is environmentally reasonable and is financially and technically feasible and practical.

(e) **Ecological and Environmental Considerations**

It shall be the policy of District and System that all District and System operations, actions, and policies shall be consistent with maximum possible maintenance of the environmental and ecological balance and the quality of life, in and for the community at large and in general, both within and without the territorial jurisdiction and boundaries of the District and within and without the service area of the System.

(f) **Applicability**

In the event any provision of any other of these Regulations of the Inverness Public Utility District Water system is, or is construed to be, in any instance, in conflict with any provision or provisions of this Regulation, the provision or provisions of this Regulation shall override and take precedence.

(g) **"District" and "System"**

Throughout these Regulations, unless stated explicitly to the contrary, the term "District" means the Inverness Public Utility District, and the term "System" means the Inverness Public Utility District's Water System. In these Regulations, the terms "District" and "System" may be used interchangeably to refer to the Inverness Public Utility District's Water System.

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History

Regulation 100: *1983: July 20: Adopted*

2026/27 Edition

2026: November 17 (Ordinance 122-2026): Regulation 100 re-adopted with minor editing changes plus addition of Paragraph (g), "'District' and 'System'".

Regulation 101

SERVICE CONNECTION

(a) **Application for Service Connection**

An application for a service connection intended to provide water to property not currently being served by the System must be made to the System in writing on the System's form by the property owner or by the property owner's authorized agent. The System may require such additional information as may be necessary or convenient to process the application, contact and maintain contact with the applicant, and provide the service connection.

(b) **Size and Type of Service Connection**

The District shall determine the size, type of meter, and service connection. The determination shall be based on the intended application, service demand, main-line capacity, fire sprinkler documentation when applicable, system capacity, pressure conditions, water availability, and other pertinent information known to the District. It is intended that a new service connection be provided with a meter no smaller than one inch in size.

(c) **Application by Other than Property Owner**

An application for a new service connection from any party other than the property owner(s) shall be accompanied by a written, notarized agreement signed by the property owner(s) consenting to the service installation and accepting responsibility and liability for any new service installation provided pursuant to said application.

(d) **New Service Application Fee**

(1) Posting of New Service Application Fee. An application for a new service connection must be accompanied by the current New Service Application Fee, as provided for in Regulation 301, "Rates and Charges," of these Regulations. No application for a new service connection shall be recorded as accepted by the System in the absence of the System's receipt of payment, in full, of the applicable New Service Application Fee.

(2) Exceptions. There shall be no New Service Application Fee required for connection of a publicly owned fire hydrant, for connection of District-owned property used for District operational purpose, or for a connection intended to provide service to a facility used exclusively for District operational purpose.

(3) Refund of New Service Application Fee. An application for a new service connection is considered to have been submitted on the fourth business day following the recorded acceptance date of the application and receipt of the New Service Application Fee, during which three-day period the applicant may withdraw the application by filing with the System a written declaration of withdrawal. In the event an application for a new service connection is withdrawn pursuant to the provisions of this subparagraph, the System shall within thirty (30) days issue to the applicant a refund of the full amount of the New Service Application fee that it received from the applicant.

(4) Submittal of application for a new service connection. Once an application for a new service connection has been submitted to the System, as provided for in subparagraph (3) of this paragraph, no portion of the applicant's New Service Application Fee may be refunded or considered to be refundable.

(5) The New Service Application Fee is not considered to be a rate-payer fee or charge.

(e) **Approval of Application**

A submitted application for a new service connection that conforms in all respects to the provisions of paragraphs (a) through (d) inclusive of this Regulation shall be approved by the System, and the date recorded as the approval date shall be the date of receipt by the System of the fully-conforming application. Approval of an application for a new service connection shall not represent a commitment or agreement by the System to provide a connection or service. Said commitment shall be made only at such time as allocation of a new service connection is made by the System, which allocation shall be contingent on the System's determination that all conditions precedent to service, as enumerated in paragraph (f) of this Regulation, have been satisfied.

(f) **Conditions Precedent to Service (Allocation of Meter)**

Once an application for a new service connection has been approved, allocation of a meter shall be subject to satisfaction of each and all of the following conditions:

(1) Availability to the System of sufficient water to provide the reasonably estimated demand of the new service.

(2) Adequate System plant capacity to safely and reliably produce, deliver, and provide water to the new service.

(3) Existence of a main of adequate capacity and pressure abutting the property to be served at a location accessible to a System-operated motor vehicle.

(4) In the event of absence of or inadequacy of any of the facilities referred to in subparagraph (2) or (3) of this paragraph, the System may require construction by the applicant of expanded or additional facilities under the provisions of Part B of these Regulations, including, if required, execution by the applicant of an extension agreement as provided for in Part B of these Regulations.

(5) Posting by the applicant of the current and applicable New Service Connection Fee, as provided for in paragraphs (s) and (t) of this Regulation.

(6) Posting by the applicant of a reasonable deposit, as determined by the System, to cover all actual labor, materials, and contractor costs of installation of the new service connection, plus the current overhead factors for labor, materials, and contractor costs, as applicable.

(7) Compliance with the provisions of Regulation 112 if the service connection for which application is being made is designated by the System as a Low-Pressure Service.

(8) Compliance with the provisions of Regulation 113 if the service connection for which application is being made is designated by the System as a High-Pressure Service.

(9) Compliance with the provision of Paragraph (b), "Limited Improvement Area," of Regulation 114 of these Regulations if the property to be served by the connection has been designated for inclusion in a Limited Improvement Area.

(10) Compliance by the applicant and/or property owner, as applicable, with any and all other requirements provided for in these Regulations and applicable to the service, property, or location for which the application is being made.

(g) **Location of Service Connection**

A new service connection (meter) will be provided at a location accessible by a System-operated motor vehicle and where there is a System main of adequate size and pressure abutting a major frontage of the property to be served. The applicant may identify a location at the property to be served where installation of the service connection (meter) is desired, but actual location shall be determined by the System.

(h) **Transferability or Assignment of Application**

Once an application for a New Service Connection is approved by the System and until completion of active or constructive installation of the new service connection, as provided for in paragraph (i)

of this Regulation, the application may not be transferred or assigned to any other party or parties by the original applicant or applicants. Prior to completion of active or constructive installation of the new service connection, as provided for in paragraph (i) of this Regulation, any change in the principal ownership of the parcel(s) intended to be served that is, or should be, recorded by the County Recorder, shall constitute prima facie evidence of a withdrawal of the application for the new service connection and shall be subject to the provisions of subparagraph (5) of paragraph (t) of this Regulation. Withdrawal of an application for an approved new service connection shall render the application null and void.

(i) **Actual and Constructive Installation of Service Connection**

A new service connection shall be considered installed at such time that regular water service to the property is available through a physically installed meter and/or other appropriate appurtenant connection facilities. In the event the System is ready and able to install a meter and/or other appropriate appurtenant connection facilities but agrees to a request by or consent of the applicant to defer or not make actual physical installation and connection, the new service shall be considered to be constructively installed. For all intents and purposes of these Regulations, a constructively installed service connection shall be considered and treated as an actually installed service connection. Provided that no customer rates or charges are delinquent, the customer of record of a constructively installed connection shall have an absolute and unlimited right to demand physical installation and activation of a meter and/or other appropriate appurtenant connection facilities at any time by providing ten (10) business days' notice to the System, including in the instance during which a duly declared Water Shortage Emergency is in effect.

(j) **Customer of Record**

The owner of the property served by a new service connection shall become the customer of record for the service account at such time as the service connection is actually or constructively installed, and shall within thirty (30) days of actual or constructive installation of the service connection complete, execute, and file with the District an "Application for Service and Service Agreement," as provided for in these Regulations.

(k) **Expiration and Extension of Application for Service**

An application for a new service connection not requiring addition or expansion of System facilities (pursuant to Part B of these Regulations) shall become null and void one hundred and eighty-one (181) days after approval of the application by the System in the event actual or constructive installation of the service connection has not occurred because of the applicant's failure to comply with or satisfy any requirement set forth in these Regulations. However, if the applicant applies in writing for an extension before the application expires, the General Manager may grant an extension of one hundred and eighty (180) days, and may not unreasonably deny such request for extension. Any request by the applicant for a second or subsequent extension must be referred to the Board of Directors for its approval, which approval must be based on a finding by the Board of Directors that extenuating non-economic circumstances necessitate a grant of the extension. Once an application has become null and void under the provisions of this paragraph, the applicant shall have an unlimited right to file a new application for a new service connection. In the event an application expires under the provisions of this paragraph, the System shall retain five percent (5%) of the applicant's posted New Service Connection Fee as an application processing charge, and, in addition, shall retain that portion of either or both of the applicant's New Service Connection Fee and/or posted deposit for installation costs as shall be necessary to cover the time, materials, administrative, and contract costs, including applicable overhead charges, for any engineering, design, and installation work already performed by the System, plus whatever costs, including applicable overhead charges, for time, materials, and contractor that may be incurred to dismantle any installation already performed. Any unretained balance shall be refunded to the applicant within thirty (30) days of the later of either the

District's notification to the applicant that the application has become null and void or the District's completion of dismantling of any installation work already performed.

(l) **Order of Processing**

Applications for new service connections shall be processed by the System in the order of acceptance by the System, as provided for in subparagraph (1) of paragraph (d) of this Regulation. The General Manager shall notify each applicant of the dates of acceptance of and approval of the application and of allocation of a meter and shall record in the District's files the dates of acceptance, approval, and meter allocation.

(m) **New Service Connection on Undeveloped Property**

If a new service connection is installed on undeveloped property, the System reserves the unconditional right at such time that the property is developed to require replacement with a larger meter or other service connection facilities if such development in the System's judgment or due to requirements of another permitting agency requires such larger meter and/or other connection facilities. Such replacement and reinstallation costs, including applicable overhead, are to be borne exclusively by the property owner. The provisions of Regulation 102, as applicable, shall apply to the enlargement of a service connection.

(n) **Nontransferability of Service Connection**

A service connection shall be provided only for, and shall provide water service only to, the property described by the Assessor's Parcel Number(s) specified in the application for the new service connection. The service connection shall run with said property in perpetuity or until retired by disconnection and removal from the System, and shall at no time under any circumstances be transferred to, assigned to, or reinstalled at any property other than the property indicated by the Assessor's Parcel Number(s) in the original application for new service connection (or its successor Assessor's Parcel Number(s)).

(o) **Implied Lien**

Installation and/or existence of a service connection on a property constitutes an implied lien against and running with title to said property in perpetuity or until said service connection is retired by disconnection and removal from the System, and said lien shall covenant and obligate any and all owners currently and subsequently of said property for all duties and responsibilities towards and for said service connection as provided for in the Regulations of the Inverness Public Utility District Water System, its assigns and successors, excepting that an owner of such property may at any time demand and require of the System retirement of the service connection by disconnection and removal from the System.

(p) **Conditions for Retention of Service Connection**

Once a new service connection has been installed (per paragraph (i) of this Regulation), the System's provision of water service, and continuation of provision of water service, shall be dependent upon compliance by the current customer of record with the following conditions:

(1) Compliance with all applicable provisions of these Regulations.

(2) All rates and charges properly billed by the System are paid within the time established in these Regulations for each particular rate or charge.

(3) The property owner is at all times the customer of record for the service connection and has provided the System with such current information as the System requires in order to maintain customer records.

(4) All plumbing, piping, fixtures, equipment, installations, and appurtenant devices connected directly or indirectly to the service connection or receiving water provided through the service

connection are maintained in proper working order and are in all respects in compliance with all applicable plumbing and/or building codes, regulations, standards, and ordinances.

(q) **Failure to Comply with Conditions for Retention of Service Connection**

At any time a service is not in compliance with any of the Conditions for Retention of Service Connection as provided for in paragraph (p) of this Regulation, the System reserves an unconditional right to suspend or disconnect the service or to declare the service in default. At any time there is a change in the service connection as provided for in Regulation 102, or there is a change in the customer for the service account, or there is over a 120-day period an increase of one hundred percent (100%) or more in the customer's use of and/or demand for water as compared to any 120-day period during the immediately preceding twelve (12) months, or there is a breakage or failure of any plumbing device at the served premises leading to unintentional loss of water, or there is an emergency condition at the served premises rendering the premises no longer fully habitable or usable for its customary purpose, the System may conduct and/or require an inspection of the property and premises served by the service connection to verify compliance with subparagraphs (1) and/or (4) of paragraph (p) of this Regulation, and if such inspection determines that the service is not in compliance with said subparagraph (1) and/or (4) of paragraph (p) of this Regulation, the System may require that the service be brought into said compliance as a condition of continued retention of the service connection.

(r) **Water Shortage Emergency**

Except as provided to the contrary in this Regulation 101 (such as in paragraph (i)), no provision of this or any other of these Regulations shall take precedence over any conflicting provision or provisions of an ordinance duly enacted by the Board of Directors of the Inverness Public Utility District pursuant to a Declaration of a Water Shortage Emergency. Except as provided to the contrary in this Regulation 101 (such as in paragraph (i)), any such ordinance may modify, amplify, extend, alter, suspend, replace, or otherwise change any provision or intent of these Regulations, and the provisions of such ordinance shall take precedence over these Regulations during the period of the legally declared Water Shortage Emergency.

(s) **Amount of New Service Connection Fee**

The amount of the New Service Connection Fee provided for in subparagraph (5) of paragraph (f) of this Regulation shall be determined as set forth below:

(1) It is the intent of the Board of Directors to provide a rational means of setting the New Service Connection Fee such that the Fee applicable to each new service connection constitutes a capital contribution by the new connection's customer for the purpose of financing initial capital investment attributable to the new service. For this purpose, it is the intent of the Board of Directors that the Fee be set so that it proportionately recovers the costs incurred in providing the facilities required to provide and service the water service connection.

(2) The amount of the New Service Connection Fee shall be established annually to be in effect from January 1 through December 31 (or until duly recalculated during the subsequent calendar year). The date of acceptance of an application for a new service connection, as provided for in subparagraph (1) of paragraph (d) of this Regulation, shall be used to determine the amount of the New Service Connection Fee that applies to the new service connection.

(3) The amount of the New Service Connection Fee to be in effect in a year shall be recorded in the District's files by the General Manager, together with the calculations used to make said determination. Said file shall be available to the public for inspection.

(4) The New Service Connection Fee shall be set at the amount determined by the following formula, rounded up to the next even One Hundred Dollars ($100.00):

$$f = y / z$$

where,

f: New Service Connection Fee (before rounding up).

y: Total value of the Water System's depreciable assets before deduction for accumulated depreciation and excluding non-depreciable assets (land, construction in progress) as of June 30 of the year preceding the year during which the New Service Connection Fee will be in effect, as reported in the General Purpose Financial Statements of the District prepared by the District's independent auditors.

z: Total number of customer connections (billable active. inactive, and suspended) of the Water System, excluding connections owned by the District itself or by any District-owned entity, and excluding customer accounts for publicly owned fire hydrants, on June 30 of the year preceding the year during which the New Service Connection Fee will be in effect.

(5) Example:

y: $4,939,288 in depreciable assets (as of June 30, 2022).

z: 518 customers (as of June 30, 2022).

f: 4,939,288 / 518 = $9,535.31 = $9,600.00 (rounded up).

(t) **Posting of New Service Connection Fee**

Summary

1. The New Service Connection Fee is due within thirty (30) days of the date of application approval.
2. Failure to pay the Connection Fee within the required time shall be treated as a withdrawal of the application.
3. No Connection Fee is required for publicly owned fire hydrants or for District operational connections.
4. If the Connection Fee is posted before approval of the application, and the application is withdrawn before approval, the Connection Fee becomes refundable (less any unpaid New Service Application Fee).
5. If an approved application is withdrawn before installation, the District shall retain five percent of the Connection Fee plus District costs incurred.
6. After installation (actual or constructive), no portion of the Connection Fee is refundable.
7. This paragraph (t) does not apply to refund of the New Service Application Fee.

For details of these Summary points, see the subparagraphs (1) through (7) below (which prevail).

(1) Posting of New Service Connection Fee. The New Service Connection Fee provided for in subparagraph (5) of paragraph (f) of this Regulation becomes due and payable in full within thirty (30) days of the date on which the System notifies an applicant that the applicant's application for a new service connection has been approved.

(2) Failure to post New Service Connection Fee. An applicant's failure to post the New Service Connection Fee within the time limit specified in subparagraph (1) of this paragraph shall be regarded by the System as a withdrawal by the applicant of the applicant's application for a new service connection and shall be handled in accordance with the provisions of subparagraph (5) of this paragraph.

(3) Exceptions. There shall be no New Service Connection Fee required for connection of a publicly owned fire hydrant, for connection of District-owned property used for District operational purpose, or for a connection intended to provide service to a facility used exclusively for District operational purpose.

(4) Refund of New Service Connection Fee before District's approval of application. In the event an applicant for a new service connection posts the New Service Connection Fee before applicant's application has been approved by the System and then the applicant withdraws the application before it has been approved, the System shall, within thirty (30) days, refund the full amount of the New Service Connection Fee that has been posted; except that, if the New Service Application Fee has not also been posted by the applicant, the System shall withhold the amount of the New Service Application Fee from the amount of the New Service Connection Fee that is refunded and shall post such withheld amount as the applicant's New Service Application Fee.

(5) Refund of New Service Connection Fee after District's approval of application. In the event an application for a new service connection is withdrawn by the applicant after the application has been approved by the System but before completion of active or constructive installation of the new service connection, as noted in paragraph (i) of this Regulation, the System shall retain five percent (5%) of the applicant's posted New Service Connection Fee as an application withdrawal processing charge and, in addition, shall retain that portion of either or both of the applicant's New Service Connection Fee and/or posted deposit for installation costs as shall be necessary to cover the time, materials, administrative, and contract costs, including applicable overhead charges, for any engineering, design, and installation work already performed by the System, plus whatever costs, including applicable overhead charges, for time, materials, and contractor costs that may be incurred to dismantle any installation already performed. Any unretained balance shall be refunded to the applicant within thirty (30) days of the later of either the District's receipt in writing of the withdrawal request or the District's completion of dismantling of any installation already performed.

(6) Refund of New Service Connection Fee after installation of new service connection. Once a new service connection has been installed by the District, either actively or constructively (as noted in paragraph (i) of this Regulation), no portion of the New Service Connection Fee may be refunded.

(7) Refund of New Service Application Fee. Under no circumstances provided for in this paragraph (t) of this Regulation shall the applicant's New Service Application Fee be refunded or considered to be refundable.

* * * * * * * * * *

History

Regulation 101: *1983, July 20 (Ordinance 83-2(?)): Adopted.*
1993, March 15 (Ordinance 32-93): Revised in its entirety and readopted.
2010, July 28 (Ordinance 80-2010): Sections (f)(6), (g), (j), and (l) amended.
2023, May 24 (Ordinance 109-2023): Subparagraphs (4) and (5) of paragraph (r) amended for purposes of improved clarity (no substantive changes).
2026/27 Edition
2026: November 17 (Ordinance 122-2026): Regulation 101 retitled, rewritten in its entirety, and re-adopted.

Regulation 102

CHANGE OF SERVICE CONNECTION

(a) **Change in Use**

No substantial change in the nature or quantity of water usage through an existing connection shall be made except by permission of the System, which may, where appropriate, require as a condition of granting permission for such a change the filing or an application for a new service connection or the filing of an application for change of the existing service connection facilities. A "substantial change in the nature or quantity of water usage" shall include, but not be limited to, change from single-unit service to multiple-user service, or change in the customer type (such as residential, commercial, industrial, agricultural, institutional, public-entity, etc.) resulting in the likelihood of a more than a nominal increase on a continuing basis in water usage and demand.

(b) Replacement of Meter or Other Service Equipment

The System may at any time replace its equipment or facilities, including meters, for equipment or facilities of equal or better quality, standard, grade, rating, or performance, when such replacement is in the interests of system maintenance, performance, operation, efficiency, or improvement. When feasible, any such replacement shall be preceded by reasonable notice to affected customers and property owners.

(c) **System-Initiated Relocation of Service Connection**

The System may at any time and upon providing reasonable notice to the property owner relocate a service connection or appurtenant System facilities. Except in the case where relocation is occasioned solely for the convenience of and at the request of the property owner, whether by explicit request or necessitated by the property owner's circumstances, the entire cost of relocation shall be borne by the System.

(d) **Owner-Initiated Relocation of Service Connection**

Relocation of a service connection may be requested by the property owner only. Any such request shall be honored by the System, provided that (1) the relocation is acceptable to the System (whose acceptance may not be withheld without good cause); (2) System or System-contracted personnel, facilities, and equipment are available to effect the relocation; and (3) the property owner executes an agreement with the System for the work and posts in advance a deposit equal to the System's reasonably estimated costs for the relocation work, including overhead charges. Any difference between the actual final costs (including overhead charges) and the amount of the posted deposit shall be charged to or refunded to the property owner. Any such amount charged to the property owner shall be due and payable to the System within thirty (30) days of the System's statement date.

(e) **Change-of-Service Application Fee**

An application filed with the System for an owner-initiated change in or relocation of the service connection pursuant to paragraph (a), (d), (f), (g), or (h) of this Regulation shall be accompanied by a nonrefundable Change-of-Service Application Fee in the amount provided for in Regulation 301, "Rates and Charges."

(f) **Owner-Initiated Change of Service**

A change of a service connection at the request of the property owner or initiated pursuant to paragraph (a) of this Regulation shall be handled in the same manner as owner-initiated relocation of service connection in paragraph (d) of this Regulation. A change may necessitate enlargement of the service's connection to the System's distribution main. In the event enlargement is necessitated by

fire sprinklering requirements, District may require submission of applicable fire sprinklering approval documentation. As a condition of enlargement, the System may, at property owner's expense, conduct an inspection of all pipes and plumbing fixtures served by the service, and shall withhold approval of the enlargement if, in the System's judgment, any of said pipes or plumbing fixtures may be incapable of supporting the increased pressures and/or flows resulting from enlargement. Notwithstanding the inspection conducted pursuant to this paragraph, the System shall bear no responsibility for or liability resulting from any damages resulting directly or indirectly from any enlargement of a service connection.

(g) **System-Required Enlargement of Service Connection**

The System may at any time require enlargement of a customer's service connection when in the System's judgment the customer's record of use of and/or demand for water exceeds the reasonable capacity and safe operation of the System and/or of the customer's service connection or meter. Customer's engagement in an activity requiring enlargement shall, prima facie, constitute an owner-initiated request for a change in the service connection, notwithstanding the absence of a documentary application from the customer. In the event the property owner refuses to pay for an enlargement required by the System (including payment of the Change-of-Service Application Fee), the General Manager may declare the service in Nonconforming status (as provided for in Regulation 305).

(h) **Reduction in Size of Service Connection and Meter**

A reduction in size of a service connection shall be handled in the same manner as owner-initiated relocation of service connection in paragraph (d) of this Regulation. However, the System shall be under no obligation to replace any service connection or meter with a connection or meter of smaller size; District's policy is to not install a meter that is smaller than one inch. Upon application by a property owner for reduction, the System may, strictly at its option, so replace or authorize replacement of the meter and connection, provided such replacement in no way adversely affects System facilities or System integrity, and provided that the System's full costs, including overhead charges, of replacement are paid by the property owner. The System shall not be responsible in any way for any degradation in service resulting directly or indirectly from a reduction in size of a service connection or meter.

(i) **Performance of Work**

Any physical change in a service connection or any work affecting a service connection must be performed either by System personnel or under the supervision of and subject to inspection by and approval of the System. Any such change not performed by System personnel shall conform in all respects with all applicable Standard Drawings adopted by and for the System.

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History

Regulation 102: *1983: July 20 (?)*
1993: March 15 (Ord. 32-93): Revised in its entirety and readopted.
2010: July 28 (Ord. 80-2010): Amended.
2026/27 Edition
2026: November 17 (Ordinance 122-2026): Regulation 102 re-adopted with minor editing changes, new Paragraph (a) moved from Regulation 106, and new substantive content added in renumbered Paragraphs (e) through (h).

Regulation 103

MULTIPLE-SERVICE CONNECTION

(a) It is the intent of this Regulation that a single service connection shall serve and provide water to no more than one separate dwelling unit (including townhouse and condominium units), or one separate commercial, agricultural, or industrial enterprise, or one separate institutional entity, unless in the case of residential units (including townhouse and condominium units), such separate metering is specifically prohibited by Section 537 of the California Water Code.

(b) Notwithstanding paragraph (a) of this Regulation, neither an accessory dwelling unit (ADU) nor a junior accessory dwelling unit (JADU) shall be considered to constitute a separate dwelling unit, provided that the principal dwelling unit's service meter provides water to no more than one principal dwelling unit plus one ADU or one JADU or one combination of one ADU and one JADU. Nothing in this paragraph shall prevent installation of a separate service connection to an ADU if so requested by the property owner and installed in accordance with the provisions of Regulation 101, "Service Connection," of these Regulations. (For purposes of this Regulation, an accessory dwelling unit (ADU) is as defined in the California Government Code, Title 7, Division 7, Chapter 13; a junior accessory dwelling unit (JADU) is as defined in the California Government Code, Title 7, Division 7, Chapter 13, Article 3.)

(c) If provision of separate service connections to multiple units as required pursuant to Paragraph (a) of this Regulation would present substantial mechanical problems or extraordinary expense as determined conclusively by the District, service through a single connection equipped with a master meter may be allowed to any of the following:

(1) A duplex, triplex, apartments complex, multiunit residential structure, or mixed-use residential/commercial complex in undivided ownership, provided that each residential unit therein is equipped with a submeter as defined in Section 517 of the Water Code (unless submetering is specifically prohibited by Section 537 of the California Water Code).

(2) A commercial or industrial building that contains no residential units and is in undivided ownership.

(3) A building or group of non-residential buildings owned or occupied exclusively by one or more public entities.

(d) In the event of submetering pursuant to Paragraph (c) of this Regulation, the District shall be responsible only for the master meter and shall have no obligation to fund or assume responsibility for ensuring compliance with any law or regulation governing the approval of submeter types or the installation, maintenance, reading, billing, and testing of submeters and directly associated onsite plumbing.

(e) The District will not render separate statements to the individual dwelling or enterprise units served from a master meter. The customer account for a master meter will be responsible for all charges incurred by all subservices connected to the master meter. Components of rate structures applicable to master meters may take into account the number of residential, commercial, industrial, institutional, or public entity units that are supplied from a master meter or the number and characteristics (such as size) of submeters that are supplied from a master meter.

(f) Service to multiple assessor's parcels.

(1) In no case shall a customer meter or comparable customer service connection provide water, directly or indirectly, to more than one assessor's parcel, unless the multiple assessor's parcels:

(i) are contiguous,

(ii) are in common ownership, and

(iii) constitute a single building site.

(2) In the event of subdivision of a single parcel, or in the event of subdivision or separation of multiple parcels satisfying conditions (i), (ii), and (iii) in Paragraph (f)(1) of this Regulation, new service connections shall be required in order to provide water service to each resulting new parcel, or to each resulting new set of parcels satisfying conditions (i), (ii), and (iii) in Paragraph (f)(1) of this Regulation, and all existing piping and plumbing interconnecting such parcels or sets of parcels shall be physically separated by removal and/or capping, as appropriate to the District's satisfaction.

(3) At the time this Regulation is adopted, any instance of multiple parcels being served by a single meter and satisfying conditions (i) and (ii) in Paragraph (f)(1) of this Regulation but not satisfying condition (iii) in Paragraph (f)(1) of this Regulation shall be exempted from the requirement to install new service connection(s), but such exemption shall terminate at such time that condition (i) or (ii) in Paragraph (f)(1) of this Regulation ceases to be satisfied.

(4) For purposes of this Regulation, multiple parcels in common ownership that are separated by a dedicated roadway or road right-of-way, whether developed or not, shall not be considered to be contiguous.

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History

Regulation 103: *1983, July 20 (Ordinance 83-2): Adopted (as "Multiple Services").*
1986, May 21 (Ordinance 5-86): Amended in its entirety.
1987, March 16 (Ordinance 8-87): Deleted in its entirety.
1989, November 20 (Ordinance 23-89): Re-adopted as "Multiple Service Connection".
2026/27 Edition
2026: November 17 (Ordinance 122-2026): Regulation 103 retitled, rewritten in its entirety, and re-adopted.

Regulation 104

TEMPORARY SERVICE

(a) **Definition**

A "temporary service" shall mean provision by the System of a connection or facility for drawing or using System-provided water during a limited period of time and for which the District determines that installation of a permanent connection is not required.

(b) **Conditions of Use**

A temporary service is most often installed to provide water to a temporary construction site or under emergency conditions. In general, a temporary service shall be provided by means of a metered connection to an existing fire hydrant or other type of existing service outlet. The following general conditions shall apply to temporary services:

- A temporary service permit for water that is to be transported to and used outside the District shall be issued only under unusual circumstances, such as, but not limited to, when there is no available source of water closer to the site of the intended use, as determined by the General Manager (whose decision may be appealed to the Board of Directors).
- Any permit for a temporary service may be suspended by the District during a water shortage emergency.
- A permit for a temporary service may be revoked immediately, without notice, under the following circumstances: non-payment of charges; use violates any provision of these regulations; access to the fire hydrant (or other connection facility) is impeded or is needed by the System for routine or emergency purposes.
- A meter or other connection or detector facilities installed in support of a temporary service may not be removed, disconnected, or relocated except by System personnel or pursuant to written permission of the Water System Superintendent.
- Water may not be drawn from a fire hydrant in a manner that does or may create a cross-connection with a non-potable water source without installation of a District approved backflow prevention device.

(c) **Application**

Application for a temporary service shall be made on the application and agreement form provided by the District. The applicant for a temporary service shall describe (and may be required to document) the intended use of the water, shall provide an estimate of the length of time the temporary service will be needed, and shall provide an estimate of the amount of water expected to be drawn through the temporary service connection.

(d) **Security Deposit**

As a condition of receiving a temporary service, the applicant shall post a Temporary Service Security Deposit. The General Manager or the Water System Superintendent shall determine an appropriate amount for the Temporary Service Security Deposit, taking into account the value of the System-provided equipment to be used to provide the temporary water supply and such other factors as may result in the potential for damage to or loss of the provided equipment as well as the creditworthiness of the applicant. The amount of the Temporary Service Security Deposit shall not exceed the replacement cost of the equipment provided by the System for the applicant's temporary service connection.

At the System's sole discretion, the Temporary Service Security Deposit may be applied to any rates and charges that remain unpaid after forty-two (42) days from the statement date of any such rates and charges. If any portion of a Temporary Service Security Deposit is so applied to unpaid rates and charges, the System may at its discretion either disconnect the temporary service or require as a condition of continued use of the temporary service that the customer restore the Temporary Service Security Deposit to its original balance. Upon permanent disconnection of a temporary service, any remaining balance of the Temporary Service Security Deposit shall be refunded after deduction of all outstanding closing statement rates and charges and deduction of the costs to the System of any loss of or damage (beyond normal wear and tear) to System facilities installed or utilized for or in support of the temporary service.

The District's General Manager or Water System Superintendent may waive or modify any provisions of this paragraph, in whole or in part, in the case of a temporary service installed to relieve an emergency situation, to provide water to a governmental entity, or to provide water for a nonresidential use to a nonprofit organization.

(e) **Installation Charge**

As a condition of receiving a temporary service, the applicant shall pay the Temporary Service Installation Charge provided for under the System's current Schedule of Rates and Charges (Regulation 301). This charge is nonrefundable and includes the charge for disconnecting the temporary service.

The District's General Manager or Water System Superintendent may waive or modify any provisions of this paragraph in the case of a temporary service installed to relieve an emergency situation.

(f) **Monthly Service Charge and Quantity Charge**

A temporary service shall be assessed on a monthly basis the normal applicable service charge(s) provided for in the System's current Schedule of Rates and Charges (Regulation 301). A monthly service charge shall be prorated on a per day basis for fractions of a month the temporary service is available for use by the applicant.

The amount of water provided through a metered temporary service shall be determined by readings taken from the installed meter or detector on a regular basis by System personnel. The quantity charge for the water drawn during each billing cycle shall be determined by multiplying the metered usage in units of 100 cubic feet by the highest commodity rate that would apply to the System's regular customer's in the same service categorization and rate code, as stated in the System's Schedule of Rates and Charges (Regulation 301).

Charges shall be billed to the applicant for the temporary service at least bimonthly.

The District's General Manager or Water System Superintendent may waive or modify any provisions of this paragraph in the case of a temporary service installed to relieve an emergency situation, to provide water to a governmental entity, or to provide water for a nonresidential use to a nonprofit organization.

(g) **Unmetered Temporary Service**

The System may at its discretion provide temporary service without installing a meter or detector, and in such case shall establish an appropriate flat-rate monthly charge for the temporary service, and may adjust such flat-rate monthly charge at any time by providing the customer with seven (7) days advance notice. An unmetered temporary service may be converted to a metered temporary service at any time and solely at the System's discretion, with all such direct costs of conversion, including applicable current overhead factor(s), to be paid by the customer.

(h) **Extension of a Temporary Service**

Use of a temporary service may be extended beyond the estimated disconnection date if in the System's judgment a legitimate need for the temporary service still exists, provided that the temporary service is not being used in the System's judgment in lieu of a permanent service connection and the System's water supply is adequate to continue providing water to the temporary service.

(i) **Priority for Water**

The System may at its sole discretion deny water to a temporary service connection or permanently disconnect a temporary service at any time that continued service to the temporary service would reduce or threaten to reduce the System's overall water supply or capacity to deliver water to its permanent customers to the point where it would not be able to meet the normal demands of the permanent customers. The System shall at no time be under any obligation to satisfy any demand whatsoever, whether normal or extraordinary, of a temporary service customer.

(j) **Emergency Use and System Use of Water from a Hydrant**

Nothing in this Regulation shall preclude or limit the Water System's use of water from a fire hydrant for emergency purposes or for the Water System's own use by any means deemed appropriate by the System.

(k) **Convenient Use of Water from a Hydrant**

The Water System may at its sole discretion provide water from a hydrant to an existing customer (i.e., a customer who is not a temporary-use customer) under circumstances that do not constitute an emergency when doing so is for the convenience of the Water System or the convenience of the customer, as follows:

1. System's convenience: Water provided to a customer from a hydrant for the convenience of the Water System shall be billed to the customer's account at the commodity rates in effect for the customer's normal service categorization and rate code, as stated in the System's Schedule of Rates and Charges (Regulation 301).

2. Customer's convenience: It is the District's intent that all water provided to a customer from a hydrant (or other temporary service connection) solely for the convenience of the customer shall be metered (other than as provided for in Paragraph (g) of this Regulation). All water of customer convenience that is drawn for the benefit of a customer through a hydrant meter shall be billed to the customer at the highest commodity rate in effect for the customer's normal service categorization and rate code, as stated in the System's Schedule of Rates and Charges (Regulation 301) at the time the water is drawn. Notwithstanding this subparagraph, the Water System is under no obligation to provide water service to any customer solely for the convenience of the customer, and doing so shall be reserved for unusual circumstances, typically for a temporary period, and with the express consent and approval of the Water System's Superintendent, who may impose reasonable limitations on the quantity, duration, and use of water so provided.

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History

Regulation 104: *1983, July 20 (Ordinance 83-2): Adopted.*
1989, November 20 (Ordinance 23-89): Paragraph (f), line 1, amended.
2010, July 28 (Ordinance 80-2010): Amended.
2020, May 27 (Ordinance 94-2020): Revised in its entirety.
2026/27 Edition
2026: November 17 (Ordinance 122-2026): Regulation 104 re-adopted with many revisions.

Regulation 105

PRIVATELY OWNED FIRE PROTECTION SERVICES

(a) **Policy**

In the interests of the general welfare and safety of the community, it shall be the policy of District and System to encourage and facilitate installation and maintenance of privately owned services that are connected to the Water System and intended principally for fire protection.

(b) **Permit**

Private fire protection services connected to the Water System may be installed only upon application from the property owner and only with the consent of the Inverness Public Utility District under such rules, regulations, and conditions as are specified individually and generally by the District and the District's Fire Chief. No privately owned fire protection system may be connected to the Water System if it would wholly or substantially duplicate an existing publicly owned fire protection service, or would not contribute to an increased level of fire protection in the area served, or if in the System's judgment it could not be adequately maintained or safeguarded from unauthorized or unintended use.

(c) **Installation**

Installation of and connection to the Water System of a privately owned fire protection system shall be wholly at the expense of and provided by the property owner, except that the District may, at its option, enter into a contract with the applicant for the District to provide to the applicant equipment, labor, and/or services at the District's cost plus District's current applicable overhead factor(s). Any installation must conform in all respects with all applicable Standard Drawings adopted by and for the Water System. Any detector and/or meter shall be provided by the property owner, shall be to the Water System's specifications, and shall be assigned by the property owner to the District, but shall upon disconnection of the fire protection system revert to the property owner. All equipment installed as part of or in support of a privately owned fire protection system must be approved by the Water System and the District's Fire Chief, and in terms of specifications, installation, and operation must conform to the applicable Standard Drawings adopted for and by the Water System. An agreement must be reached between the District and the property owner as to whether or not the privately owned fire protection system will be equipped with a meter and/or a detector assembly.

(d) **Non-emergency Use of Water from a Privately Owned Fire Protection**

A privately owned fire protection system equipped with a detector and/or a meter may be used, at the Water System's sole discretion, to provide water for purposes other than emergency fire protection as specified by the System. Fixed Charges and Quantity Rates for water drawn for non-emergency use from such a privately owned fire protection system shall be in accordance with the System's current Schedule of Rates and Charges (Regulation 301).

(e) **Privately Owned Fire Protection Systems Without a Meter or Detector**

Privately owned fire protection systems not equipped with a meter or a detector may be used only for emergency fire protection purposes, or as required, specified, and restricted by the Water System, including use by the Water System for Water System and service maintenance and testing purposes. Such a system may be equipped by the Water System with a seal such that any drawing of water from the system will cause the seal to be broken. At any time it is determined that the seal has been broken or that water has been drawn through the service for a purpose not herein authorized, the owner shall, in the absence of mitigating circumstances, be assessed the rates and charges provided for in the System's current Schedule of Rates and Charges (Regulation 301). Such a system shall be regularly

assessed the applicable rates and charges provided for in the System's current Schedule of Rates and Charges.

(f) **Termination and Disconnection**

The System may order termination and disconnection of any System-connected privately owned fire protection system at any time, with or without cause or statement of reason, at its sole discretion. The costs of disconnection shall be borne by the property owner.

(g) **Existing Privately Owned Fire Protection Systems**

The provisions of this Regulation shall apply in their entirety to any privately owned fire protection system in existence at the time of adoption of this Regulation.

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History

Regulation 105: *1983, July 20 (Ordinance 83-23): Adopted,*
1989, November 20 (Ordinance 23-89): Amended Paragraph (d), line 1.
2010, July 28 (Ordinance 20-2010): Amended.
2026/27 Edition
2026: November 17 (Ordinance 122-2026): Regulation 105 re-adopted with minor editing changes.

Regulation 106

TITLE TO AND USE OF WATER

(a) **Title**

Title to, together with unconditional responsibility for, water furnished by the System, including risk of loss thereof, shall pass from the System to the customer at the outlet of the System's meter or other connection facilities. The customer shall be solely and unconditionally responsible therefrom for the carriage, handling, storage, use, and disposal of all furnished water.

(b) **Location of Use of Water**

No water furnished through a service connection by the System may be used on any premises or at any location other than that served by the System as specified in the application for service, without written and specific approval and authorization from the System.

(c) **Resale of Water**

No water furnished by or received from the System shall in any way be resold or reconveyed without written and specific approval and authorization from the System.

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History

Regulation 106: *1983, July 20 (Ordinance 83-2): Adopted.*

2026/27 Edition

2026: November 17 (Ordinance 122-2026): Regulation 106 re-adopted with minor editing changes and with Paragraph (d), "Change in Use," moved into Regulation 102 as Paragraph (a)..

Regulation 107

INTERFERENCE WITH SERVICE AND SYSTEM FACILITIES

(a) **Unlawful Acts**

The System shall at its sole discretion prosecute violation of applicable statutes of the Penal Code or of any other codes of the State of California that make it a misdemeanor to tamper with, bypass, or otherwise impair, damage, or interfere with the operation of any System water meter, to take water without authorization as a System customer in good standing, or to damage, obstruct, or interfere with any System facilities, equipment, or installations.

(b) **Drawing Water from Fire Hydrants**

No person not duly authorized by the System shall interfere with, open, or draw water from or through any fire hydrant connected to the System's distribution system.

(c) **Protection of System Facilities**

Any person who applies for service and/or executes a service agreement with the System covenants and agrees that, in addition to any right or remedy available to the System and the Inverness Public Utility District by law, he or she will pay to the System its costs for repairing or replacing any of its facilities damaged, rendered inoperable, or removed, for or by any reason or cause which the customer should reasonably have been aware of or prevented, or as a result of construction or other work or activity on the served property, including, without limitation, the sidewalks, driveways, curbs, and gutters adjacent thereto, or as a result of installation of utility services to the served property. The System may, without limiting the foregoing, place in Violation status (as provided for in Regulation 305 of these Regulations) any service wherein damage has been done to System property or integrity by the service's customer or by the owner of the property served by the service, or under any circumstances which the customer and/or the property owner should reasonably have been aware of or prevented.

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History

Regulation 107: *1983, July 20 (Ordinance 83-2): Adopted.*

2026/27 Edition

2026: November 17 (Ordinance 122-2026): Regulation 107 re-adopted with minor editing changes.

Regulation 108

CROSS-CONNECTION AND BACKFLOW PREVENTION

(a) **Purpose and Authority**

Inverness Public Utility District Water System furnishes public water supplies under permits issued by the California State Water Resources Control Board (SWRCB). In order to comply with the terms of these permits and with all State regulations intended to protect the public water supply from contamination, an appropriate backflow preventer shall be installed at every service connection where one is required by the California Health and Safety Code, Water Code, and Code of Regulations, as well as by regulations of the State Water Resources Control Board. In particular, this Regulation shall implement the requirements of Sections 116271, 116407, 116800, et al., of the California Health and Safety Code, Sections 13520-13521.2, et al., of the California Water Code, and Sections 60301.175, et al., of the California Code of Regulations.

The customer services at which backflow prevention devices are required shall be determined in accordance with the requirements of the Cross-Connection Control Policy Handbook (CCCPH) adopted by the State Water Resources Control Board. Examples include locations with an auxiliary water supply, locations where pressurized fluids are handled, locations with plumbing connections to unpotable piping or water storage facilities.

This Regulation supplements and does not supersede local plumbing regulations, codes, or ordinances, or State regulations related to water supply.

(b) **Definitions**

For the purposes of this Regulation, the definitions in Section 7583 of Title 17 of the California Administrative Code shall apply.

Commented [WH1]: Where? ("Administrative Code" is now the Code of Regulations.)

(c) **Survey**

The staff of the Inverness Public Utility District Water System shall provide means to identify water user premises where cross-connections exist or are likely to occur. Each new connection to the Water System shall be evaluated for the possibility of cross-connection. Staff shall also exercise reasonable diligence to identify changes at water user premises that indicate a possibility of cross-connection.

(d) **Cross-Connection Condition**

A "cross-connection condition" shall be deemed to exist at a water user premises when there is an unprotected actual or potential connection between the potable water system used to supply water for drinking purposes and any source or system containing unapproved water or any substance that is not or cannot be approved as safe, wholesome, and potable. Bypass arrangements, jumper connections, removable sections, swivel or changeover devices, or other devices through which backflow could occur, shall be considered to constitute a cross-connection condition.

(e) **Cross-Connection Inspector**

The District shall designate at least one person to be its cross-connection inspector, which person or persons shall have responsibility for inspecting, testing, and certifying backflow preventers. Such inspectors shall be individuals certified by the American Water Works Association, the University of Southern California, or the Inverness Public Utility District as backflow prevention testers.

(f) **Maintenance of Records**

The District's staff shall maintain for a minimum of three (3) years records of the locations, tests, maintenance, repairs, and replacements of backflow preventers.

(g) **Single Check Valve and Master Shutoff Valve**

Every customer service shall be equipped with a master shutoff valve and a backflow preventer (minimum of a single check valve), as provided for in Inverness Public Utility District Ordinance 83-4, regardless of whether or not a cross-connection condition exists at the water user premises. In general, this Regulation (Regulation 108) is not intended to apply to a water user premises at which the sole requirement for a backflow preventer is provided for in Ordinance 83-4, and at which no cross-connection condition, as defined in paragraph (d) of this Regulation, exists.

(h) **Type of Backflow Preventer Required**

In the event of a cross-connection condition at a water user premises, the type of preventer to be installed shall be determined by the District, giving consideration to the likelihood of backflow occurring, the type of contamination that may occur, and applicable State regulations. The general types of backflow preventers the District may require (in decreasing order of protection) are: Air Gap (AG), Reduced Pressure Principle device (RP), and double check valve (DCV). A single check valve installed pursuant to Inverness Public Utility District Ordinance 83-4 shall not be deemed sufficient as a backflow preventer at a water user premises where a cross-connection condition exists. The specific model of any device must be approved by the District.

(i) **Initial Installation/Inspection, Testing and Certification of Backflow Preventer**

The manner and location of installation of a backflow preventer shall be subject to District approval. In general, all backflow preventers shall be installed by others. The initial installation/inspection, testing, and certification of a required backflow preventer shall be at the expense of the customer or property owner.

(j) **Periodic Inspection and Testing of Backflow Preventers**

A certified inspection by a District-designated inspector of all backflow preventers shall be performed annually. More frequent inspection shall be required in cases where successive inspections indicate repeated failure, or in cases where unusual conditions or unusually hazardous cross-connections indicate a need for more frequent inspection in order to safeguard the public water supply, or in cases where more frequent inspection is determined to be necessary by the health agency.

A report of each certified inspection shall be submitted to the District within thirty (30) days of the inspection. An inspection shall be conducted within thirty (30) days of the scheduled inspection date.

(k) **Repair and Replacement of Backflow Preventer**

A backflow preventer that fails a performance test will be repaired or replaced by the District, provided that the preventer was initially installed by the District or has been previously certified by the District, and the bimonthly backflow service charge is in effect for the customer account for the water user premises where the preventer is located. If an upgrade of a backflow preventer is required, the upgrade installation and initial testing costs shall be at the expense of the customer or property owner, and shall not be covered by the bimonthly backflow service charge.

(l) **Noncompliance**

If a consumer fails to comply with this Regulation by failure to notify the District of the existence of a cross-connection condition, or a failure to install, test, or correct deficiencies, or by removal, tampering with, modifying, or bypassing a preventer, the District shall have the right to refuse water service or to discontinue water service, and, if it deems necessary, to physically disconnect the consumer's piping from the District's distribution system.

(m) **Access for Inspection**

Inverness Public Utility District personnel and representatives of any governmental health agency shall have the right of ingress to and egress from the consumer's premises at all reasonable hours without prior notification for the purpose of investigating compliance with this Regulation and State Health Department requirements.

(n) **Liability**

The District shall not be liable for any injury to persons or damage to property which may result directly or indirectly from the installation, malfunction, testing, or repair of any backflow preventer.

(o) **Charges**

The customer or property owner shall pay for initial installation/inspection, testing, and certification of a backflow preventer, or for installation, testing, and certification of a required upgrade backflow preventer. These charges shall be based on the District's cost for time and materials plus the District's standard overhead factor. The certification charge at the time of initial installation/inspection, at the time of upgrade installation, and in cases where the bimonthly cross-connection charge is not applied, shall be as provided for in Regulation 301, "Rates and Charges," of these Regulations.

Once a backflow preventer has been initially certified, the customer shall be charged a bimonthly cross-connection charge, payment of which shall entitle the customer to inspections and certifications at the prescribed inspection intervals, maintenance, testing, repair, and like-for-like replacement of the installed backflow preventer. The bimonthly charge shall be as provided for in Regulation 301, "Rates and Charges," of these Regulations.

(p) **Exceptions for 1.5-inch and Larger Assemblies**

In the case of a 1.5-inch or larger backflow preventer assembly, the District may at its option provide periodic inspection, testing, maintenance, repair, replacement, and certification on a time and materials (plus overhead) basis, rather than as provided for in paragraph "o" of this Regulation. At its option in the case of a 1.5-inch or larger backflow preventer assembly, the District may require the customer or property owner to provide directly for maintenance, repair, and replacement of the backflow preventer, with the District providing only inspection, testing, and certification.

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History

Regulation 108: *1983, July 20 (Ordinance 83-2): Adopted.*
1989, February 20 (Ordinance 19-89): Retitled, revised in its entirety, and re-adopted,
2026/27 Edition
2026, November 17 (*Ordinance 122-2026): Regulation 108 lightly revise and re-adopted* as a *temporary) version of the cross-connection and backflow prevention requirements while awaiting major revision of Federal and State standards*.

Regulation 109

ACCESS TO FACILITIES

(a) **Access to Facilities**

By filing an application for a service connection, and/or by executing a service agreement, an applicant, customer, consumer, or property owner, as applicable, together with all other users and/or customers of System water at the served property, irrevocably license System personnel and System's authorized representatives and employees and agents to enter upon the property so served by or connected to the System at reasonable times for purposes of, but not necessarily limited to, reading, inspecting, testing, checking, repairing, maintaining, and replacing System's meters and any other System facilities, equipment, or installations located thereon or adjacent thereto, or to check for or abate any emergency or potential emergency condition. The provisions of this Regulation shall not limit any other rights of ingress to or egress from any served property provided for under any other provisions of these Regulations or applicable statutes laws, or regulations.

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History

Regulation 109: *1983, July 20 (Ordinance 83-2): Adopted.*

2026/27 Edition

2026, November 17 (Ordinance 122-2026): Regulation 109 re-adopted with minor editing changes.

Regulation 110

INTERRUPTION OF SERVICE

(a) **General**

District and System reserve without restriction absolute right to shut off, interrupt, disrupt, or otherwise temporarily discontinue or restrict the supply of water to any, several, or all service connections for purposes of, but not necessarily limited to, repairing, maintaining, extending, or altering its facilities and installations. Whenever possible, the Water System Superintendent shall provide reasonable advance notice of any degradation of service to all foreseeably affected users. System shall not, and does not, provide any guarantee of an absolutely continuous supply of water, and users so in need of an absolutely continuous supply shall, at user's sole expense and risk, provide themselves with appropriate alternate source of supply. This provision notwithstanding, no emergency storage facility or alternate source of supply may be maintained in any manner that is in contravention of or outside the provisions of any applicable System Regulation.

(b) **System Nonliability**

Neither the Inverness Public Utility District nor the Inverness Public Utility District Water System, nor their employees, agents, servants, or Directors, shall be liable or responsible for any loss, damage, or inconvenience suffered by any customer, property owner, or user as a result, directly or indirectly, of any interruption, degradation, or discontinuance of water service, whether or not advance notice of such interruption, degradation, or discontinuance has been provided, so long as such interruption, degradation, or discontinuance was not willful, unreasonable, or without good and proper cause or for purposes and intents provided for herein. Neither the Inverness Public Utility District, the Inverness Public Utility District Water System, nor their employees, agents, servants, or Directors shall be liable or responsible for any loss, damage, or inconvenience suffered by any person or property as a result of Acts of God or Nature, unavoidable accident, disturbance, riot, war, insurrection, calamity, disaster, or condition of any kind beyond the control of said District, System, employees, agents, servants, or Directors.

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History

Regulation 110: *1983, July 20 (Ordinance 83-2): Adopted.*

2026/27 Edition

2026, November 17 (Ordinance 122-2026): Regulation 110 re-adopted with minor editing changes.

Regulation 111

PRIVATELY OWNED FACILITIES

(a) **Installation and Maintenance**

The customer or the owner of any property served by the System shall, at his or her own risk, furnish, install, maintain, repair, and retain ownership and control over, and absolute liability and responsibility for, any and all pipes and water receiving, distribution, and outlet facilities on the property's side of the outlet of the System's water meter or connection, provided, however, that if any such pipes, equipment, or facilities are the proximate cause of damage, nuisance, inconvenience, or hazard to the System or the public water supply, or to other of the System's customers or consumers, or to the general welfare of the public, the System shall have an absolute right to compel the owner or user of such pipes, equipment, or facilities to adjust, repair, or replace the same, or to discontinue drawing water from the System.

(b) **Nonresponsibility**

Neither the Inverness Public Utility District nor the Inverness Public Utility District Water System, nor their employees, agents, servants, or Directors shall be responsible or liable for any loss or damage caused by the negligent or wrongful acts or omissions of a customer, consumer, or user of System services or of such customer's, consumer's, or user's tenants, agents, employees, contractors, licensees, or permittees in installing, maintaining, using, operating, or interfering with any water receiving equipment. The System shall not be responsible for damage caused by faucets, valves, or other outlet equipment that malfunction in any way at any time or that may be opened or left on at any time without the intention or knowledge of the customer.

(c) **Right to Turn Off Service**

System personnel, employees, and agents shall have an absolute right at any time to turn off any service, without necessarily declaring the service to be in an anomalous status (as provided for in Regulation 305), when in the judgment of said personnel, employees, or agents, in the singular and the plural, such action will prevent loss or use of water unintended by the customer. In such instances, the Water System Superintendent shall make reasonable effort to contact and inform the customer and/or property owner of said action and of the circumstances under which said action has been undertaken.

(d) **Connection to Meter or Other System Service Outlet**

The owner of the property served by the System shall be solely responsible for connection to the System's meter or service outlet, provided that such connection conforms in all respects to all applicable Standard Drawings adopted by and for the System. However, except in the case of private fire protection systems, the System will at its option make the necessary connection if the service's pipeline is properly placed before the meter or System service outlet facilities are installed.

(e) **Pressure Devices**

Where it is desired to reduce or increase the pressure under which water is supplied by the System, the property owner shall be responsible for installing and maintaining any and all necessary regulators, pumps, relief valves, and related devices, subject to all applicable provisions of Regulation 112 or Regulation 113. All such equipment shall be installed on the property side of the System's meter or service connection installation and at property owner's risk and expenses. Pursuant to Regulation 113, the System may require installation of pressure reducers where water pressure exceeds eighty (80) pounds per square inch at the meter or System service outlet.

(f) **Ground Wire Attachments**

The System shall not be responsible for providing any electrical ground through water service equipment, nor shall System aid, encourage, or abet attachment of any ground wiring to plumbing that is or may be connected to System equipment or facilities. The System shall hold liable the customer, property owner, or consumer for any injury to System personnel or for any damage to System property resulting directly or indirectly from attachment of any ground wire or similar device to any pipes, fixtures, or equipment connected to, either directly or indirectly, System equipment, facilities, or installations.

(g) **Master Valve and Backflow Check Valve**

Effective October 1, 1984, each and every service connection shall be equipped, solely at the property owner's expense, with a readily accessible, hand-operated master shutoff valve installed between the meter or other service connection device and the service's first outlet closest to the service connection and as close to the meter or other service connection device as is reasonable. Effective October 1, 1984, each and every service connection shall be provided, solely at the property owner's expense, with a backflow check valve located at the service connection and conforming to the applicable Standard Drawings adopted by and for the System.

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History

Regulation 111: *1983, July 20 (Ordinance 83-2): Adopted.*

2026/27 Edition

2026, November 17 (Ordinance 122-2026): Regulation 111 re-adopted with minor editing changes.

Regulation 112

LOW-PRESSURE SERVICE

(a) **Nonresponsibility**

Notwithstanding any provisions of any other of these Regulations, the System shall not be obliged in any way to provide service to any property the highest elevation of which is less than one hundred (100) feet below the elevation of the normal System service outlet of the System storage tank, reservoir, or similar storage facility from which service to said property would normally be provided.

(b) **Exception**

The System may, at its sole discretion, declare any property to which it has no obligation to provide service under paragraph (a) of this Regulation to be a "Low-Pressure Service" for purposes of providing and/or maintaining a service connection.

(c) **Conditions of Low-Pressure Service**

The System may provide a service connection and water service to a Low-Pressure Service that satisfies in their entirety all the following conditions:

(1) Applicant for the Low-Pressure Service enters into an agreement running with title to the affected property to accept service at such pressure as the System is able to provide, and releasing District and System from any liability deriving from degraded service as a result, either directly or indirectly, of said low pressure and from any and all responsibility or obligation to provide water service at normal pressure, and agreeing to maintain in suitable, functioning, and operable condition and repair, without cost to the System, any necessary pumping, carriage, and storage facilities required in or for the provision of said service.

(2) The System determines the feasibility of serving the Low-Pressure Service from existing System facilities as would normally be used to provide service in the same general locale, taking into consideration the quantity and elevation of water storage facilities to which the service is or is to be connected, as well as the availability and transportability of water intended for the service.

(3) The System determines that availability of water of normal pressure to the served property via standard gravity-type distribution system facilities is neither presently feasible for whatever reason, nor to become feasible within a reasonable period of time.

(4) The applicant accepts the System's specifications of and requirements for any special pumping and storage facilities reasonably necessary in the System's sole judgment to provide said Low-Pressure Service to the applicant's service connection from existing facilities.

(d) **Installation**

All special equipment and installation provided for under subparagraph (4) of paragraph (c) of this Regulation, as a condition of and prior to receiving service, shall be installed by the applicant without cost to the System and shall be installed on the applicant's property side of the System's meter or service connection, shall be to the System's satisfaction and specifications, and shall conform in all respects to all applicable Standard Drawings adopted for and by the System. The applicant shall present to the System documentary evidence provided by a licensed plumper, registered engineer, or recognized pump manufacturer or licensed pump service that applicant's entire system complies with the System's requirements, both generally and specifically, and shall provide documentary evidence to the System's satisfaction that said system complies with all applicable performance standards provided for in paragraph (g) this Regulation. Such evidence notwithstanding, the System reserves

to itself final, complete, and absolute right to inspect, test, and approve, or withhold approval of, applicant's system.

(e) **Meter or Service Connection Location**

A meter or service connection serving a Low-Pressure Service must be at an elevation and location determined by the System and which in System's sole judgment will provide for the best possible supply of water to the service. The System reserves absolutely the right to specify the size of the service connection line.

(f) **Protection of System Facilities**

The design and manner of installing applicant's pump and related piping and equipment shall not be done so as to foreseeably harm, damage, degrade, or interfere with normal operation and maintenance of any System facilities, and specifically must not create negative suction pressure in applicant's or System's piping and installations.

(g) **Pumping and Storage Facilities**

(1) The Applicant for low-pressure service shall cause to be installed on the Applicant's side of the water meter a pump, hydro pneumatic storage tank, and related piping, all of which facilities shall be adequate to provide water for fire protection either through residential sprinklers or supplemental on-site storage, or both, and which shall not create a negative suction pressure.

(2) The pump shall:

i. Be of centrifugal type;

ii. Have a motor rated at not less than one horsepower;

iii. Have a rated capacity of not less than fifty (50) gallons per minute;

iv. Be capable of maintaining a minimum pressure of twenty (20) pounds per square inch (psi) or the required pressure for proposed sprinkler operation, whichever is greater, under normal maximum water usage conditions at the highest elevation to which a service outlet is or will foreseeably be provided;

v. Have electrical power supplied via a circuit separate from one connected to dwelling units or structures to prevent interruption of power to the pump in the event of a fire; and

vi. Be protected against damage to the pump or motor by a low-pressure cutoff switch that interrupts power to the pump when the suction water pressure to the pump drops to 5 psi or less.

(3) The hydro pneumatic storage tank shall:

i. Have a nominal storage capacity of not less than one hundred and eighty (180) gallons, except that when the applicant is required to provide storage as described in subparagraph (4) of this paragraph (g) of this Regulation, this capacity may be reduced;

ii. Have a minimum working pressure equal to 75 psi and a minimum hydrostatic test pressure of 150 psi;

iii. Be equipped with a pressure relief valve set to relieve pressures in excess of stated safe design limits and have a release capacity equal to the Low-Pressure Service's maximum pumping rate; and

iv. Be equipped with a backflow protection device or check valve to prevent contamination of System water.

(4) If the low pressure service is located within a State Responsibility Area for fire protection purposes, and/or the District determines that adequate and reliable water service for fire-

fighting is not available to the served parcel, a storage tank shall be provided and sized to meet the requirements of the State of California Public Resources Code, Section 4290, which tank shall have a capacity of not less than 3,000 gallons and be equipped with a valved fire department connection meeting the requirements of the responsible fire department, and the pump shall be as described in subparagraph (2) of paragraph (g) of this Regulation.

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History

Regulation 112: *1983, July 20 (Ordinance 83-2): Adopted.*

1987, April 20 (Ordinance 9-87): Paragraph (i), "New Service Connection Charge Rebate," added,

1996, February 26 (Ordinance 42-96): Paragraph (i), "New Service Connection Charge Rebate" deleted,

2026/27 Edition

2026, November 17 (Ordinance 122-2026): Regulation 112 re-adopted with minor editing changes and with Paragraphs (g) ("Pump") and (h) ("Storage Tank") rewritten and combined into new Paragraph (g) ("Pumping and Storage Facilities").

Regulation 113

HIGH-PRESSURE SERVICE

(a) **General**

The System maintains and reserves an absolute right to provide service to any and all portions of its service area under conditions of "High-Pressure Service," wherein pressures at meters or service connections exceed eighty (80) pounds per square inch.

(b) **Property Owner's Responsibility**

In any area of High-Pressure Service, it shall be the responsibility of the property owner of each such served connection, at property owner's expense and risk, to provide, operate, and maintain a pressure regulating device of a design, type, standard, and installation specified by the System and conforming in all respects to all applicable Standard Drawings adopted by and for the System.

(c) **System Installed Regulators**

In the event service to a connection not already designated a High-Pressure Service is affected as a result of a System improvement program or project such that pressure at the meter or service connection will exceed eighty (80) pounds per square inch, the System shall install or cause to be installed at said service connection, and at System's sole expense, a pressure regulator device. Upon such installation, ownership of the regulator device shall pass to the property owner who shall from that time on be solely responsible for its operation, maintenance, repair, and replacement

(d) **New Service Connection**

An applicant for a new service connection designated by the System as a High-Pressure Service shall, as a condition of acceptance by the System of the application agree in writing to provision of a High-Pressure Service and to the applicability of this Regulation to the service being applied for.

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History

Regulation 113: *1983, July 20 (Ordinance 83-2): Adopted.*

2026/27 Edition

2026, November 17 (Ordinance 122-2026): Regulation 113 re-adopted with minor editing changes (and setting consistently the threshold for a high-pressure service at 80 psi).

Regulation 114

IMPROVEMENT OF SYSTEM FACILITIES

(a) **General**

The Inverness Public Utility District and/or the Inverness Public Utility District Water System may at any time undertake improvements to, including additions to, expansion of, or extension of, installations and facilities of the Inverness Public Utility District Water System, at their sole discretion, when in said District's or System's judgment such improvements are consistent with the intents and purposes of these Regulations and with the general obligations and intents of the utility service, and will result in improvement of System operation, service, and capacity. Any such improvement program or project shall be undertaken in full compliance with all codes, rules, statutes, regulations, and requirements of government agencies having proper jurisdiction, and upon securing any and all licenses, permits, and permissions required for such improvement program or project by government agencies of proper jurisdiction, and shall conform in all respects with all applicable Standard Drawings adopted by and for the System.

(b) **Limited Improvement Area**

In the event an improvement program or project will benefit, for practical purposes, only a limited portion of the System's total service area or customers (such as, but not limited to, a "loop" interconnection between two System water mains), the System may undertake such program or project without entering into an extension agreement and without all or a portion of the costs thereof being advanced by an applicant or applicants, as provided for in Part B of these Regulations. The System may at its sole discretion allocate such project or program costs among the various parcels of land susceptible of service therefrom and shall identify and designate each such parcel for inclusion in the Limited Improvement Area. Such designation for inclusion and allocation of costs shall be on such fair and equitable basis as the General Manager shall propose and be approved by the Board of Directors, taking into consideration such factors as, but not limited to, area of parcel, parcel's potential water requirement, and parcel's frontage (if any) on or access to the said new System facilities. Each such parcel's so-allocated costs shall be paid to the System as a condition precedent to providing service to the said parcel as provided for in subparagraph (9) of Paragraph (f) of Regulation 101 of these Regulations, and such costs shall be in addition to any other costs, rates, charges, and fees provided for in these Regulations.

(c) **Exclusion**

The provisions of paragraph b. of this Regulation shall not be applied to any improvement program or project in which more than one-third (1/3) of the parcels that will benefit directly therefrom are already connected to the System.

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History

Regulation 114: *1983, July 20 (Ordinance 83-2): Adopted.*

2026/27 Edition

2026, November 17 (Ordinance 122-2026): Regulation 114 re-adopted with minor editing changes.

Regulation 115

ADJUSTMENT OF CUSTOMER'S USAGE CHARGE

(a) **Policy**

It is the policy of the District that a charge shall be made to each customer for all water that passes through the customer's meter during each billing period, with only the following exceptions: (1) Any component of usage that is provided without charge under the System's schedule of rates and charges (Regulation 301); (2) Any usage for firefighting or for Fire Department training or other authorized firefighting or fire protection activities; (3) Any usage incorrectly measured as a result of malfunction or misreading of the customer meter; (4) Any usage that occurs as a consequence of an event declared by the Board of Directors as a natural disaster; (5) Usage that is unintended or inadvertent as provided for in Paragraphs (c) through (k) of this Regulation.

(b) **Meter Reading Error or Meter Reading Transcription Error**

Whenever it becomes apparent that a statement has been rendered to a customer that includes usage charges based on an erroneous reading of the customer's water meter or an erroneous transcription of the customer's meter reading, the General Manager shall cause the appropriate credit or debit to be posted to the customer's account so as to rectify the erroneous charge. In the event a credit is posted against erroneous charges that a customer has already paid, the General Manager shall refund the credit amount to the customer if the customer so requests, provided that the amount of the credit equals or exceeds $100.00 and provided that the refund request from the customer is received at the District office at least 21 days before the next scheduled statement date.

(c) **Unintended or Inadvertent Usage**

In the event of unintended or inadvertent usage of water by a customer during a billing period and upon application by the customer on the District's form, the General Manager shall adjust the customer's water usage charge, provided that all the following conditions are satisfied:

(1) The customer's total metered usage during the billing period in which the unintended or inadvertent usage occurred was at least 2,100 cubic feet (21 ccf).

(2) The customer's total metered usage during the billing period in which the unintended or inadvertent usage occurred was at least 150% of the customer's normal usage for that billing period, based on the average of the customer's usage during the same billing period over the three preceding years, as determined pursuant to Paragraph (f) of this Regulation.

(3) If the cause of the unintended or inadvertent usage was a fault or malfunction in the customer's plumbing system or fixtures, repairs adequate to correct the fault or malfunction have been made and documentation thereof has been submitted; if the cause of the unintended or inadvertent usage is unknown, the customer has submitted a signed affidavit that the reason for the high usage is unknown to the customer.

(4) The customer's service connection is in compliance with Regulation 108, "Cross-Connection and Backflow Prevention," of the Regulations of the Inverness Public Utility District Water System.

(5) The customer has not had a usage charge adjusted under the provisions of Paragraphs (c) through (k) of this Regulation as a result of unintended or inadvertent usage that occurred during the 36 months preceding the first day of the billing period during which the current unintended or inadvertent usage occurred.

(d) **Adjusted Usage Charge**

A qualifying customer's adjusted usage charge for the billing period in which the unintended or inadvertent usage occurred shall be the usage charge that would apply had the customer's usage been equal to the customer's normal usage for the billing period, based on the average of the customer's usage during the same billing period over the three preceding years (as determined pursuant to Paragraph (f) of this Regulation), plus the Usage Adjustment Processing Charge specified in Paragraph (n) of Regulation 301, "Rates and Charges," of these Regulations of the Inverness Public Utility District Water System.

(e) **Application Requirements**

(1) An application for adjustment of usage charge must be made on the District's form and must be received at the District office within 60 days of the date of the customer billing statement that includes the charge requested for adjustment. An application that does not include all information requested and necessary in order to grant the adjustment shall be returned to the customer for completion and must be resubmitted within 21 calendar days. Failure of the customer to resubmit the application within 21 days or failure of the customer to provide the omitted information shall be deemed to constitute a withdrawal by the customer of the application.

(2) An application for adjustment of usage charge shall state the cause of the unintended or inadvertent usage to the best of the customer's knowledge and must include a statement of the measures taken by the customer to prevent recurrence of the cause of the unintended or inadvertent usage.

(3) If the cause of the unintended or inadvertent usage is unknown to the customer, the customer must include with the application a signed affidavit that the cause is unknown to the customer and that to the best of the customer's knowledge and belief the higher than normal usage was not made knowingly or intentionally.

(4) **Documentary evidence of repairs.** If the unintended or inadvertent usage was caused by or resulted from a fault or malfunction in a component of the customer's plumbing system or fixtures, including an irrigation system, documentary evidence that repairs have been made must be submitted as a prerequisite to adjustment of the usage charge. Documentary evidence may consist of a copy of a plumber's or contractor's invoice, or copies of receipts for materials purchased for making repairs. Such documentary evidence, when required, must be submitted within 90 days of receipt by the General Manager of the application for adjustment of usage charge; extensions may be granted by the General Manager under unusual circumstances. Failure to submit required documentary evidence within the prescribed time limit shall be construed as a withdrawal by the customer of the application. The General Manager may for good cause waive the requirement that documentary evidence be submitted or may require an inspection of the repairs by a District employee in lieu of or in addition to requiring submission of documentary evidence.

(f) **Determination of Customer's Normal Usage**

For purposes of determining a customer's eligibility for adjustment of usage charge and for determining the customer's adjusted usage charge, the General Manager shall determine the customer's normal usage for the billing period by calculating the customer's average usage during the same billing period over the three preceding years. In the event that any of the data for the three preceding years is not available or is not reflective of the customer's normal usage, the General Manager may use any alternative averaging or determination method that is reasonable.

(g) **Inspection**

As a prerequisite to granting an adjustment of usage charge, the General Manager may require onsite inspection by System personnel of repairs made in connection with the application and/or may require a general inspection of the customer's plumbing system and fixtures. The General Manager may

reject an application for adjustment of usage charge if in the judgment of the General Manager repairs that have been made are inadequate to reasonably prevent recurrence of unintended or inadvertent usage or if the customer's plumbing system fails to meet applicable building code standards.

(h) **Service Call Charges**
Nothing in this regulation shall preclude or limit the System from levying its normal service call charges for calls made by System personnel to the customer's premises in connection with locating, investigating, verifying, or correcting the cause of an unintended or inadvertent usage of water or in order to conduct inspections of repairs or of an applicant's plumbing system.

(i) **Subsequent Application for Adjustment of Usage Charge Within 36 Months**
If the General Manager denies an application for adjustment of usage charge on grounds that the applicant has already been granted an adjustment of usage charge within the preceding 36 months, the General Manager shall inform the applicant of the right to appeal the denial to the Board of Directors. Such an appeal must be filed in writing with the Clerk of the Board within 30 days of notification to the customer of the General Manager's denial of the application. Upon receipt of an appeal, the Clerk of the Board shall place the appeal on the next agenda to be prepared for a regular meeting of the Board of Directors, provided that such meeting date is scheduled for no fewer than ten (10) days from the date of receipt of the appeal. The decision by the Board of Directors on the appeal, and if an adjustment is made on the amount of the adjustment, shall be solely at the discretion of the Board of Directors, whose determination shall be final. In making its determination, the Board may consider such circumstances as, but not limited to, the following: the immediate cause of the unintended or inadvertent usage, the surrounding circumstances, the amount of the unintended or inadvertent usage, the circumstances of the previous unintended or inadvertent usage, the similarities between the current and the previous instances of unintended or inadvertent usage, the history at the served premises of unintended or inadvertent usage, the condition of the customer's plumbing system, fixtures, and facilities, the likelihood of recurrence, financial hardship on the customer, the occupancy of the served premises, use at the served premises of an irrigation system and/or an automated watering system control device, and the amount of Water System staff time expended on locating, investigating, making temporary repairs, etc., in conjunction with the unintended or inadvertent usage. The burden of demonstrating that mitigating circumstances exist shall rest with the applicant.

(j) **Compliance with Regulation 108**
The General Manager shall deny an application for adjustment of usage charge that occurred at a customer service that is subject to the requirements of Regulation 108 ("Cross-Connection and Backflow Prevention") but is not in compliance with the requirements of Regulation 108.

(k) **Appeal**
Any determination, finding, or decision made by the General Manager in applying the provisions of this regulation or in handling an application for adjustment of usage charge may be appealed to the Board of Directors. Such an appeal must be filed in writing with the Clerk of the Board within 30 days of notification to the customer of the General Manager's determination, finding, or decision. The appeal shall be placed on the next agenda to be prepared for a regular meeting of the Board of Directors, provided that such meeting date is scheduled for no fewer than ten (10) days from the date of receipt of the appeal. The decision by the Board of Directors shall be final.

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History

Regulation 115: *1988, January 18: Adopted (Ordinance 11-87)*
1989, November 20: Revised in its entirety (Ordinance 23-89)

1991: October 21: Revised in its entirety and retitled (Ordinance 29-91)

1993. May 17: Paragraph (k) added (Ordinance 33-93)

1995, January16: Revised in its entirety and retitled (Ordinance 39-95)

1997, May 27: (1) in Paragraph (c) and (2) in Paragraph (d) revised ("...2100 cubic feet (21 ccf)..." amended to "...1500 cubic feet (15 ccf)...") (Ordinance 44-1997)

1997, October 27 (Ordinance 47-1997): (1) in Paragraph (c) and (2) in Paragraph (d) revised ("...1500 cubic feet (15 ccf)..." amended to "...2100 cubic feet (21ccf)...").

2023, July 26 (Ordinance 112-2023): Paragraph (d) revised changing the determination of the adjusted usage charge; paragraph (j) revised deleting obsolete references to Ordinances 83-4 and 28-91; non-substantive changes made in subparagraphs (2) and (4) of paragraph (c).

2025, November 18 (Ordinance 117-2025): Revised Paragraph (d) to refer to Regulation 301 for the amount of the Usage Adjustment Processing Charge.

2026/27 Edition

2026, November 17 (Ordinance 122-2026): Regulation 115 retitled and re-adopted with minor editing changes.

Regulation 116

OUT-OF-DISTRICT SERVICE CONNECTION

(a) **Policy**

It is the policy of the Inverness Public Utility District that water service shall be provided to a parcel that is not within the boundaries of the Inverness Public Utility District only under limited circumstances of necessity or significant lack of reasonable alternatives and provided that the System has available to it sufficient water to supply the reasonably estimated demand of the new service and sufficient capacity to safely and reliably produce, deliver, and provide water to the new service. It is also the policy of the District that service may be provided to a parcel outside the District's boundaries only if there is no need for significant extension of the District's distribution system in order to provide the requested service. For purposes of this Regulation, a "significant extension" is when new distribution system facilities would be required because the parcel to be served does not abut a District boundary or does not have accessible frontage on a road in which the District already has an adequate distribution main.

(b) **Findings and Approval by Board of Directors**

An applicant for a new service connection to serve a parcel that is not within the boundaries of the Inverness Public Utility District shall present to the Board of Directors the circumstances of necessity or significant lack of reasonable alternatives that constitute the grounds for receiving water service from the District. If the parcel to be served is within the boundaries or jurisdiction of another water district or recognized water service provider, the General Manager shall certify to the Board of Directors that the other water district or water service provider has given its permission for service to be provided by the Inverness Public Utility District Water System. The request for a service connection must be approved by the Board of Directors of the Inverness Public Utility District, which approval shall not be provided in the absence of a finding by the Board that the policy requirements set forth in paragraph (a) of this Regulation are satisfied and that all applicable "Conditions Precedent to Service" as set forth in paragraph (f) of Regulation 101 would be satisfied.

(c) **Applicability of Regulations**

Except as provided for in this Regulation, all Regulations of the Inverness Public Utility District Water System shall apply to any service or request for service at a parcel that is not within the boundaries of the Inverness Public Utility District in the same manner as they apply to new-service connections within the District's boundaries.

(d) **Service Area Expansion Charge**

In addition to the applicable New Service Connection Fee provided for in subparagraph (5) of paragraph (f) of Regulation 101, a service outside the District's boundaries must pay, as an additional condition precedent to service, a Service Area Expansion Charge. If the parcel to be served is not within the boundaries or jurisdiction of another water district or recognized water service provider, the Service Area Expansion Charge shall be equal to fifty percent (50%) of the Inverness Water System's New Service Connection Fee that is in effect at the time the application for the new service connection is accepted by the District. If the parcel to be served is within the boundaries or jurisdiction of another water district or recognized water service provider, the Service Area Expansion Charge shall be one-hundred percent (100%) of the Inverness Water System's New Service Connection Fee that is in effect at the time the application for the new service connection is accepted by the District.

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History

Regulation 116: *2001, June 18 (Ordinance 55-2001): Adopted.*
2026/27 Edition
2026, November 17 (Ordinance 122-2026): Regulation 116 re-adopted with minor editing changes.

Regulation 117

WATER SHORTAGE EMERGENCY
(Water Conservation Program)

(a) **Declaration of a Water Shortage Emergency**

A Water Shortage Emergency may be declared by Resolution of the Board of Directors of the Inverness Public Utility District under the conditions cited in, and pursuant to the provisions of, Sections 350 through 358 of the Water Code of the State of California. Except in the event of a wildfire or a breakage or failure of a dam, pump, pipeline, or conduit causing an immediate emergency, adoption of a Resolution declaring a Water Shortage Emergency shall be made only after a public hearing at which consumers of the water supply shall have an opportunity to be heard to protest against the declaration and to present their respective needs to the governing board. Notice of the time and place of the hearing shall be published pursuant to Section 6061 of the Government Code at least seven (7) days prior to the date of the hearing in a newspaper printed, published, and circulated within the area in which the water supply is distributed, or if there is no such newspaper, in any newspaper printed, published, and circulated in the county in which the area is located.

(b) **Purpose**

The purpose of this Regulation is to provide during a Water Shortage Emergency a "Water Conservation Program" consisting of regulations and restrictions on the demand for water, the delivery of water, and the consumption of water supplied for public use as will, in the sound discretion of the District's Board of Directors, conserve the District's water supply for the greatest public benefit, with particular regard to public health and sanitation, fire protection, domestic use, and preservation of the ecological health of the community and the District's watershed, by reducing wasteful uses of water and allocating the available water supply fairly and equitably among the customers and users. This Regulation is intended to be operative pursuant to a declaration by the Board of Directors that a Water Shortage Emergency condition prevails within the area served by the District's Water System.

(c) **Implementation**

This Regulation and its provisions shall be in effect and shall be binding on the customers of the District's Water System and users of District-provided water with the full force and effect of law immediately upon adoption by the Board of Directors of the Inverness Public Utility District of a Resolution declaring that a Water Shortage Emergency condition prevails within the area served by the District's Water System, unless said Resolution provides otherwise, and shall remain in full force and effect until the Board of Directors of the Inverness Public Utility District declares by Resolution an end to the Water Shortage Emergency. In its Resolution declaring a Water Shortage Emergency, the Board of Directors may provide for regulations and restrictions on the demand for, delivery of, and consumption of water other than as provided for in this Regulation, or in addition to the regulations and restrictions provided for in this Regulation; it may also exempt enumerated provisions of this Regulation from being placed in effect during a declared Water Shortage Emergency.

(d) **Effectiveness**

This Regulation and all its provisions individually and collectively shall be effective, applicable, and enforceable while, but only while, a duly declared Water Shortage Emergency is in effect in the District.

(e) **New Service Connections**

(1) At any time a Water Shortage Emergency is in effect, there shall be a moratorium on connecting to the District's Water System and providing a meter for any new service the application for which is submitted to the District while the duly declared Water Shortage Emergency is in effect.

(2) The District's Water System shall continue to receive applications for New Service Connections while a Water Shortage Emergency is in effect (called the "moratorium period"). Applications for a new service connection that are received during a moratorium period, accompanied by the applicable New Service Application fee, and deemed complete, shall become eligible to be accepted and processed for allocation of a New Service Connection only when the Water Shortage Emergency is cancelled by action of the Board of Directors.

(3) Any application for a New Service Connection that is submitted and received during a moratorium period shall not be deemed complete unless and until the applicant acknowledges in writing that acceptance and processing by the District shall be at the risk and expense of the applicant and that receipt by the District shall confer no right upon the applicant or anyone else during the moratorium period and until the Water Shortage Emergency has been cancelled, and that the applicant releases the District for all claims of damages arising out of or in any manner connected with the moratorium on connections.

(4) An exception, called the "deferred landscaping exception," to the moratorium in subparagraph (e)(1) may be enabled by the Board of Directors either in the resolution declaring the Water Shortage Emergency or in a subsequent resolution adopted while the Water Shortage Emergency is in effect, by which exception a New Service Connection shall be eligible for installation at a property for which the application for the New Service Connection is deemed complete, the applicable New Service Application Fee and New Service Connection fee have been paid, and the applicant agrees to defer landscape installation until after the Water Shortage Emergency has been cancelled. An applicant for a deferred landscaping exception must acknowledge and accept in writing as follows: the terms of the deferred landscaping exception; a notice that the District does not in any way represent, suggest, or warrant that the deferred landscaping exception will be recognized or accepted by any other agency or will insure that permits by other agencies will be granted; and that willful violation of the terms of the deferred landscaping exception after reasonable notice may result in forfeiture of connection to the District's Water System. At any time this exception is enabled, its effectiveness and applicability to subsequent applicants may be withdrawn and cancelled by action by resolution of the Board of Directors.

(5) For purposes of this paragraph (e), an application for a New Service Connection for which an extension of Water System facilities is required cannot be deemed complete until all applicable and necessary agreements for provision of the required extension facilities have been executed by the applicant.

(f) **Three-Stage Water Conservation Program**

The District's program to conserve the public water supply during a Water Shortage Emergency shall consist of the three stages detailed in subparagraphs (1), (2), and (3) below. These stages shall be implemented as provided for in paragraph (g) below.

(1) **Stage 1: General Conservation and Prohibition of Nonessential Uses of Water**

While Stage 1 is in effect, the Water System shall implement a program to encourage its customers and users to conserve System-provided water and informing them of the need to reduce usage of System-provided water. In addition, the following nonessential uses of System-provided water shall be prohibited during Stage 1:

a. Any use of System-provided water in conjunction with installation of new landscaping or in support of replacement within a 180-day period of more than 25 square feet of existing landscaping, except as necessary for erosion control or for dust control at construction sites.

b. Drawing of water through the System-provided water meter when the customer, the user, or the owner of the premises is aware of, or should have cause to be aware of, any connected plumbing, sprinkler, watering, or irrigation system that is broken or defective, and the customer or owner has failed to effect necessary repairs of said break or defect within ten (10) days.

c. Use of System-provided water that results in flooding or runoff into a gutter, street, roadway, or elsewhere of similar nature, including any runoff of any nature off the property intended to be served by the meter.

d. Use of System-provided water through a hose not equipped with a positive activation mechanism for washing cars, busses, boats, trailers, or any other types of vehicles.

e. Use of System-provided water through a hose for washing the exteriors of buildings or structures, or for washing sidewalks, driveways, patios, parking lots, athletic or game courts (such as tennis courts), or other hard-surfaced outdoor areas.

f. Use of System-provided water for filling any new swimming pool or for refilling any existing swimming pool, except for reasonable "topping off" or reasonable backwashing-to-waste of existing swimming pools at intervals of not less than fourteen (14) days.

g. Use of System-provided water to clean, fill, or maintain levels in decorative fountains, pools, or ponds exceeding one hundred (100) gallons capacity, except as minimally necessary to maintain existing piscine life.

h. Use of System-provided water for construction purposes, such as consolidating backfill, unless no other source of water or method is reasonably available to be used and a permit for said use has been issued by the General Manager of the Inverness Public Utility District.

i. Provision of System-provided water to a customer by any restaurant or food-service establishment except when requested by the customer.

j. Use of System-provided water without a permit issued by the General Manager to fill any privately-owned water storage tank whose capacity exceeds one hundred (100) gallons unless said tank is directly online in and an integral part of the customer's water service connection.

(2) **Stage 2: Prohibitions on Outdoor Uses of Water and/or Restrictions on When Outdoor Watering Is Permitted**

In addition to the provisions of Stage 1, which shall remain in effect during Stage 2, Stage 2 shall consist of such restrictions on outdoor uses of System-provided water as in the judgment of the General Manager are necessary to conserve the District's water supply. Any or all of the following restrictions on usage of System-provided water may be placed in effect in any order or in any combination by the General Manager during Stage 2:

a. Prohibition of use of System-provided water for washing vehicles (cars, vans, trucks, busses, trailers, boats, etc.).

b. Prohibition of use at any time of sprinkler devices for outdoor watering using System-provided water.

c. Prohibition of use at any time of timer-activated automatic outdoor watering or irrigation systems that draw System-provided water.

d. Prohibition of use of the public water supply to fill swimming pools, outdoor spas, or ornamental ponds whose capacity exceeds one hundred (100) gallons.

e. Prohibition of outdoor watering using System-provided water on specified days of the week or month or during specified times of the day.

f. Restricting outdoor watering using System-provided water to specified times or on specified days or on a specified schedule, such as permitting outdoor watering on a schedule based on whether a property has an even-numbered or an odd-numbered street address.

g. Requiring that any use of System-provided water outdoors be by handheld hose equipped with a positive activation and automatic shutoff mechanism or by watering can or container not exceeding five (5) gallons capacity.

h. Prohibition of the use of the public water supply for any type of outdoor watering at any time, except that under unusual circumstances of unavoidable necessity and for the protection of public health and welfare, the General Manager may grant on a case-by-case basis permits for specified uses of System-provided water outdoors while a general prohibition on use of the public water supply outdoors is in effect.

(3) **Stage 3: Water Rationing**

In the event the Board of Directors receives from the General Manager a recommendation that it is necessary to conserve an even greater portion of the public water supply than is achieved by implementation of Stage 2 restriction(s), the Board of Directors may impose mandatory water rationing throughout the service area of the Inverness Public Utility District Water System by adopting a Resolution activating mandatory rationing, as provided for in the District's most recently enacted Mandatory Water Rationing Ordinance. Said Resolution shall be adopted only after a public hearing at which consumers of the water supply shall have an opportunity to be heard to protest against the rationing proposal and to present their respective needs to the governing board. Notice of the time and place of the hearing shall be published pursuant to Section 6061 of the Government Code at least seven (7) days prior to the date of the hearing in a newspaper printed, published, and circulated within the area in which the water supply is distributed, or, if there is no such newspaper, in any newspaper printed, published, and circulated in the county in which the area is located.

(g) **Authorization to Implement Stages**

(1) The General Manager shall have authority to place Stage 1 in effect.

(2) The General Manager shall have authority to place any, any combination, or all of the restrictions of Stage 2 in effect, provided that within five (5) days of placing any Stage 2 restriction in effect the General Manager shall notify in writing each member of the Board of Directors of the circumstances which, in the General Manager's judgment, make it necessary to place said Stage 2 restriction or restrictions in effect, which notification to the Directors shall also be made available to the public. The Directors may, at a subsequent regular meeting or a duly called special meeting, rescind the General Manager's action placing any Stage 2 restriction(s) in effect.

(3) Only the Board of Directors shall have authority to place Stage 3 (mandatory water rationing) in effect, as provided in subparagraph (f)(3) of this Regulation.

(4) Upon adoption by the Board of Directors of a Resolution declaring a Water Shortage Emergency to be in effect, the General Manager shall devise and implement a program to inform the public of the applicable provisions of this Regulation, including the applicability of the restriction on new service connections in paragraph (e) above and whether or not the "deferred landscaping exception" in subparagraph (e)(4) above is in effect.

(5) The General Manager shall devise and implement means of informing the public whenever a stage or restriction is placed in effect, whenever a change occurs in the applicability of the "deferred landscaping exception" in subparagraph (e)(4), and whenever a declared Water Shortage Emergency is ended. As appropriate, these outreach efforts shall include informing other governmental agencies, local Realtors, and others the General Manager has reasonable reason to believe have an interest in the District's Water Conservation Program.

(h) **Enforcement**

(1) While Stage 1 or any Stage 2 restriction is in effect, the following penalties shall be applied in the event of a use of water that is in violation of a provision of this Regulation. Violations are cumulative only during the same duly declared Water Shortage Emergency.

a. First violation at a customer's service: An oral warning shall be issued upon detection of the violation, and a letter explaining the violation shall be mailed to the customer within seven (7) working days.

b. Second violation at the same customer's service: An administrative fine of two times (200 percent of) the System's current Service Restoration Charge (Regulation 301) shall be added to the customer's service account, and a letter explaining the violation and the fine penalty shall be mailed to the customer within seven (7) working days.

c. Third violation at the same customer's service: An administrative fine of four times (400 percent of) the System's current Service Restoration Charge (Regulation 301) shall be added to the customer's service account, and a letter explaining the violation and the fine penalty shall be mailed to the customer within seven (7) working days.

d. Fourth violation at the same customer's service: The General Manager shall notify the Board of Directors and shall place on the agenda for the next duly noticed meeting of the Board of Directors for which an agenda has not yet been posted a public hearing to consider restricting or discontinuing water service to the property at which the violation occurred, and shall notify the customer of record for said property of the impending hearing, at which hearing the Board of Directors may take action to restrict or discontinue water service to the customer's property. The Board of Directors at such public hearing may, in its sole discretion, based on testimony received and findings of fact, place such restrictions on water service to the affected property as it deems in its sole discretion to be necessary to protect the public water supply, including but not limited to directing Water System staff to place a flow restricting device at the service's water meter or to discontinue water service to the property, pursuant to Section 356 of the Water Code of the State of California. The Board may set a period of time during which a flow restriction device will be in place or a period of time during which service will be discontinued, but no such restriction shall remain in effect past the date on which the declared Water Shortage Emergency is declared ended by the Board of Directors, except that any service restriction or discontinuance that is in effect shall remain in effect as long as any currently unpaid rates and charges, including administrative fines, assessed to the property for water service remain unpaid.

e. If at the time a violation is detected there is no responsible adult present on the premises, the customer's service connection shall be turned off and service shall be restored only upon payment of an administrative fine equal to the System's current Service Restoration Charge (Regulation 301).

f. If at the time a violation is detected there occurs a refusal by the person or persons engaged in the violation to immediately cease the usage of water that is in violation of this Regulation, the customer's service connection shall be turned off and service shall

be restored only upon payment of an administrative fine equal to the System's current Service Restoration Charge (Regulation 301).

(2) A customer charged with a violation of a provision of Paragraph (h)(1) of this Regulation may submit an appeal in writing to the Board of Directors within twenty-one (21) days of notification of the violation. The Board shall conduct a hearing on the appeal at its next duly noticed meeting that is no fewer than ten (10) days subsequent to the date the appeal is received in the District office. If an administrative fine that is the subject of an appeal of a second or third violation has not already been paid by the appellant, the appeal must be accompanied by a deposit equal to the amount of the administrative fine. If the Board sustains an appeal of a violation subject to anadministrative fine, the amount of the paid administrative fine shall be refunded to the customer. The decision of the Board of Directors on an appeal shall be final and binding.

(i) **Appeals**

Appeals of enforcement of provisions of this Regulation, other than as provided for elsewhere in this Regulation, may be submitted in writing to the Board of Directors, which Board shall conduct a public hearing on the appeal at its next duly noticed meeting that is no fewer than ten (10) days subsequent to the date the appeal is received in the District office. The Board shall grant, or partially grant, such an appeal only upon making findings that granting the appeal would resolve an inequity of enforcement, or is necessary to protect the general health and welfare of individuals or of the community, or is necessary to protect property and public safety; economic hardship shall not be considered to constitute grounds for granting an appeal from any requirement or provision of this Regulation. The Board of Directors shall not grant an appeal of any provision of paragraph (e) of this Regulation ("New Service Connections") when doing so would weaken or diminish the comprehensiveness of the moratorium on installation of new service connections in subparagraph (e)(1) (other than as provided for in subparagraph (e)(4)) or would expand the applicability of the exception in subparagraph (e)(4).

(j) **Exclusions**

Nothing in this Regulation shall limit or restrict any public agency engaged in providing emergency services from making any reasonable use of the public water supply for purposes associated with the provision of emergency services. Nothing in this Regulation shall limit or restrict the Water System itself from using water in any manner or fashion or for any use it deems necessary in order to operate the Water System and maintain the public water supply.

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Regulation 117: *2001, July 2 (Ordinance58-2001): Adopted,*

2009, July 22 (Ordinance 78-2009): The reference in paragraph (f)(4) to Ordinance 82-1 as providing the mechanisms for imposing water rationing was superseded by Ordinance 78-2009, which provides mechanisms for water rationing that are to be enforced in the event of implementation of Stage 4.

2020, December 16 (Ordinance 98-2020): Subsection (f)(1)a rewritten; reference in subsection (f)(4) to "Ordinance 82-1" updated to "Ordinance 78-2009."

2021, June 23 (Ordinance 101-2021): Revised in its entirety.

2026/27 Edition

2026, November 17 (Ordinance 122-2026): Regulation 117 re-adopted with minor revisions and editing changes.

Regulation 118

WATER CONSERVATION AND PROHIBITIONS ON WATER WASTAGE

(a) **Purposes**

The purposes of this regulation are to ensure that the water available to the customers of the District's Water System is used beneficially, to encourage the Water System's customers to embrace and support a water conservation ethic, and to establish that usage of water in a manner that wastes the District's water resources is prohibited.

(b) **Water Conservation**

Water conservation embraces policies, strategies, and activities to sustainably manage the natural resource of fresh water, to protect the hydrosphere, and to meet the current and future demand of our customers and our community. Water conservation is essential if we are to ensure that the District's water system is able to provide sufficient water for human consumption, sanitation, and fire protection. The reality is that Inverness has a fragile water supply that is wholly dependent on the day-to-day flows in a network of quite small streams. An awareness of proactive water conservation practices must be embraced by our customers and all our residents, all the more so as we transition into a time of climate change, rising sea level, and weather uncertainty. Maintaining our water system as an independent, self-sufficient entity means that we must master the art of living within our own resources and not becoming dependent on water imported from someone else's watershed. The key to accomplishing this is a commitment by the entire community to a vigorous protocol of water conservation practices.

(c) **Prohibitions on Water Wastage**

Customers shall not permit any water furnished by the District to be used for the following purposes, which uses are declared to be nonessential uses and to constitute violations of this regulation.

1. The washing of sidewalks, walkways, driveways, parking areas, and other hard-surfaced areas, including structures, by direct hosing when resulting runoff water flows directly to a gutter or storm drain, or otherwise off-site, except as may be necessary to properly dispose of flammable or other dangerous liquids or substances, to wash away spills that present a trip-and-fall hazard, or to prevent or eliminate materials dangerous to the public health and safety.
2. The escape of water as a result of any break or leak within a customer's plumbing or private distribution system for a length of time within which such break or leak should reasonably have been identified and stopped. It shall be presumed that a period of seventy-two (72) hours from the time the customer discovers such a break or leak or receives notice of a break or leak constitutes a reasonable length of time within which to stop the flow of water from the break or leak.
3. Irrigation in a manner or to an extent that allows more than an incidental amount of water to be deposited in or onto an area not intended to be irrigated or not capable of directly benefiting from a reasonable irrigation regime.
4. Decorative water fountains, ponds, or features that do not recycle water.
5. The direct washing of motor vehicles, boats, trailers or other vehicles, machinery, or structures with a hose that is not equipped with a positive-pressure activation nozzle.

(d) **Exempt Water Uses**

Water uses associated with the operation and maintenance of fire suppression equipment (including fire hydrant flushing), associated with fire suppression and fire prevention activities, and associated with District's water treatment and water quality maintenance, flushing, and sanitation operations shall be exempt from the provisions of this regulation. Uses of water supplied by a private well or in the form of recycled water, gray water, or rainwater utilization systems are also exempt from the provisions of this regulation, provided that such uses do not violate regulations pertaining to water runoff pollution prevention requirements of the Marin County Stormwater Pollution Prevention Program or the requirements of any other agency whose jurisdiction is applicable.

(e) **Variances**

A customer of the Inverness Public Utility District Water System may make written application for a variance from any water usage restriction in this regulation, and shall describe in detail in said application the need for the variance and the specifics of the intended use of the water, including when and for how long the water is intended to be used. The General Manager may grant a variance only upon finding and determining that refusal to do so would cause an emergency condition affecting the health, sanitation, fire protection, or safety of the applicant or the public, or may result in an unnecessary and undue hardship on the applicant or the public, including (but not limited to) adverse economic impacts (such as loss of production or jobs). A decision by the General Manger on an application for a variance may be appealed to the Board of Directors by the applicant for the variance or by any member of the public in writing within 21 calendar days from the date of the General Manager's decision, in which case the Board of Directors must conduct a de novo hearing on the application under appeal at its next regularly scheduled meeting that is at least 10 calendar days subsequent to the date the appeal letter to the Board of Directors is received at the District's office. The decision of the Board of Directors shall be final and binding. Any grant of a variance that is approved by the General Manager and is then properly appealed as provided for herein shall be suspended until the decision on the appeal has been made by the Board of Directors.

(f) **Enforcement**

At the discretion of the General Manager, taking into account the circumstances and extent of the water wastage, some or all of the following actions may be taken:

1. Contact the customer or a person at the location of the water wastage by telephone, in-person visit, and/or by electronic means (such as email, texting, etc.) about the water wastage violation and specify a timeframe for correcting the violation (including demand for immediate cessation of the water wasting activity if reasonably feasible).
2. Provide written notice to the customer of record by mail and by posting at the service location detailing the water wastage violation and providing a timeframe within which the violation must be corrected.
3. Install a flow-restricting device on the service line to the property where the violation has occurred, such device to remain in place until the General Manager determines that the violation has been corrected.
4. Levy a penalty charge on the customer account for the service at which the violation has occurred, such charge to be at the highest commodity rate then in effect for residential customers applied to the amount of water estimated by the District to have been wasted (such penalty charge to be separate from and in addition to the regular charges payable on the service location's bimonthly water bill (or bills)).
5. Suspend water service to the service location by shutting the water meter (including padlocking the meter shut if the General Manager elects to do so) or by shutting a customer's master water shutoff valve. This action may be instituted by and at the discretion of Water System personnel when the integrity of the Water System or the adequacy of the water supply would be threatened

if the leak were to continue unabated. It may also be instituted by the General Manager in the event a customer has failed to repair a significant leak or has failed to otherwise eliminate or desist from a water wasting activity within 20 days of receiving written notice of the water wasting activity and of the violation. Service shall not be reactivated until the District has verified that the violation has been corrected and all outstanding charges, including any applicable penalty charges, have been paid in full.

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History

Regulation 118: *2023, August 23 (Ordinance 111-2023): Adopted.)*

2026/27 Edition

2026, November 17 (Ordinance 122-2026): Regulation 118 re-adopted with minor editing changes.

Inverness Public Utility District

Fire Department ~ *Water System*

Post Office Box 469

Inverness, CA 94937-0469

12781 Sir Francis Drake Blvd. ~ (415) 669-1414 ~ Fax (415) 669-1010 ~ admin@invernesspud.org

NOTICE OF 2027 MEETING SCHEDULE

Notice is hereby given that the Regular Meetings of the Board of Directors of the Inverness Public Utility District for the year 2027 are scheduled for the following dates:

January 19
February 16
March 16
April 20
May 18
June 15
July 20
August 17
September 21
October 19
November 16
December 21

Note: All meetings are scheduled for the **third Tuesday** of the month. Meetings are held at the Inverness Firehouse, 50 Inverness Way North, Inverness, at **11:30 a.m**. Any changes to this schedule will be duly noticed.

ATTEST:

_____
Shelley L Redding, Clerk of the Board
Date:_____

Distribution:

Directors (5)
Staff (5)
Press (1)
Copies posted locally (3)
Copies available to the public (on request)

DRAFT

Board of Directors: **Kathryn Donohue**, President • **Kenneth J. Emanuels,** Vice President
David Press, Treasurer • **Dakota Whitney** • **Brent Johnson**

Shelley Redding, General Manager
James K. Fox, Fire Chief, **Rich Perez**, Water System Superintendent

Inverness Public Utility District
Board Meeting

Agenda Item No. 5

Reports

Receive Reports On Administrative and Operational Activities for October 2026

A. General Manager's Administrative Report

1) Fiscal Year 2026-2027 1st Qtr Budget Vs. Actual Report
2) Fiscal Year 2025-2026 Measure W (TOT) Financial Report
3) Fiscal Year 2025-2026 MWPA Financial Report
4) Measure AA – District Appropriations Limit Election Results
5) Water System Billing Software – Update
6) Marin County DPW Tidal Flood Mitigation Project
7) Winter E-Blast Message to District Residents
8) District Administrative Office Hours
9) Holiday Party

B. Operations Reports

1) Water System Report October 2026 – Rich Perez
2) Fire Department Report October 2026 – David Brigg
3) Marin Wildfire Prevention Authority (MWPA) Report October 2026–David Briggs

Inverness Public Utility District
Budget vs. Actuals: FY26 - FY27
July - September, 2026

	Jul 2026		Aug 2026		Sep 2026		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Income								
600 Taxes Income							-	-
600-01 Ad Valorem Taxes		54,476.00	32.53	54,476.00	61.66	54,476.00	94.19	163,428.00
600-02 Special Fire Assessment		6,416.67		6,416.67		6,416.67	-	19,250.01
600-03 Excess ERAF		11,083.33		11,083.33		11,083.33	-	33,249.99
Total 600 Taxes Income	**-**	**71,976.00**	**32.53**	**71,976.00**	**61.66**	**71,976.00**	**94.19**	**215,928.00**
650 Restricted Agency Funds							-	-
650-01 TOT Revenue (Meas W)		10,000.00		10,000.00		10,000.00	-	30,000.00
650-02 MWPA Defensible Space		1,833.33		1,833.33		1,833.33	-	5,499.99
650-03 MWPA Local Specfic		1,833.33		1,833.33		1,833.33	-	5,499.99
650-04 WMES (Burton Funds)		624.17		624.17		624.17	-	1,872.51
650-05 WMCS Grant for Disaster Council	500.00	41.67		41.67		41.67	500.00	125.01
Total 650 Restricted Agency Funds	**500.00**	**14,332.50**	**-**	**14,332.50**	**-**	**14,332.50**	**500.00**	**42,997.50**
700 Water Charges							-	-
700-01 Basic Charges	(251.83)	53,425.83	106,285.55	53,425.83	(1,583.66)	53,425.83	104,450.06	160,277.49
700-02 Usage Charges		7,930.25	37,793.58	7,930.25		7,930.25	37,793.58	23,790.75
700-03 Cross Connection Fees		123.25	312.93	123.25		123.25	312.93	369.75
700-04 Miscellaneous Charges		83.33	307.10	83.33		83.33	307.10	249.99
700-05 Uncollectibles		166.67		166.67		166.67	-	500.01
Total 700 Water Charges	**(251.83)**	**61,729.33**	**144,699.16**	**61,729.33**	**(1,583.66)**	**61,729.33**	**142,863.67**	**185,187.99**
710 Miscellaneous Income			2,000.00				2,000.00	-
710-02 Other Income		322.00		322.00	4,869.54	322.00	4,869.54	966.00
710-04 Merchandise Sales	1,240.06		1,385.46				2,625.52	-
710-06 New Service Connection Fee		808.33		808.33		808.33	-	2,424.99
710-07 Interest Income		5,000.00		5,000.00		5,000.00	-	15,000.00
Total 710 Miscellaneous Income	**1,240.06**	**6,130.33**	**3,385.46**	**6,130.33**	**4,869.54**	**6,130.33**	**9,495.06**	**18,390.99**
Non Profit Income					508.23		508.23	-
Total Income	**1,488.23**	**154,168.16**	**148,117.15**	**154,168.16**	**3,855.77**	**154,168.16**	**153,461.15**	**462,504.48**
Gross Profit	**1,488.23**	**154,168.16**	**148,117.15**	**154,168.16**	**3,855.77**	**154,168.16**	**153,461.15**	**462,504.48**
Expenses								
810 Personnel Costs							-	-
810-01 Management Wages	28,554.81	28,264.67	28,819.58	28,264.67	28,819.58	28,264.67	86,193.97	84,794.01
810-02 Operations Wages	18,365.13	25,203.34	18,516.58	25,203.34	22,329.80	25,203.34	59,211.51	75,610.02
810-03 Administrative Wages	7,970.08	14,730.75	8,523.12	14,730.75	10,248.72	14,730.75	26,741.92	44,192.25
810-04 Employers Payroll Tax	4,561.99	5,407.75	4,453.39	5,407.75	4,874.06	5,407.75	13,889.44	16,223.25
810-06 Duty Officer Stpend	3,885.69	2,491.17	3,832.50	2,491.17	5,493.25	2,491.17	13,211.44	7,473.51
810-07 Health Insurance	22,175.26	11,475.67	12,875.99	11,475.67	11,683.75	11,475.67	46,735.00	34,427.01
810-08 Retiree Health Ins.	9,412.64	3,764.00	4,706.32	3,764.00	4,706.32	3,764.00	18,825.28	11,292.00
810-09 Health Ins in Lieu	957.69	660.83	638.46	660.83	953.46	660.83	2,549.61	1,982.49
810-10 Retirement Premiums		9,743.58	8,301.53	9,743.58	8,783.32	9,743.58	17,084.85	29,230.74
810-12 Unfunded Accrued Liability	59,472.00	5,121.74		5,121.74		5,121.74	59,472.00	15,365.22
810-13 Workers Comp		2,488.99		2,488.99		2,488.99	-	7,466.97
810-14 CalPERS Fees	30.52	42.33	16.94	42.33	715.82	42.33	763.28	126.99
810-18 Dental Insurance	318.43	242.58	318.43	242.58	318.43	242.58	955.29	727.74
810-19 Vision Insurance	74.95	62.26	74.95	62.26	74.95	62.26	224.85	186.78
810-20 EAP Benefit	76.92	66.50	76.92	66.50	76.92	66.50	230.76	199.50
810-21 Operations OT Wages	1,700.10		1,717.99		1,522.80		4,940.89	-
810-23 Operations - On Call Wages	1,305.00		1,215.00		1,215.00		3,735.00	-
Total 810 Personnel Costs	**158,861.21**	**109,766.16**	**94,087.70**	**109,766.16**	**101,816.18**	**109,766.16**	**354,765.09**	**329,298.48**
830 Dispatch & Communications							-	-
830-03 MERA Operations	17,723.00	1,476.92		1,476.92		1,476.92	17,723.00	4,430.76
Total 830 Dispatch & Communications	**17,723.00**	**1,476.92**	**-**	**1,476.92**	**-**	**1,476.92**	**17,723.00**	**4,430.76**
835 Lab & Monitoring							-	-
835-01 BacT & Raw Samples	432.00	458.33	432.00	458.33	432.00	458.33	1,296.00	1,374.99
835-02 Periodic Samples	2,538.00	1,250.00	6,313.00	1,250.00	384.00	1,250.00	9,235.00	3,750.00
Total 835 Lab & Monitoring	**2,970.00**	**1,708.33**	**6,745.00**	**1,708.33**	**816.00**	**1,708.33**	**10,531.00**	**5,124.99**
840 Maintenance & Utilities							-	-
840-01 Equipment Maintenance		750.00	905.16	750.00		750.00	905.16	2,250.00
840-02 Building Maintenance		166.66		166.66		166.66	-	499.98
840-03 Grounds Maintenance	495.58	150.00		150.00		150.00	495.58	450.00
840-04 Tank Maintenance		416.67		416.67		416.67	-	1,250.01
840-05 Collect & Treat Maint		250.00		250.00		250.00	-	750.00

	Jul 2026		Aug 2026		Sep 2026		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
840-06 Distribution System Maintenance		583.33		583.33	37,000.00	583.33	37,000.00	1,749.99
840-07 Collection/Treat Utilities	3,337.88	2,500.00	3,764.05	2,500.00	3,547.78	2,500.00	10,649.71	7,500.00
840-08 Distribution Utilities	490.73	416.67	1,447.49	416.67	548.90	416.67	2,487.12	1,250.01
840-09 Firehouse Utilities	405.34	416.67	248.93	416.67	782.70	416.67	1,436.97	1,250.01
840-10 Admin Office Utilities	123.78	166.67	131.40	166.67	128.55	166.67	383.73	500.01
Total 840 Maintenance & Utilities	**4,853.31**	**5,816.67**	**6,497.03**	**5,816.67**	**42,007.93**	**5,816.67**	**53,358.27**	**17,450.01**
843 Fire Prevention							-	-
843-01 Volunteer Appreciation	39.58	250.00		250.00		250.00	39.58	750.00
843-03 Volunteer Stipends			1,596.88				1,596.88	-
843-06 MWPA Defensible Space					(1,143.31)		(1,143.31)	-
843-07 MWPA Local Projects		416.67		416.67	(1,143.31)	416.67	(1,143.31)	1,250.01
Total 843 Fire Prevention	**39.58**	**666.67**	**1,596.88**	**666.67**	**(2,286.62)**	**666.67**	**(650.16)**	**2,000.01**
844 Storage & Distribution							-	-
844-02 Cross Connection Maintenance	2,850.00	250.00		250.00		250.00	2,850.00	750.00
Total 844 Storage & Distribution	**2,850.00**	**250.00**	**-**	**250.00**	**-**	**250.00**	**2,850.00**	**750.00**
850 Supplies & Inventory							-	-
850-01 Supplies & Inventory	10,803.40	3,041.67	7,404.66	3,041.67	6,057.28	3,041.67	24,265.34	9,125.01
850-02 Personal Protective Gear		624.17		624.17		624.17	-	1,872.51
850-03 Resale Merchandise	2,715.30						2,715.30	-
850-04 Uniforms		166.66		166.66		166.66	-	499.98
850-05 First Responder Supplies	3,082.96	250.00	82.90	250.00		250.00	3,165.86	750.00
Total 850 Supplies & Inventory	**16,601.66**	**4,082.50**	**7,487.56**	**4,082.50**	**6,057.28**	**4,082.50**	**30,146.50**	**12,247.50**
860 Vehicle Expenses							-	-
860-01 Vehicle Oil & Gas	1,118.38	1,227.50	1,028.95	1,227.50	1,417.22	1,227.50	3,564.55	3,682.50
860-02 Vehicle Repairs & Service	2,236.92	1,089.08	1,317.77	1,089.08	1,761.27	1,089.08	5,315.96	3,267.24
Total 860 Vehicle Expenses	**3,355.30**	**2,316.58**	**2,346.72**	**2,316.58**	**3,178.49**	**2,316.58**	**8,880.51**	**6,949.74**
870 Administration							-	-
870-01 Telephone & Internet	849.52	791.66	860.38	791.66	812.08	791.66	2,521.98	2,374.98
870-02 Dues/Publications/Subscriptions	11,821.04	1,183.33	100.88	1,183.33	103.89	1,183.33	12,025.81	3,549.99
870-03 Insurance - Property	703.66	4,377.25		4,377.25		4,377.25	703.66	13,131.75
870-04 Audit & Financial	6,325.00	1,750.00	2,038.75	1,750.00	1,266.75	1,750.00	9,630.50	5,250.00
870-05 Office Supplies	397.74	416.67	446.71	416.67	368.19	416.67	1,212.64	1,250.01
870-06 Banking & Payroll Charges	1,191.32	375.00	454.77	375.00	468.23	375.00	2,114.32	1,125.00
870-07 Legal & Attorneys	1,999.50	250.00	166.00	250.00		250.00	2,165.50	750.00
870-08 Board & Election Expenses		83.33		83.33		83.33	-	249.99
870-09 Travel, Meetings,Training	1,404.81	1,250.01	1,754.29	1,250.01	2,301.94	1,250.01	5,461.04	3,750.03
870-10 Public Relations/Publications			157.17				157.17	-
870-11 Office IT Support	600.00	583.34	1,350.00	583.34		583.34	1,950.00	1,750.02
870-12 Billing & Collections	5,100.91	416.67	791.27	416.67	781.00	416.67	6,673.18	1,250.01
870-13 Disaster Council	82.94		68.00				150.94	-
870-14 Miscellaneous	5.91		433.88		436.98		876.77	-
870-15 Admin. Office Rent	1,311.00	1,302.58	1,311.00	1,302.58	1,311.00	1,302.58	3,933.00	3,907.74
870-16 Property Tax Admin Fees		437.50		437.50		437.50	-	1,312.50
870-17 Agency Fees		850.00	200.00	850.00	70.00	850.00	270.00	2,550.00
Total 870 Administration	**31,793.35**	**14,067.34**	**10,133.10**	**14,067.34**	**7,920.06**	**14,067.34**	**49,846.51**	**42,202.02**
880-01 880-01		2,500.00		2,500.00		2,500.00	-	7,500.00
Total Expenses	**239,047.41**	**142,651.17**	**128,893.99**	**142,651.17**	**159,509.32**	**142,651.17**	**527,450.72**	**427,953.51**
Net Operating Income	**(237,559.18)**	**11,516.99**	**19,223.16**	**11,516.99**	**(155,653.55)**	**11,516.99**	**(373,989.57)**	**34,550.97**
Net Income	**(237,559.18)**	**11,516.99**	**19,223.16**	**11,516.99**	**(155,653.55)**	**11,516.99**	**(373,989.57)**	**34,550.97**

Inverness Public Utility District
Balance Sheet Comparison
As of September 30, 2026

	Total	
	As of Sep 30, 2026	As of Sep 30, 2025 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1 Bank Accounts		
1-103 Bank of America 4809	432,373.34	267,595.86
1-104 Bank of America 0150	11,121.14	5,954.90
1-105 Cash in County	214.47	214.47
Total 1 Bank Accounts	**443,708.95**	**273,765.23**
2 LAIF Accounts	(112,496.28)	-
1-110 LAIF - Uncommitted	151,917.76	614,310.59
1-120 LAIF - Main Replacement	27,275.73	27,275.73
1-121 LAIF - Tank Replacement	-	221,281.28
1-122 LAIF - SWRCB D1902046 Reserve	25,494.00	25,494.00
1-123 LAIF - Vehicle Replacement	15,034.08	15,034.08
1-124 LAIF - Emergency Reserves	336,514.35	336,514.35
1-126 LAIF - Assigned Funds (W)	-	-
2-110 LAIF - Uncommitted Funds (F)	43,696.20	43,696.20
2-122 LAIF - Equipment Replacement	81,827.20	81,827.20
2-123 LAIF - Vehicle Replacement (F)	54,551.47	54,551.47
2-124 LAIF - Emergency Reserves (F)	422,514.35	422,514.35
2-126 LAIF - Assigned Funds (F)	-	-
3-110 LAIF - Uncommitted Funds	(53,111.41)	33,190.85
3-124 LAIF - Emergency Reserves (D)	20,402.64	20,402.64
3-126 LAIF - Assigned Funds (D)	-	-
Total 2 LAIF Accounts	**1,013,620.09**	**1,896,092.74**
Total Bank Accounts	**1,457,329.04**	**2,169,857.97**
Accounts Receivable		
130 Water Customer A/R	(80,987.16)	(85,172.66)
130.1 Customer Refunds	2,652.24	2,430.39
Total 130 Water Customer A/R	**(78,334.92)**	**(82,742.27)**
136 Property Taxes A/R	-	-
137 MWPA CORE Project Equip.Reimb.	-	-
138 Other A/R	-	-
1-138 Other AR W	-	-
2-138 Other A/R F	-	-
3-138 Other A/R G	-	(10,896.73)
Total 138 Other A/R	**-**	**(10,896.73)**
139 DWR Grant Reimbursables	5,267.92	22,534.03
Total Accounts Receivable	**(73,067.00)**	**(71,104.97)**
Other Current Assets		
12000 Undeposited Funds	-	-
1371-36 Utility Vehicle	-	31,000.00
1371-40 Treatment Plant UF Valve	-	
2371-39 Fire Duty Vehicle	2,451.71	38,303.63
2371-40 California Fire Foundation - PPE Grant	-	1,201.58
2371-41 Hi-Band Radios	644.91	
2371-42 Personal Protective Gear - FEMA Grant	-	28,523.87
Prepaid Expenses		
140 - Insurance	-	51,396.27
141 - Workers Comp Insurance	3,938.76	27,419.71
146 - Other Prepaids	101,625.77	4,677.76
Total Prepaid Expenses	**105,564.53**	**83,493.74**
Total Other Current Assets	**108,661.15**	**182,522.82**
Total Current Assets	**1,492,923.19**	**2,281,275.82**
Fixed Assets		
1-160 Collection System	382,967.51	382,967.51
1-170 Distribution System	1,178,260.08	1,164,265.08
1-180 Storage System/Tanks	3,772,648.64	1,815,686.81
1-190 Treatment Plants	1,382,480.73	1,371,898.43
1-195 Wells	71,498.98	71,498.98
1-200 Accum. Depreciation (Plant)	(2,679,534.15)	(2,554,652.84)
1-250 Vehicles	102,993.05	71,993.05
1-251 Field Equipment (W)	26,642.99	26,642.99
1-260 Office Equipment	4,507.72	4,507.72
1-261 Land	66,319.95	66,319.95
1-280 Start-up Costs	33,887.00	33,887.00
1-300 Accum Depreciation - Other	(138,796.64)	(127,979.21)
2-175 Buildings	237,514.86	237,514.86
2-200 Accum. Depreciation	(937,096.84)	(924,538.05)
2-250 Vehicles (F)	483,097.51	434,769.58
2-251 Equipment	194,416.33	166,323.30
2-252 Communication Equipment	69,950.09	69,950.09
2-253 Personal Protective Gear	38,864.96	38,864.96
2-255 Furnishings	16,108.95	16,108.95

	As of Sep 30, 2026	As of Sep 30, 2025 (PY)
2-260 Office Equipment (F)	24,446.03	24,446.03
2-261 Land (F)	-	-
Total Fixed Assets	**4,331,177.75**	**2,390,475.19**
Other Assets		
1-301 Deferred Outflows pension W	146,798.00	173,618.00
1-302 Deferred Outflows OPEB W	32,877.00	76,918.00
2371-38 Cal-Line Chipper - MWPA Funded	-	28,093.03
3-300 Deferred Outflows OPEB G	14,090.00	32,965.00
3-301 Deferred Outlfows pension G	62,914.00	74,408.00
Construction in Progress		
1-371 Water Work in Progress		
1371-35 Colby & Seahaven Tank Improve	-	255,954.60
1371-37 Goulds Multi-Stage Pump	-	-
1371-38 2025 SCADA Project	145,342.76	27,490.22
1371-39 Hydrant Valve Replacement 2025	-	13,995.00
Total 1-371 Water Work in Progress	**145,342.76**	**297,439.82**
2-371 Fire Work in Progress		
2371-37 Fire UTV	-	-
Total 2-371 Fire Work in Progress	-	-
Total Construction in Progress	**145,342.76**	**297,439.82**
Total Other Assets	**402,021.76**	**683,441.85**
TOTAL ASSETS	**6,226,122.70**	**5,355,192.86**
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
20000 Accounts Payable	43,372.39	77,788.78
Total Accounts Payable	**43,372.39**	**77,788.78**
Credit Cards		
2670 US Bank Cal Card		
CalCard xx0662 David Briggs	877.60	-
CalCard xx5103 Richard J. Perez	(765.98)	645.19
CalCard xx7160 S. Redding	614.50	565.39
CalCard xx8793 Jim Fox	-	260.89
Total 2670 US Bank Cal Card	**726.12**	**1,471.47**
Total Credit Cards	**726.12**	**1,471.47**
Other Current Liabilities		
1-401 Accrued interest payable	1,329.81	1,329.81
1-411 Accrued Vacation W	-	-
1-430 Customer Deposits	12,250.00	3,500.00
1-440 Unearned Income	(643.09)	(643.09)
1-450 Deferred Inflow OPEB W	122,304.00	22,495.00
1-451 Deferred Inflows Pension W	45,296.00	5,065.00
1-452 SWRCB Tenney Project Loan	552,646.59	569,919.90
1-500 Net Pension Liability W	340,605.00	398,248.00
1-501 OPEB Liability W	527,749.00	586,800.00
2-411 Accrued Vacation F	-	-
2001 Accrued expenses W	-	-
3-411 Accrued Vacation G	-	-
3-414 457 Deduction	396.00	
3-450 Deferred Inflows OPEB G	52,416.00	9,641.00
3-451 Deferred Inflows Pension G	19,412.00	2,171.00
3-500 Net Pension Liability G	145,973.00	170,678.00
3-501 OPEB Liability G	226,178.00	251,486.00
410 Payroll Tax Payable		
1-410 Payroll Tax Payable - W	-	-
2-410 Payroll Tax Payable - F	-	-
3-410 Payroll Tax Payable - D	-	-
Total 410 Payroll Tax Payable	-	-
412 Health Insurance Payable	206.69	592.95
413 Dental and Vision Payable	(132.10)	(50.77)
415 Garnishments Payable	-	-
420 Retirement Payable	-	-
Total Other Current Liabilities	**2,045,986.90**	**2,021,232.80**
Total Current Liabilities	**2,090,085.41**	**2,100,493.05**
Long-Term Liabilities		
460 Other Liabilities	-	-
Total Long-Term Liabilities	-	-
Total Liabilities	**2,090,085.41**	**2,100,493.05**
Equity		
30000 Opening Balance Equity	2,777,671.48	2,777,671.48
32000 Retained Earnings	1,732,355.38	799,617.08
Net Income	(373,989.57)	(322,588.75)
Total Equity	**4,136,037.29**	**3,254,699.81**
TOTAL LIABILITIES AND EQUITY	**6,226,122.70**	**5,355,192.86**

Inverness Public Utility District

Profit and Loss by Class

July, 2025-June, 2026

	General Fund	Fire	TOT Expenses	TOT Income	Total for Fire	Total for General Fund	Total
Income							
650 Restricted Agency Funds							
650-01 TOT Revenue (Meas W)				139,944.51	139,944.51	139,944.51	139,944.51
Total for 650 Restricted Agency Funds				**139,944.51**	**139,944.51**	**139,944.51**	**$139,944.51**
Total for Income				**139,944.51**	**139,944.51**	**139,944.51**	**$139,944.51**
Gross Profit				**139,944.51**	**139,944.51**	**139,944.51**	**$139,944.51**
Expenses							
810 Personnel Costs							
810-02 Operations Wages			36,011.10		36,011.10	36,011.10	36,011.10
810-04 Employers Payroll Tax			4,774.92		4,774.92	4,774.92	4,774.92
810-06 Duty Officer Stpend			39,180.74		39,180.74	39,180.74	39,180.74
810-07 Health Insurance			22,506.60		22,506.60	22,506.60	22,506.60
810-18 Dental Insurance			368.73		368.73	368.73	368.73
810-19 Vision Insurance			254.02		254.02	254.02	254.02
810-20 EAP Benefit			136.71		136.71	136.71	136.71
Total for 810 Personnel Costs			**103,232.82**		**103,232.82**	**103,232.82**	**$103,232.82**
850 Supplies & Inventory							
850-01 Supplies & Inventory			1,474.88		1,474.88	1,474.88	1,474.88
Total for 850 Supplies & Inventory			**1,474.88**		**1,474.88**	**1,474.88**	**$1,474.88**
870 Administration							
870-01 Telephone & Internet			1,764.90		1,764.90	1,764.90	1,764.90
Total for 870 Administration			**1,764.90**		**1,764.90**	**1,764.90**	**$1,764.90**
Total for Expenses			**106,472.60**		**106,472.60**	**106,472.60**	**$106,472.60**
Net Operating Income			**-106,472.60**	**139,944.51**	**33,471.91**	**33,471.91**	**$33,471.91**
Net Income			**-106,472.60**	**139,944.51**	**33,471.91**	**33,471.91**	**$33,471.91**

Date: October 1, 2026

To: Marin County Fire Department
1600Los Gamos Drive, Suite 300
San Rafael CA 94903

Measure W Confirmation Letter FY2026

This letter is to certify that Marin County Fire Department maintains the following accounts/funds related to Measure W (West Marin Transient Occupancy Tax).

Balance as of 6/30/2025	**Measure W Revenues received 7/1/25 – 6/30/26**	**Interest Earned 7/1/25 – 6/30/26**	**Measure W Expenditures 7/1/25 – 6/30/26**	**Balance as of 6/30/2026**
199,055.46	139,944.51	0.00	106,472.60	232,527.37

I, _Shelley Redding_ of Inverness Public Utility District-Volunteer Fire Department_, certify that the above information, to the best of my knowledge is true and accurate. **Attached are supporting documents of the Measure W expenditures.**

Shelley L Redding 10/01/2026

Signature Date

Shelley L Redding, General Manager

Printed Name and Title

Inverness Public Utility District

Profit and Loss by Class

July, 2025-June, 2026

	General Fund	Fire	MWPA Defensible Space	MWPA Local Projects	Total for Fire	Total for General Fund	Total
Income							
650 Restricted Agency Funds							
650-02 MWPA Defensible Space			23,481.91		23,481.91	23,481.91	23,481.91
650-03 MWPA Local Specfic				23,481.92	23,481.92	23,481.92	23,481.92
Total for 650 Restricted Agency Funds			**23,481.91**	**23,481.92**	**46,963.83**	**46,963.83**	**$46,963.83**
Total for Income			**23,481.91**	**23,481.92**	**46,963.83**	**46,963.83**	**$46,963.83**
Gross Profit			**23,481.91**	**23,481.92**	**46,963.83**	**46,963.83**	**$46,963.83**
Expenses							
Net Operating Income			**23,481.91**	**23,481.92**	**46,963.83**	**46,963.83**	**$46,963.83**
Net Income			**23,481.91**	**23,481.92**	**46,963.83**	**46,963.83**	**$46,963.83**

Docusign Envelope ID: 30559C85-2A1F-8246-832C-A76F40E32E13

MARIN WILDFIRE PREVENTION AUTHORITY
INVESTING IN A FIRE ADAPTED MARIN COUNTY

1600 Los Gamos Drive, Suite 345
San Rafael, CA 94903
marinwildfire.org

MEMO

To: Mark Brown, Executive Officer
Jeff Zuba, Treasurer

From: Inverness Fire District

Date: 9/24/2026

Subject: Unused Fund Attestation

As of June 30, 2026, the Local and Defensible Space rollover fund balance for the member agency referenced above is as follows:

Local Rollover Fund Balance	= 23,420
Defensible Space Rollover Fund Balance	= 23,420
Total Rollover Fund Balance	= 46,840

I attest that any unused Defensible Space/Local funds will be restricted for future

Docusign Envelope ID: 30559C85-2A1F-8246-832C-A76F40E32E13

Defensible Space/Local MWPA projects only.

Sincerely,

Signed by:
Shelley Redding
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Shelley Redding

General Manager

MARIN COUNTY, CA

GENERAL ELECTION

Fourth Results Update

MEASURE AA-INVERNESS PUBLIC UTILITY DISTRICT (REQUIRES 50% APPROVAL)

(VOTE FOR: **1**)

Last updated

Friday, November 13, 2026, 4:48:52 PM (about 21 hours ago)

(0)

1/1

Precincts Reporting

Results | Vote types

Party / Candidate	Votes
Yes	**341** 91.67%
No	**31** 8.33%
Vote Cast	**372**

41234

Party / Candidate	Votes
Yes	**341** 91.67%
No	**31** 8.33%

Party / Candidate	Votes
Vote Cast	372

Previous Contest:
← Measure Z-County Services Area 29, Paradise Cay (requires 2/3 approval)

Next Contest:
Measure BB-Kentfield Fire Protection District (requires 2/3 approval) →

PRECINCTS REPORTING



PRECINCTS REPORTING **128**/128

VOTER TURNOUT

TOTAL	72.29%
Ballots Cast	125,641
Registered Voters	173,804

REPORTS

Summary CSV
Comma separated file showing total votes received.

Detail XLS
Precinct level details for election results. Contains votes received by choice in each contest for all participating precincts.

Detail XML
Precinct level details for election results. Contains votes received by choice in each contest for all participating precincts.

Detail TXT

Precinct level details for election results. Contains votes received by choice in each contest for all participating precincts.

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Client Objectives for New Software Implementation – Update 11/13/2026

OBJECTIVE 1 — Smooth transition to real retirement

Document and enter 100% of recurring billing processes currently held by the retiring employee into the OneGov OS - Completed

Master Calendar (e.g., billing cycle cutoffs, penalty runs, bank draft dates, print/mail deadlines, month-end/year-end tasks) by 08/27/2026 - Completed

OBJECTIVE 2 — Templates for work orders — Canned, Monthly Reports as needed

Phase I – Build and deploy standardized work order template covering the most common request types (e.g., service turn on/off, meter change, leak investigation) by 08/27/2026 - .in. process

Phase II – DWO (Digital Work Orders) Implementation – Field staff trained and independently creating/closing work orders via DWO by 10/26/2026 - .in.process

Phase III – Asset Manager / Preventative Maintenance Implementation – Staff trained and independently generating PM work orders from Asset Manager by 12/24/2026

OBJECTIVE 3 — Streamline and minimize duplicate work, CAC online portal accounts

CAC Online Portal with MIMO Module & Final Billing – Staff trained and independently processing CAC/MIMO transactions without support assistance by 10/26/2026 - Completed

OBJECTIVE 4 — 2–3 days of meter readings while maintaining daily operations; 9 books input 5–6 hours into utility billing – in.process

Inverness Public Utility District

Board Agenda Item Staff Report

Subject: **Marin County DPW Tidal Flood Mitigation Project**
Meeting Date: **November 17, 2026**
Date Prepared: **November 13, 2026**
Prepared by: **Shelley Redding, General Manager**
Attachments: None

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Recommended Action: None. This item is informational and no Board action is requested.

Summary: Marin County Public Works (DPW) is arranging tidal flood mitigation work in Inverness ahead of the next predicted King Tide event. DPW has asked IPUD staff to provide project management, and staff has agreed. Work is expected to start the week of November 16, 2026 and finish by November 25, 2026.

Background: The County Office of Emergency Management (OEM) has been holding planning and coordination meetings with County departments, cities and towns, and special districts about the weather-related issues forecast for this winter. The County Department of Public Works (DPW) has been tasked with overseeing tidal flood mitigation projects for coastal communities. District staff members Shelley Redding, David Briggs and Rich Perez have been attending these meetings on behalf of Inverness PUD. Staff contacted the DPW engineer, who is coordinating with local agencies to assess and determine risks.

Discussion: Staff asked the DPW Engineer to assess areas of concern in Inverness that may be affected by tidal flooding, including public right-of-way locations and access into and out of town. The DPW Engineer arranged a meeting with IPUD staff and County contractor Piazza Construction. IPUD staff also invited Inverness Association representatives and the Inverness Store business owner to discuss flooding in the Inverness Store parking lot and the drainage infrastructure. The group discussed access to the entrance to town at the parking lot and access to the landing zone at Martinelli Park. After discussing and exploring these issues, DPW asked Piazza Construction to provide DPW with a Scope of Work.

Piazza Proposes:
1. Clean the existing culverts from the existing catch basin to the outlet, across Sir Francis Drake Blvd., and to the first inlet along Sir Francis Drake Blvd. Material from the cleaning will be hauled off to a disposal site.
2. After culvert cleaning, install a check valve supplied by the County of Marin, if one is available.
3. Install Inflatable Plug with Bypass Check Valve to allow draining at low tide, after Culvert Cleaning.
4. Raise the berm at the path area with fill material to match the grade on each side.

DPW staff has requested assistance from IPUD staff to provide project management. Staff agreed to assist and will work with DPW staff and Piazza Construction to ensure project goals are met.

Conclusion: The project is expected to begin the week of November 16, 2026 and to be completed by November 25, 2026, ahead of the next predicted King Tide event and the storms forecast for the end of November. Staff will continue to work with DPW and Piazza Construction to keep the project on schedule.

IPUD District Winter Office Hours

Monday	9:00 am – 3:30 pm
Tuesday	9:00 am – 3:30 pm
Wednesday	9:00 am – 3:30 pm
Thursday	9:00 am – 3:30 pm
Friday	By Appointment
Saturday	Closed
Sunday	Closed

**Closed on the following Holidays:*

11/26/26 Thanksgiving Day

12/25/26 Christmas Day

1/1/27 New Years Day

1/18/27 Martin Luther King Jr. Day

2/15/27 Presidents Day

After Hours Water Emergencies: Call 415-404-5624

Water bill payments may be left in the secure drop box by the Firehouse public entrance.

Town of Inverness
Monthly Water System Report

October 2026

Operations & Maintenance
Daily operations continue to consist primarily around ensuring our treatment plants are operating efficiently, from diversions to finished water and that our tank levels are full.

F3 UF received CIP (October 30)
Water Bar Installations (October 8)
Weed whacking reservoirs, trails (October 19)
Meter Re-reads (October 26)
F1 Wire Holder Installation, replaced UFA GF waste valve, F1 & F3 Security Lighting (October 28)
F3 valve rebuilt MBF-479
Investigated possible leaks, 55 Elgin repaired; 51 Callender, ok,; no leak found at 12860 Sir Francis Drake (October 26)
Watershed Intake Maintenance & Winter Preparedness Report (October 17)
Fire road maintenance planning
Received proposals to install quick connections at filter plants for portable generator
Intake pressures continued to decline, operational adjustment corrections
L1 was operated periodically to support Tenney/Colby storage and system recovery
Diversion and watershed work included all-day watershed maintenance and cleaning
(7) USA ticket investigations and utility locating work performed

Completed Projects
Colby drainage project
Parts Inventory F1
QGIS mapping and development activities continue
Removed last Seahaven wooden tank, at no cost to the District
PFAS / TOC annual sampling

Preventative Maintenance
Routine PM throughout the month consisted of treatment plant inspections, tank inspections, diversion inspections, hydrant flushing, operational analytics review, and equipment monitoring to ensure the water system performs efficiently.
Routine flushing Via De La Vista (October)
Adjusted finished Cl2 leaving filter plants from 1.0mg/l to no more than .8 mg/l

Reporting / Compliance
District meets monthly state reporting requirements
SAFER Clearinghouse monthly (drought, conservation, production & demand)
Monthly water system report to SWRCB

Safety & Training
No injuries or close calls
Weekly Safety Tailgate Meetings (AWWA 52-week outlines)
Monthly Team Training with SDRMA, Vector Solutions, Weekly vehicle inspections

November Goals
Continue to prepare for winter / El Nino
SCADA server / filter plant work continues to be pushed out, end of year
Continue MRP (Meter Replacement Project), Diversified Billing System integration (continues)
Install generator quick connect cam locks at Filter Plant, in process
Install more guard rail water bar

Inverness Public Utility District

(October 2026)

Rainfall (inches)	2026	2025
Month	0.03	2.00
Year to Date	0.29	3.00
Running Average	37.51	37.49

Production / Consumption	Gallons	CCF
Produced	2,338,700	3,127
Billed (gross)	2,047,792	2,738
Unbilled	290,908	389

Stream Flows (averages)	GPM	GPD
First Valley	33	47,520
Second Valley	38	54,720
Third Valley	20	28,800
Lower Intake L1	16	23,040
Total	**107**	**154,080**

Sources In		Percent
D1, D2, D3	All	30.84%
D4, D5, D6	All	35.51%
D7, D8	D7	18.69%
Lower Intake L1	L1	14.95%
Total		**100.00%**

Distribution System (Used)	Gallons	Percent
Colby	735,284	33.65%
Tenney	913,596	41.81%
Conner	35,100	1.61%
Stockstill	254,320	11.64%
Seahaven	246,780	11.29%
Monthly Total	**2,185,080**	**100.0%**

System Wide	GPD	GPM
Usage	66,057.81	45.87
Residential (80%)	52,846	36.70
Non- Residential (20%)	13,212	9.17
Accounts		
Total Accounts	519	
Active Accounts	468	

Customer Service	#	Issue / Resolution
Water Quality Issues	1	taste / treatment level adjusted
Inquiry (Flume, Drainage, Fire Flow)	0	readjusted
Other	0	bill inquiry

The information provided is based on monthly calculations with some data averaged.
X / 0 indicated no bi-monthly meter reading or billing data available.

FIRE DEPARTMENT REPORT

October 2026 / November Board Meeting

Incidents

Number	*Date*	
#26-126	10/1	**EMS** @ Park Avenue for a fall getting out of the shower. Patient assisted up. M96 transport. *Attendance*: David Briggs, Burton Eubank, Dermott McMorrow, Jonah Thomas, Tim Olson
#26-127	10/1	**Cancelled** @ Inverness Way. Accidental CAD entry.
#26-128	10/2	**Vehicle Accident** @ 12938 SFD, reported with airbag deployment. Unable to locate vehicle. *Attendance*: Burton Eubank, David Briggs, Greg Eastman, Tom Fox
#26-129	10/5	**Propane Leak** @ Inverness Way for propane odor outside a residence. Tank shut off and odor dissipated. Homeowner notified of the issue. *Attendance*: David Briggs, Ken Fox
#26-130	10/5	**Public Assist** @ Cameron Street. Lift assist from a vehicle into the home. *Attendance*: Burton Eubank, David Briggs, Greg Eastman, Ken Fox, Shawn Collins, Tim Olson
#26-131	10/5	**EMS** @ SFD for post-surgical hemorrhaging. M94 code 2 transport. *Attendance*: David Briggs, Ken Fox, Shawn Collins
#26-132	10/6	**Vehicle Accident** @ 15479 Highway 1, Marshall. Garbage truck overturned in the middle of the road. M94 code 3 transport. *Attendance*: David Briggs, Dennis Holton, Shawn Collins
#26-133	10/9	**EMS** @ Mount Vision Road for a possible stroke; no strength in right leg, unable to walk. M94 transport to MMC. *Attendance*: Brian Cassel, David Briggs, Jonah Thomas, Shawn Collins, Tim Olson
#26-134	10/10	**Tree Down** @ Via Sobrante. Crown of a large pine toppled, taking out a large bay tree below and completely blocking the road. *Attendance*: Burton Eubank, Dennis Holton, Dermott McMorrow, Ken Fox
#26-135	10/14	**EMS** @ Drake Way for a fall and possible seizure, hospice patient. No transport. *Attendance*: David Briggs
#26-136	10/18	**EMS** @ Inverness Way for vomiting and diarrhea with numbness in arms and legs. *Attendance*: Burton Eubank
#26-137	10/18	**EMS** @ Kennith Way for a small cut from a hedge trimmer. *Attendance*: Dermott McMorrow, Greg Eastman, Tim Olson

#26-138	10/20	**Propane Leak** @ Camino Del Mar. Pinhole leak in a propane tank, not detectable with gas monitor. Propane company to replace tank; resident advised to use caution and call back if the leak worsens. *Attendance*: David Briggs, Burton Eubank, Tim Olson, Troy Straszheim
#26-139	10/21	**EMS** @ Edgemont Way for low blood pressure and low pulse. M94 code 2 transport. *Attendance*: David Briggs
#26-140	10/22	**EMS** @ Vision Road for a medical check after a mechanical fall earlier in the day with some unilateral weakness. *Attendance*: Burton Eubank, Jacob Leyva, Jonah Thomas, Tim Olson
#26-141	10/26	**EMS** @ Callendar Way for an unwitnessed fall, hospice patient. Dispatched as a lift assist, upgraded to a code 3 ambulance response. No transport. *Attendance*: David Briggs, Tim Olson, Tom Fox
#26-142	10/29	**Odor Investigation** @ 13270 SFD for smell of smoke. No merit. *Attendance*: David Briggs

Trainings

October 12: Chainsaw drill and training.
Attendees: David Briggs, Dermott McMorrow, Mike Bolgatz, Dennis Holton, Ken Fox, Greg Eastman, Jonah Thomas, Burton Eubank, Tim Olson, Maya Wolf

October 26: Review vehicle accident response.
Attendees: Brian Cassel, Burton Eubank, David Briggs, Dennis Holton, Greg Eastman, Ken Fox, Dermott McMorrow, Mike Bolgatz

Activities and Maintenance

1. NEIRS data preparation.
2. Toys for Tots coordination
3. Evacuation drill planning
4. Property d-space inspections
5. El Nino preparation
6. Multiple El Nino meetings
7. Better sand pit

Personnel

Jim Fox, Ken Fox, Tom Fox, Burton Eubank, Brian Cassel, Tim Olson, Dennis Holton, David Briggs, Greg Eastman, Jay Borodic, Andrew Bock, Jacob Leyva, Cassidy Russell, Andrew Bock, Sydney Knudsen, Maya Wolf, Jonah Thomas, Shawn Collins, Dermott McMorrow, Troy Donald, Ciara Cox

MWPA MONTHLY REPORT

October 2026 / November Board Meeting

Local Projects

- Inverness will use $24,316 toward evacuation route vegetation management.
    - A grant though PGE may fund work on Via de la Vista, that we had planned to use our local funds on.
    - Staff is aiming to clear vegetation on Kehoe, Rannoch, Woodhaven, Stockstill and Highland.
- Three days of PGE funded roadside evacuation route work on Via de la Vista completed on August 5.

Defensible Space

- Defensible space inspections for approximately half of Inverness occurred in August.
- Chipper program has concluded for 2026.

West Marin CORE Project Activity

- $554,489 approved for West Marin agencies. Inverness' portion is $133,000 which we used for fuel reduction between the Seahaven neighborhood and Tomales Bay State Park.
    - Inverness began work in August at 649 and 636 Via de la Vista. Crews then moved to area below 614 Via de la Vista, and then to Via Sobrante. Work was paused on Oct 1, pending a review of finances left. We've likely exhausted funds for this year, but are waiting on confirmation from MWPA staff.
    - Inverness Fire will also able to use a large Marin County Fire Foundry Crew for vegetation work in the beginning of 2027, for two days, and we plan on having work on remaining areas of the Seahaven area.

Meetings / Committees

October 1: Coastal planning meeting

- Inverness - work expected to pause 10/2 based on budget
    - Action item: David and Steven to discuss remaining budget and determine next steps.
    - Action item: David to provide any before and after photos that he has available. 2_Coastal Photos

October 8: Seahaven fuel reduction work area walk through with community members.

October 21: Seahaven CCC and PGE grant project area site walk throughat 385 Via de la Vista

- Led tour of work area that was completed with agency stakeholders

October 29: Coastal planning meeting

- Discussed project status'.

Inverness Public Utility District
Board Meeting

Agenda Item No. 08

Committee Meetings/Reports

A. Personnel Committee Report

1) Response to Inquiry from Margo Wixsom

2) Committee Selections (Personnel, Finance)

Inverness Public Utility District
Board Meeting

Agenda Item No. 9

Adjournment