

INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

50 INVERNESS WAY NORTH • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

Board of Directors

AGENDA (Revised)

Regular Meeting

Wednesday, January 23, 2019

9:00 a.m.

Inverness Firehouse

Opening

- 1. Call to Order and Roll Call**
- 2. Election of Officers for 2019; Committee Appointments:** The Directors will select the Board officers for calendar year 2019 (President, Vice President, Treasurer) and confirm ex officio officers (Clerk, Accountant, Administrator). The new president will announce appointments to standing committees (Personnel, Finance, Operations).
- 3. Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the Agenda. Members of the public may comment on any item on the Agenda at the time the item is considered by the Board. Please note that, in general, the Brown Act precludes the Board members from responding to comments made by the public during Public Expression.
- 4. Approval of Minutes:** Regular meeting (rescheduled) of December 5, 2018.
- 5. Correction to Board Meeting Schedule for 2019:** The 2019 meeting schedule adopted at the last Board meeting contained a typographical error for the date of the September 2019 meeting; the adopted date is proposed to be changed to the intended date of Wednesday, September 25, 2019.

The State of the District

- 6. Management Report:** Administrator W. Holland; Controller K. Gann
- 7. Water System Reports, November and December 2018:** Superintendent J. Fox
- 8a. Fire Department Reports, November and December 2018:** Chief J. Fox

The Business of the District

- 8b. Acceptance of Memorandum of Understanding Concerning West Marin Measure W Transit Occupancy Tax:** Request for acceptance of and agreement to the MOU prepared by the West Marin Measure W Transit Occupancy Tax Ad Hoc Working Group for administration of the distribution of West Marin TOT Tax Area funds to fire districts and volunteer fire departments and acceptance of the proposed allocation of the funds.
- 9. Acknowledgement of Receipt of Management Letter Accompanying 2016/17 Audit and Actions on Recommendations:** The Management Letter was submitted by Doran & Associates on May 8, 2018; there was one item identified as a "significant deficiency," concerning which the Board may take action.
- 10. Resolution 235-2019: Calling an Appropriations Limit Override Election:** An election is proposed to be conducted on May 7, 2019, requesting voter approval of an increase in the District's appropriations limit for the fiscal years 2018/19 through 2021/22.

Material provided in the meeting packet is available to the public by contacting the District Office or by visiting www.invernesspud.org.

Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

THE PUBLIC IS CORDIALLY INVITED TO ATTEND THIS MEETING

**BOARD OF DIRECTORS: KENNETH J. EMANUELS, PRESIDENT • DAKOTA WHITNEY, VICE PRESIDENT
KATHRYN DONOHUE, TREASURER • BRENT JOHNSON • DAVID PRESS**



**WADE B. HOLLAND, ADMINISTRATOR
JAMES K. FOX, CHIEF OF OPERATIONS (FIRE CHIEF, WATER SYSTEM SUPERINTENDENT)**

- 11. Banking Resolution:** Resolution from Bank of America to change signatories on District's checking account.
- 12. Report from Recruitment Committee:** The *ad hoc* committee will report on progress on recruiting to fill vacant staffing position(s) (or positions anticipated to become vacant).
- 13. Report on District's Cash and Customer Accounts Receivable Balances:** Bank of America, Local Agency Investment Fund, A/R journal
- 14. Approval of Expenditures and Credit Card Charges:** November and December 2018.
- 15. Closed Session:** Conference with legal counsel regarding Significant Exposure to Litigation pursuant to California Government Code Section 54956.9(d)(2). Number of potential cases: One.

Closing

- 16. Committee Meetings/Reports**
- 17. Announcements, Next Meeting, Adjournment**

Posted: January 19, 2019