

# INVERNESS PUBLIC UTILITY DISTRICT

FIRE DEPARTMENT  WATER SYSTEM

50 INVERNESS WAY NORTH • P.O. BOX 469 • INVERNESS CA 94937 • (415) 669-1414

## Board of Directors

## AGENDA

## Special Meeting

**Wednesday, April 3, 2019**

**1:00 p.m.**

**Inverness Firehouse**

Notice is hereby given that the presiding officer of the Board of Directors of the Inverness Public Utility District has called a special meeting of the Board of Directors at the date and time and the place shown above. The business to be transacted or discussed is shown in the agenda items below.

### *Opening*

1. **Call to Order; Attendance Report**
2. **Public Expression:** Opportunity for members of the public to address the Board on matters under the Board's jurisdiction but not on the posted agenda. Directors or staff "may briefly respond to statements made or questions posed" during Public Expression, but "no action or discussion shall be undertaken on any item not appearing on the posted agenda" (Gov. Code §54954.2(a)(3)). Members of the public may comment on any item listed on the posted agenda at the time the item is considered by the Board.

### *The Business of the District*

3. **Job Descriptions:** The Board will consider and may approve and adopt proposed job descriptions for the positions of Administrator, Chief of Operations, Fire Chief, and Water System Superintendent.
4. **Resolution 236-2019: Adoption of a Conflict of Interest Code:** A proposed revision to the District's current Conflict of Interest Code will add Administrator as a position required to file a Fair Political Practices Commission Form 700 (Statement of Economic Interests).
5. **Closed Session:** Public Employee Appointment (Title: Administrator), pursuant to Gov. Code §54957(b)(1)
6. **Reconvene in Open Session:** Report on actions taken, if any, in closed session.

### *Closing*

7. **Adjournment**

Posted: April 1, 2019

---

Material provided in the meeting packet is available to the public by contacting the District Office or by visiting [www.invernesspubd.org](http://www.invernesspubd.org).

Items may not be taken up in the order shown on this Agenda.

For assistance in participating in this event due to a disability as defined under the ADA, please call in advance to (415) 669-1414.

### **THE PUBLIC IS CORDIALLY INVITED TO ATTEND THIS MEETING**

**BOARD OF DIRECTORS: KENNETH J. EMANUELS, PRESIDENT • DAKOTA WHITNEY, VICE PRESIDENT  
KATHRYN DONOHUE, TREASURER • BRENT JOHNSON • DAVID PRESS**



**WADE B. HOLLAND, ADMINISTRATOR**

**JAMES K. FOX, CHIEF OF OPERATIONS (FIRE CHIEF, WATER SYSTEM SUPERINTENDENT)  
KAAREN GANN, CONTROLLER • SHELLEY REDDING, ASSOCIATE ADMINISTRATOR**